

# Royal Burgh of St Andrews Community Council

## Agenda – May 2004

There will be a meeting of the community council at 7pm Monday 3rd May in the Burgh Chambers of the Town Hall, Queen's Gardens. There will be a short break at about 8pm during which the 200 Club draw will be made.

(Copies of Agendas and Minutes of the Community Council are held at Fife Council's Local Office, St Mary's Place and the Town Library, Church Square.

Those from mid-1998 on are online at

<http://www.louisxiv.demon.co.uk/standrewscc/>)

## 0. Patras & Rion Greetings: presentation

### 1. Apologies

Archie Strachan, Richard Douglas

### 2. Minutes of April 2004

Read for accuracy in matters of substance – harangue the secretary for minor errors (spelling etc) outwith the meeting.

### 3. Presentations

For anyone wishing to address the meeting on a matter relevant to St Andrews. Please contact the Secretary or Chair before the meeting. Priority will be given to those who have been invited to speak or have given advance notice.

#### 3.1. Police report

#### 3.2. Bus Station Refurbishment

Mr Beech, a taxi owner, has comments on the proposed layouts.

### 4. Fife Councillors

#### 4.1. Frances Melville (West)

##### 4.1.1. Younger Gardens turning circle.

Appendix C: Response from Development Service re Bus Turning Area at Younger Gardens.

#### 4.2. Sheila Black (South)

#### 4.3. Bill Sangster (Central)

#### 4.4. Jane Ann Liston (South East)

### 5. Planning Committee

Appendix H: Minutes of 12/4/04.

### 6. Matters Arising from previous meetings

#### 6.1. St Andrew's Day

[April 7.1.] Appendix A – letter to Ted Brocklebank MSP

A response marked "STRICTLY PRIVATE & CONFIDENTIAL" has been received. It will be circulated as a separate sheet.

#### 6.2. Bandstand Concerts

Murdo Macdonald: update on arrangements.

#### 6.3. Overseas links

[April 6.2.] Do we have any principles or guidelines?

## 6.4. Principles of water charges

[April 7.4.] Please have your answers to the questions put last month ready, or better still pass them to the Secretary to collate.

## 6.5+ Any other matters arising

## 7. New Business

### 7.1. HMO Application 42 South Street

Appendix G: Covering letter from Mrs Kathleen A Mason and Ms Fiona A J Mason asking for support in opposing an application for an HMO licence by a neighbour.

How do we respond?

### 7.2. Jamie Anderson (1842-1905)

Appendix D: Keith McCartney proposes we ask the Links Trust to commemorate the first man to win three consecutive Opens on three different courses.

Do we support this?

### 7.3. University 2025 Estate Vision

Presentation at Lower College Hall 7pm Monday 7 June. It has been pointed out to the University that this is a very inconvenient time for us and the four Fife Councillors, clashing with our June meeting. Apparently this is the only evening the Principal has free.

Should anyone attend?

### 7.4. New Library

Aileen McLachlan, Libraries Information Services Co-ordinator, invites community council to a preview of the refurbished Library building 7-8.30pm Wednesday 12 May 2004. She would like to know who will attend.

Names to the Secretary at the break please.

### 7.5. Gumley Golf Trophy

Provisionally Friday 30 July, at Dalmahoy Golf Club, Edinburgh.

We are invited to nominate two golfers.

### 7.6. Friends of the Earth

Subscription renewal £30.

### 7.7. Local Holidays 2005

Fife Council proposes the following St Andrews local holiday dates:

- February: Monday 7 February
- Spring: Monday 7 March
- May Day: Monday 2 May
- Autumn: Monday 10 October
- November: Monday 7 November
- Half day: Thursday

The May Day date meets with community council's policy that May Day should fall in May.

A response is requested by 17 May.

### 7.8. Scottish Power

Would be happy to come to speak to us regarding Clatto Hill or the 'wind industry' generally, or even arrange a visit to a nearby wind farm such as Dun Law (at Soutra Hill near Dalkeith) if we are interested.

### 7.8a. Association for the Protection of Rural Scotland AGM

10.45am Sat 8 May, Queens Hotel Dundee. As well as typical AGM business the speaker may be of interest: Mike Galloway, Director of Planning and Environment,

Dundee City Council, speaking on the topic of Dundee and its setting, particularly focussing on the current and future planning of a city without a green belt.

### **7.9. Integrity Testing of Off-Sales**

A Police press release notes that half the off-sales premises tested in NE Fife sold alcoholic drink to 16 year olds.

### **7.10. Beachwatch 2003**

The annual UK beach litter survey report (summary) from the Marine Conservation Society notes that UK-wide beach litter, by sources, comprises:

- 37.8% unidentified source
- 36.7% Beach Visitors
- 14.6% Fishing
- 7.8% Sewage
- 2.0% Shipping
- 1.0% Fly tipped
- 0.1% Medical

There averaged (mean) 2074.5 items/Km

### **7.11. Scottish Language Dictionaries**

Appendix E: Scottish Language Dictionaries write to ask if there are any groups in St Andrews with an interest in the Scots Language who might like to hear from them. They also ask if we would be interested, individually or collectively, in supporting their work on the next edition of their dictionary by "sponsoring a word" for £20.

### **7.12. Project to bless the community**

Appendix F: Stephen W Jones is looking for a way for the CLAN Christian gathering to "bless the community of St Andrews in a practical way".

## **8. Reports from Officers**

### **8.1. Chair**

### **8.2. Treasurer**

### **8.3. Secretary**

#### **8.3.1. Thanks**

Mrs Willsher writes: "My book '*St Andrews Citizens*' is out and I would like to thank the Community Council for its help. I'm getting some pleasing comments."

#### **8.3.2. Response re Police Station Access Ramp**

[April 5.2.] Appendix B: Letter to Mr Chamberlain of Leuchars. A shortened version appeared in the *St Andrews Citizen* letter column.

Mr Chamberlain acknowledged, and raised another matter concerning a business he used to operate in at the Market Street Fountain area. On investigation it seems the Community Council has been confused with the Community Safety Panel; we were not involved.

#### **8.3.3. Meeting with Development Service**

Thanks to Cllr Melville for continuing to push this forwards. Development Service suggest a meeting should be arranged following the "Your Place Your Plan" meeting on May 20th. Sandy Cook says

"This will allow discussion on any issues over consultation, planning applications etc. It will also allow for consultation and debate on the Local Plan in course of preparation, and the CC's views on the future of St Andrews."

#### **8.3.4. A McDonalds in St Andrews**

I am in correspondence with Chris Wilson, a management student at the

university, who is contemplating a project on community council's hostile attitude to such a development. It seems that Frank Riddell's invited appearance at a Debating Society debate in 1999, as Chair of Community Council, opposing the motion "This House would build a McDonalds in St Andrews" has entered student folk lore. At the time the motion was rejected by the mainly student audience and by a substantial majority.

### 8.3.5. Swiss Embassy

Members of community council should find an invitation to a talk by the Swiss Ambassador. It seems their mailing label software fouled up and the invites went to various addresses in Winram Place for all of us...

### 8.3.6. Forthcoming Attractions

**June:** Coastal Path – Chris Broome, Service Manager, Community Services;  
South Street refurbishment – Derek Crowe, Area Transportation Manager.

**July:** RAF Leuchars – Squadron Leader McCord.

**August:** none (yet).

**September:** Elderly Advocacy – John Wyllie.

## 9. Reports

### 9.1. From Committees

#### 9.1.1. Recreation

St Andrews Community Council Coffee Morning held in the Town Hall Saturday 10th April

The recreation committee wishes to thank all who helped on the day, also those who generously donated items for the various stalls. They would particularly wish to thank those members of the public who made cash donations.

A total of £190.85p was raised and will be used for an enhanced floral display at the War Memorial.

*Joe Peterson, Chair*

### 9.2. From Representatives

## 10. Any Other Competent Business

Please notify Chair of AOCB items before the start of the meeting or at the break.  
Hint: Given that the end of the meeting is often taken in something of a rush, unless items are urgent it might be better to submit them for next meeting's New Business.

## Appendix A – St Andrews Week

*Community council letter to Ted Brocklebank MSP, by Pete Lindsay*

At its April 5th meeting the Royal Burgh of St Andrews Community Council considered extracts of the transcripts of the recent St Patrick's Day debate in the Scottish Parliament on national celebrations on St Andrew's Day, and unanimously agreed to write to you to convey our regret at your remarks undermining local businesses and the efforts of the Saint Andrew's Week committee; and also at your lamentable lack of support for a Saint Andrew's Day national celebration in its traditional place.

Of concern were statements (taken from the transcript) such as:

"I served on the St Andrew's week committee of the city of St Andrews. A number of local business people, councillors and others worked tirelessly to translate the week leading up to 30 November into a true commemoration of Scotland's patron saint and our national day. That committee still does excellent work and many artistic and cultural events are attracted to the town. However, in terms of visitor numbers and extra business for St Andrews, the problem is that 30 November is simply too close to Christmas."

and later:

"Our committee in St Andrews thought long and hard about those matters some five years ago and put a lot of effort into working out how to make St Andrew's day the focus that Iain Smith described. For all the aspirational and cultural reasons that have been described, we found it enormously difficult to attract visitors to the town at that time of year. People were saving up for, and their thoughts were on, Christmas. Somehow it was impossible to convince them that they should start to celebrate at the end of November and celebrate right through to Burns night. I am afraid that that did not work."

We agree with and thank you for your fully justified praise of the present St Andrew's Week Committee: St Andrew's Week has grown in the last five years.

However the meeting heard from community councillor Ian Hamilton, who chairs the committee, something of the difficulties and embarrassment the rest of your remarks caused to delicate negotiations on funding for the 2004 and future celebrations. We hope that, on reflection, you will see that these relentlessly negative comments, coming from so respectable a figure – an MSP for the area, a native St Andean and former committee member – could not help but undermine the good work of the present St Andrew's Week Committee. We ask you, please, to consider the effects of your words more carefully, even if you do truly consider St Andrew's Day ill-serves Scotland as a whole.

Turning to St Andrew's Day itself we note that you said:

"I commend June 9 as a twin national saints' day to commemorate St Andrew and St Columba."

This community council has for some years fully supported the campaign to establish a national holiday on St Andrew's Day, 30th November, reaffirming support as recently as February 2004. While St Columba is worthy of celebrating in his own right, St Andrew is the patron saint of Scotland and, as you yourself admit, the Saint's day is backed by a thousand years (indeed more) of tradition.

St Andrew has been the patron saint of Scotland since 1314. To overturn him now in favour of St Columba – for a National Day celebration on June 9 will be a celebration of St Columba – on grounds of commerciality and convenience seems counter productive. The attraction of St Andrew's Day is its traditional value, a firm bedrock upon which to build modern celebrations.

Who in the wider world would recognise a unilateral declaration by Scotland that the celebration of Saint Andrew, the first-called Apostle, would now be moved to St Columba's day? "Celebrate Scotland and its patron saint, St Andrew, on St Columba's day" hardly rolls off the tongue as an advertising slogan, does it? And as for any thought that St Andrew might be replaced as the Patron Saint by St Columba – fortunately words fail us.

Finally:

"Of course, that does not mean that the town of St Andrews should not continue to celebrate on November 30, as it has done in the past."

Thank you for your kind permission. We shall continue to do so, along with the rest of the world. If you find St Columba's day a little lonely please feel free to join the rest of us on St Andrew's (proper) day, Scotland's national day. And the place to celebrate St Andrew's Day is, naturally, St Andrews. Where else?

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## **Appendix B – Response re Police Station Ramp**

*Letter to Mr Chamberlain of Leuchars, by Pete Lindsay*

Your letter printed in last Friday's St Andrews Citizen (2 April 04, p16) was raised at Monday 5th's monthly community council meeting. I am replying on behalf of the community council.

The intention of the community council in objecting to some of the disabled

access ramps that have been proposed recently is, paradoxically perhaps, to improve the facility offered in everyone's interest. Those we have objected to, such as the Police Station in North Street and earlier the Bank of Scotland in South Street, have been unnecessarily intrusive on the pavement when some form of access system could be accommodated within the buildings. Housing a ramp internally would reduce inconvenience and risk to all passers-by on the pavements, particularly people with vision and mobility problems.

You say in your letter that the community council have stopped the Police Station ramp. That is not quite the case. As statutory consultees in the planning system, a rôle we take seriously, we have objected to this planning application for the reasons above, amongst others. Our letter though is just one input amongst many to the planning system. The decision on whether or not to allow the application is taken by the Fife Councillors on the East Area Development Committee. In the case of the Police Station it seems that they may agree with some of our concerns, and are asking for improvements to the design. It has not been rejected out of hand. In the case of the Bank of Scotland the eventual decision by the committee was to allow an external ramp, which was against our submission.

You ask if we have handicapped members. I believe that some members of community council are registered disabled, but as that is not information they are obliged to give formally I don't think I should go further than that.

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### **Appendix C – Bus Turning Area, Younger Gardens**

*Response from Nick Brian, Team Leader (Development Control), to Cllr Frances Melville*

Provision of Bus Turning Area at Younger Gardens, St Andrews

I refer to the above matter which has been the subject of recent correspondence and emails.

This has been examined again and I would quote the appropriate planning condition as follows:

Condition 15 – Unless otherwise approved in writing by the Council as Planning Authority, a turning area for buses shall be provided before any of the proposed houses are occupied. Details of the bus turning area shall be submitted for the prior written approval of Fife Council as Planning Authority before any work commences on site.

Reason 15 – In the interests of road safety and to ensure adequate provision is made for public transport within this development.

Following the issue of that consent, the question of the bus turning area was discussed with Transportation Services who considered that arrangement to be adequate to enable buses to turn. Subsequent discussions with the bus operators and Transportation Services appear to have led to a request for a formal turning circle which was not specifically required under the wording of the condition. It is this aspect which is now being pursued by Transportation Services in terms of the Area Roads Programme.

I trust that this clarifies the position for you.

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### **Appendix D – Jamie Anderson**

*Keith McCartney writes:*

Jamie Anderson (1842 – 1905) holds a unique place in the pantheon of golfing heroes who came from St Andrews as he was the first man to win three consecutive Open championships over three different courses. From 1860 to 1870 the Open was played exclusively at Prestwick but when Young Tom Morris won the Championship Belt outright following his third consecutive win in 1870 there was no trophy and therefore no championship until 1872 when The Honourable Company of Edinburgh Golfers, Prestwick Golf Club and the R&A purchased the present trophy, which could not be won outright, to be contested for over each of their courses in turn.

With victories at Musselburgh in 1877, Prestwick in 1878 and St Andrews in 1879

Jamie Anderson achieved his unique place in golf history. It says much about his achievement that only Bob Ferguson of Musselburgh, with victories in 1880, 1881 and 1882, and Peter Thomson, Australia, with victories in 1954, 1955 and 1956, have matched his achievement.

In later life Jamie fell on hard times and died in the Poor House, Thornton, Fife, in 1905. He is buried in the Cathedral Graveyard under a stone set up for a son who died in 1863 and on which Jamie's name was not recorded.

I would propose that to mark this the 125th anniversary of Jamie's record making Open victory here in his home town the Community Council approach St Andrews Links Trust to ask if they would consider planting a tree outside the Eden Clubhouse with a plaque which might read 'Jamie Anderson (1842 – 1905). First man to win three consecutive Opens on three different courses – Musselburgh 1877, Prestwick 1878 and St Andrews 1879. This tree was planted in 2004 to mark the 125th anniversary of his final win.'

May I thank you for giving this proposal your consideration.

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## Appendix E – Scottish Language Dictionaries

*From Scottish Language Dictionaries*

We are Scotland's lexicographers, responsible for researching and recording Scots, as well as promoting its use. You'll be able to find out about us from our websites.

As a Community Council, you are the probably best people to ask about any community groups in your area who would welcome a visit from me or one of my colleagues. We are happy to visit writers' groups, heritage groups, reminiscence groups or anyone else with an interest in Scots Language. As my post is funded by the Scottish Arts Council, I am able to make these visits without charge although groups sometimes make a very welcome donation to the work of the Dictionaries. I'd be grateful if you could either tell them about us or e-mail details of the people to contact.

We are just about to begin the next edition of our prestigious Concise Scots Dictionary and perhaps St Andrews Community Council (or individual community councillors) would like to sponsor a word for a donation of £20 (or more if you wish). Donors will be listed on our main website. If you have a favourite Scots word, let us know and we'll make it your own!

[www.sldl.org.uk](http://www.sldl.org.uk)

[www.scuilwab.org.uk](http://www.scuilwab.org.uk)

Dictionary of Scots Language: [www.dsl.ac.uk](http://www.dsl.ac.uk)

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## Appendix F – Bless St Andrews

*From Stephen Jones*

Dear councillors and those involved in the community of St. Andrews,

I am contacting you to ask for your help, that I might be able to help the community of St. Andrews.

I am a student currently working toward a PhD in chemistry at Glasgow University. I was brought up on the west coast of Scotland, in Ardrossan, and loved living near the shore. St. Andrews was a place that I had never visited until a few years ago. I went along to the last day of CLAN gathering 2001 and then stayed for a few days in the town, and I loved it. I loved the shoreline, the views, the street, the history, and the people. I have since been back each summer for the week of CLAN gathering, and still love the venue.

The reason I am contacting you all is because this year I am involved in planning the programme for the young adults (17-25) attending CLAN gathering. CLAN gathering is a multi-denominational Christian event that runs in St. Andrews each year, based in Madras college (Kilrymont campus) – I hope I got the venue name right there.

A number of other high-profile Christian events, such as Festival Manchester, have sought to show love and kind-ness to their communities by helping out in a

practical way. What we as a group of young people would be asking you for, is the opportunity to bless the community of St. Andrews in a practical way.

This year the event runs from the 10th to the 17th of July, and we would be looking to give 2-3 weekday after-noons to a specific project. This could be re-painting an area that is heavily vandalised, revamping a community garden, going into a poorer area of the community to offer gardening assistance for the afternoon, etc.

Would this be possible, and if so what project would be most beneficial for the community? We are completely open to your suggestions, and there is nothing too menial. What I don't want to do, is for me, based in Glasgow, to try and decide the needs of St. Andrews. What I would love, is if we (a estimated group of 20 each day) could help out in a way that you would see to bless the community.

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## Appendix G – HMO Licence Application

*From Mrs & Ms Mason, 42C South St*

### ***Objections and Representations House in Multiple Occupancy Licence Application 42 C South Street St Andrews.***

We write to ask for your help and support in objection to the Licence Application being made by Ms C Mair, owner of 42 C South Street. The St. Andrews Preservation Society, who we have already contacted for assistance, has given us your name.

The building in question, 42 South Street, forms a prominent part of South Court, South Street, is a Grade 2 Listed property, and gained the Saltire Society Award for Reconstruction in 1971. South Court is much used and visited by local residents and visitors to St. Andrews, particularly for access to the Byre Theatre. As such we are sure you will be concerned to protect its future.

We, the owners of 42 B South Street, together with the owner of 42 A South Street, have submitted objections to Fife Council, as summarized below (copy of that letter also enclosed).

- Please note here that we, and the owner of 42 A South Street, were unaware of the notice for the Licence Application until mid February, in our case due to the need to be in Leeds for medical purposes in January / early February. We immediately advised Law and Administration Services, of Fife Council, of this, and in fact the potential date for the hearing is now, we understand, a date in May. This change of date has been instigated because the applicant for the Licence, Ms C Mair, could not attend the first date in March. Law and Administration Services, E Fife, have notified us that we can submit further objections in support of our case, but are unable to say whether these objections will be allowed on the day due to their need to hear the reason for the late response.
- Multiple Occupancy of any part of the building is in direct contravention of the purpose to which the Council refurbished the property in 1971.
- 42 South Street is structurally unsuitable for any part to be in Multiple Occupancy, the flimsy nature of the wall partitioning and flooring allowing excessive noise transference between units.
- Due to 42C being upstairs from the only entrance door to the building, which is directly opposite, and only 2 metres away from the doors of 42A and 42B respectively, the antisocial behaviour of 42C impacts to an unusually high extent upon the residents of 42A and 42B.
- Multiple Occupancy generates excessive wear upon communal areas, and produces great amounts of household waste, which accumulates in the communal internal basement of the building (located directly under 42A and 42B) for months on end.
- The high volume of mail coming in to 42C for its current and previous tenants blocks the shared mailbox for the three flats. The tenants then empty the box, leaving mail for 42A and 42B and unwanted mail for their address on the floor in the communal entrance hall and stair way, causing both security and health and safety issues.
- Multiple Occupancy of 42C overloads the communal laundry facility (a single

washer and drier), provided by the Council for use by residents of 38, 40, and 42 South Street, a total of 13 flats.

In closing our letter of objection to Fife Council, we quoted from the deeds to the property, and stated that the above points must be regarded as being "both a nuisance" and "detrimental to the amenity" of the building and neighbouring buildings, ... to the area of South Court and the public access to the Byre Theatre from South Court itself".

An imminent meeting is planned between Fife Council and the owners of 42A, B and C, to discuss and hopefully resolve this matter. We would therefore greatly appreciate a speedy reply, and any written support you are able to give.

## Appendix H - Planning Committee Minutes 12/4/04

*Minutes by Pete Lindsay*

**Present:** Ian Goudie, Pete Lindsay, Richard Douglas, George Davidson (items 0-2)

1. **Bus station** - brief view of circular - no comment until after public display 22/4/04.
2. **HMO Licence** - if this were a planning issue would not comment as no general effect on community. **Suggest NC.**
3. **4 Playfair Terrace** - 04/00936/efull - proposed 1.5 storey dwelling house in garden to rear (off Gillespie Wynd) - **PL object:** - traffic/parking; infill of garden space.
4. **Younger Hall** - install double glazed units to match existing appearance - **NC.**
5. **31 Canongate** - **NC** outwith conservation area.
6. **181 South St** - construct chimney on N elevation - **NC.**
7. **6 Forbes Place** - extension to attached garage - **NC.**
8. **6 Greyfriars Garden** - internal alteration - **NC.**
9. **4 Fergusson Place** - conservatory - **NC.**
10. **132 Scooniehill Road** - front extension - no plans available yet.
11. **69 Hepburn Gardens** - garage extension to dwelling house - check if conservation area, examine plans if so.
12. **Golf St Andrews** - amended - wooden sign meets our previous objection - **PL contact Development Service.**
13. **98 Market St** - Carphone Warehouse - form new shop front - amended sign meets objection - **RD contact Development Service.**
14. **72 North St** - flats accessed from Union Street, objected to as infill - withdrawn.
15. **8 Kinnessburn Terrace** - original flats application withdrawn - new application for 4 terraced houses & 1 detached - subtle difference to layout? - compare with details of previous objection.
16. **Consultation: on 3rd party rights of appeal on planning decisions,** responses by 30 July. IG has papers, available via Scottish Exec.
17. **Consultation: Making Development Plans Deliver,** responses by 30 July. IG has papers, available via Scottish Exec.
18. **Local Plan** - planning committee members asked to prepare outline points for discussion at next meeting, with a view to presenting a draft response to full community council in May.

## Correspondence Received

This is mainly post received with a few of the more significant emails. The Secretary's email inbox stands at 119 items since the April meeting, mostly administrivia.



<b>Date</b>	<b>from</b>	<b>Subject</b>
06/4/04	Police	Community Team Newsletter & Policing Plan
07/4/04	K & F Mason	42 South St HMO
08/4/04	Keith McCartney	Jamie Anderson memorial tree
08/4/04	Scottish Language Dictionaries	Scottish Language Dictionaries
10/4/04	Scottish Civic Forum	Future Consultations
10/4/04	Transport Service	Bus Station
10/4/04	University One World Society	Fair Trade Campaign
13/4/04	Stephen W Jones	Project to bless the community
14/4/04	Development Services	Fife Minerals Subject Local Plan
15/4/04	Development Services (via Cllr FM)	A Boards (passed to PU)
16/4/04	Ted Brocklebank MSP	St Andrew's Day
18/4/04	Entrust	Spring newsletter
19/4/04	Scottish Executive	Consultation "The Water Environment (controlled activities)"
19/4/04	Association for the Protection of Rural Scotland	AGM 8/5/04 Dundee
20/4/04	Abbey National plc	Community Council Trust account statement
22/4/04	Marine Conservation Soc	Beachwatch 2003 litter survey
22/4/04	Scottish Civic Forum	Europe and You, seminar 15 May
23/4/04	University	New Arts Building consultation meeting
24/4/04	FoE	Subs due
25/4/04	Chris Wilson	Student project
26/4/04	University	2025 Estate Vision meeting
26/4/04	Michael Chamberlain	Market Street Mobile café
28/4/04	Scottish Executive	Power of Well-being guidance
28/4/04	Law and Administration	East Area Services meeting cancelled
29/4/04	FoE	Funding appeal
29/4/04	Development Services	Gumley Golf Trophy 2004
29/4/04	Swiss Embassy	Invitation
29/4/04	Ian Mackie	Patras etc programme update
30/4/04	Betty Willsher	Thanks for book assistance

## **Annual General Meeting Agenda – May 2004**

### **1. Apologies for Absence**

### **2. Minutes of the 2003 AGM**

### **3. Chair's Report**

Appendix 1

### **4. Treasurer's Report**

Appendix 2

### **5. Dates of Meetings 2004 - 2005**

### **6. Any Other Competent Business**

## 6.1. Attendance report

Appendix 3

## 7. Election of Officers

In accordance with our constitution officers are elected annually, at the end of the AGM. The only members of the Community Council who are specifically excluded from office are the ex-officio members, the Fife Councillors.

Candidates to be proposed and seconded at the meeting. If there is a contest the candidate or a supporter may speak briefly. A paper ballot is taken. Ties will be broken by a suitably random method.

### 8.1. Chair

### 8.2. Vice-Chair(s)

Number to be determined by the meeting.

### 8.3. Treasurer

### 8.4. Secretary

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## Appendix 1 - Chair's Report 2003-4

I think it would be true to say that most St Andrews residents are unaware of the volume as well as the sheer variety of business that the Community Council deals with, in plenary session and in smaller committees. The monthly slot for 'Presentations' has been occupied over the past twelve months by people speaking on sixteen different matters they considered to be of public concern relevant to St Andrews, not counting the five police reports. Our four Fife Councillors have reported their actions to us in great detail and taken up our concerns on all fronts. All Agendas and Minutes of Community Council meetings since mid-1998 are available online, thanks to the energy, skill and commitment of our Secretary, Pete Lindsay. [I note this because it is impracticable in this short report to mention more than a few people and items of business.]

Our finances are well under control because of the efficiency of the Treasurer, Archie Strachan. The commercial side is developing under the guidance of Murdo Macdonald – also the organiser of the ever-popular Hogmanay Ceilidh - and Richard Douglas has recently taken on the 200 Club from Archie, so that we can gain funds and distribute what we can to appropriate recipients. Last summer, thanks to the generosity of the Kilrymont Rotary Club, the popular series of Bandstand Concerts previously organised by Archie with great assistance from Dennis Macdonald and others was enabled to continue.

Planning matters have, as ever in St Andrews, taken up a great deal of time and effort. The Planning Committee's work is sometimes rewarded and sometimes not, the matters it deals with being often controversial. Thanks are due to the members of that Committee under its chair, Ian Goudie, for their commitment to the task. Golf courses, the Local Plan, Kinnessburn Road, Hepburn Hall, John Knox Road, Craigtoun Road, the new Computer Science Building and the Petheram Bridge car park are examples of the bigger items in the headlines this past year.

The Recreation Committee has under Joe Peterson's guidance organised and co-ordinated many endeavours, most recently the Coffee Morning on the 10th April. It was a great pleasure for me to present the Young Citizen of the Year Award in March to Laura Sinclair. The Community Council St Andrew's Week Exhibition was again successful, and the Senior Citizens' Tea, organised by Ken Crichton in conjunction with the Students' Association, was very well received on its new January date. The move to January was welcomed by many Senior Citizens, who over Christmas may have an over-full diary and a less full one in the post New Year period.

I am grateful also to other committees which have met less frequently, as well as to our representatives on outside bodies. In June last year we welcomed Laurel Aguilar and Ian Hamilton, co-opted to the Council following a hotly contested

ballot, and of course both have been active in membership. Our personnel has otherwise remained unchanged. Councillors will have heard recently with concern about Frank Riddell's sudden illness. On the Council's behalf I sent him and his family our best wishes for a speedy recovery.

Positive developments in St Andrews since May 2003 include: a new policing system; introduction of brown and blue wheelie-bins; Park and Ride extension; harbour bridge replacement; reprieve for several phone-boxes; help towards Farmers' Market; review (ongoing) of public toilet provision; Jubilee tree and bench; some progress on anti-dog waste measures; a little progress on the recycling centre and on A-boards; near-completion of the revamped Library: these are a few of the matters that have crossed our table during the year.

Longer-serving members will have noted that cycling without lights, parking, the state of the Kinness Burn, flyposting, vandalism, the problems of the Common Good Fund, bus routes, the future of Madras College, town-twinning and homelessness continue among others as perennial items of business.

I am grateful for the support of Community Councillors, Fife Councillors, members of the press and many other people over the past year, and hope it will be possible for us to continue over the next months to raise the Council's profile and to ensure a high percentage of voters at the next Community Council election.

*Donald Macgregor*

## Appendix 2 - Treasurer's Report

### Annual Statement of Accounts 2003-2004

The attached audited Annual Statement of Accounts for the financial year 2003-2004 is submitted for the approval of Council.

The 200 Club Account and the C.C. Trust Account are not included in the Statement as separate accounts are produced by their management committees.

Two copies of the signed audited 2003-2004 Accounts are available for reference if required - one being held by the Secretary and the other by the Treasurer. Two further signed copies will be sent to the East Area Finance Manager, Fife Council, after approval of Council, as required by regulation.

Councillors are asked to please note that 'Secretary's Expenses' includes stationery, printing materials, publicity, newsletters, agendas, minutes, posters, photocopying, and the servicing of several C.C. Committees, etc. It should also be noted that the 'Recreation Committee's Expenses include costs arising from the Garden Competition, St.Andrews Week Art & Photographic Exhibition, Best Kept Town etc.

Members of Council are reminded that claims for payment of expenses should be made using expense claim forms obtainable from the Treasurer.

I also wish to acknowledge Ken Crichton's auditing of the accounts.

*A.S.Strachan  
Treasurer*

#### Financial Statement - April 2003 to March 2004

Funds at 31st March 2004

Brought Forward at 1st April 2003	£23003.09
Surplus for Year 03-04	£ 1209.70
	-----
Balance Carried Forward	£24212.79
	-----

(Represented by Bank Account at 31/3/04	£24290.52)
(Cheques still to be cleared *	£ 77.73)

Sub Accounts	Income	Expenditure	Balance
Administration Account	£4987.20	£3617.58	£1369.62
General Account	£2752.68	NIL	£2752.68
+ Millennium Account	£3666.03	NIL	£3666.03
+ Youth Committee Account	£ 50.00	NIL	£ 50.00

+ St.Andrews Day Account	£ 705.22	£ 349.05	£ 356.17
+ Senior Citizens Xmas Party	£4047.64	£ 895.51	£3152.13
+ Bandstand Concerts	£3064.24	£ 2300.00	£ 764.24
+ Upper Arlington Account	£ 216.41	NIL	£ 216.41
+ Coat of Arms Account	£7910.35	NIL	£7910.35
+ Newsletter Account	£ 644.78	NIL	£ 644.78
+ Ceilidh	£5608.36	£2277.98	£3330.38
	-----	-----	-----
	£33652.91	£ 9440.12	£24212.79
	-----	-----	-----

\* £17.33: 29/3/04

£52.40: 30/3/04

£ 8.00: 30/3/04

+ The funds held in these accounts are dedicated to specific projects as indicated.

K.G.CRITCHON (Auditor)

A.S.STRACHAN (Treasurer)

#### Administration Account

Brought Forward at 1st April 2003 £ 2125.89

Income : Fife Council Grant 2003-04 £ 2861.31

-----

£ 4987.20

-----

#### Expenditure

Let of Burgh Chambers/Victory Memorial Hall £ 607.25

Annual Subscriptions £ 115.00

Receptions £ 41.98

Recreation Committee Expenses £ 291.82

Secretary's Expenses £ 529.57

Transfer to Newsletter Account £ 600.00

Jubilee Tree & Bench £ 765.51

Flags £ 106.89

Fife Farmers' Market £ 200.00

Advert. Hustings £ 45.00

Young St.A.Citizen of Year Award £ 50.00

Treasurer's Expenses £ 24.40

Miscellaneous Items (all docketed) £ 240.16

-----

£ 3617.58

-----

(Deficit for the Year £756.27)

Surplus Carried Forward £1369.62

#### General Account

Brought Forward at 1st April 2003 £ 2450.00

Income :

Interest on Account £ 267.68

Sale of CC Photographs £ 30.00

Cheque written back £ 5.00

-----

£ 2752.68

-----

Expenditure :

NIL

-----

(Surplus for the Year £ 302.68)

Surplus Carried Forward £2752.68

#### Coat of Arms Account

Due to no further income or expenditure within this account

Surplus Carried Forward remains at £7910.35

#### Youth Committee Account

Due to no further income or expenditure within this account

Surplus Carried Forward remains at £50.00

#### Millennium Account

Due to no further income or expenditure within this account

Surplus Carried Forward remains at £3666.03

#### Newsletter Account

Carried forward from 1st April 200 £ 44.78

Income :

Switch from Administration Account £ 600.00

-----

£ 644.78

-----

Expenditure -

NIL

-----

(Surplus for the year £600.00)

Surplus Carried Forward £644.78

#### Senior Citizens Xmas Party Account

Carried forward from 1st April 2000 £ 2913.68

Income - Donations	
(i) Car Boot Sales	£ 33.96
(ii) R&A Golf Club	£ 500.00
(iii) Pagan Solicitors	£ 300.00
(iv) Ceilidh Sub Account Transfer	£ 300.00
	-----
	£ 4047.64
	-----
Expenditure :	
Party Costs	£ 895.51
	-----
(Surplus for Year £ 238.45)	
Surplus Carried Forward £3152.13	
<b>St. Andrew's Day Account</b>	
Carried forward from 1st April 2003	£ 315.65
Income :	
Picture Sales-Income/Donations	£ 389.57
	-----
	£ 705.22
	-----
Expenditure :	
Art Prizes/Picture Sales-Payment/Postages /Photocopying	£ 349.05
	-----
(Surplus for Year £40.52)	
Surplus Carried Forward £356,17	
<b>Upper Arlington Account</b>	
Due to no further income or expenditure within this account	
Surplus Carried Forward remains at £216.41	
<b>Bandstand Account</b>	
Carried forward from 1st April 2003	£ 764.24
Income :	
Fife Council CGF Grant	£ 2000.00
Donation - Mcdongall Films Ltd.	£ 300.00
	-----
	£ 3064.24
	-----
Expenditure :	
Payment to Bands	£ 1910.00
Refund of Years Balance to Common Good Fund	£ 290.00
	-----
	£ 2300.00
	-----
(Surplus/Deficit for Year NIL)	
Surplus Carried Forward £764.24	
<b>Ceilidh Account</b>	
Brought Forward as at 1st April 2003	£ 2546.06
Income :	
Ticket & Raffle Receipts	£ 3062.30
	-----
	£ 5608.36
	-----
Expenditure :	
Ceilidh Outgoings	£ 1977.98
Switch to Sen. Cit. Party Sub Account	£ 300.00
	-----
	£ 2277.98
	-----
(Surplus for Year £644.78)	
Surplus Carried Forward £3330.38	

### Appendix 3 - Attendance record

Taken from the approved minutes May 2003 - March 2004, and attendance sheet for April 2004. Only currently serving members are listed. Percentage attendance is adusted to allow for those joining part way through the period.

	May-03	Jun-03	Jul-03	Aug-03	Sep-03	Oct-03	Nov-03	Dec-03	Jan-04	Feb-04	Mar-04	Apr-04	
Laurel Aguilar	n/a	1	1		1	1	1	1	1	1	1	1	91%
Ken Crichton		1		1	1	1	1	1	1	1	1	1	83%

George Davidson	1		1	1		1	1	1	1	1	1	1	83%
Richard Douglas		1	1	1		1	1	1	1	1	1	1	83%
Ken Fraser	1	1	1	1	1	1	1	1	1		1	1	92%
Ian Goudie	1	1		1	1	1	1	1	1	1	1	1	92%
Ian Hamilton	n/a		1			1	1		1	1	1	1	64%
Joe Lamb	1	1		1	1		1	1	1	1	1		75%
Chris Lesurf	1		1	1	1		1	1		1	1	1	75%
Pete Lindsay	1	1	1	1	1	1	1	1	1	1	1	1	100%
Dennis Macdonald	1	1	1	1			1	1	1	1		1	75%
Murdo Macdonald	1	1	1	1	1	1	1	1		1	1	1	92%
Donald Macgregor	1	1	1	1		1	1	1	1	1	1	1	92%
Joe Peterson	1	1	1	1	1	1	1	1	1	1	1	1	100%
Frank Riddell	1	1				1	1	1	1	1	1		67%
Ewen Sparks	1	1	1	1	1		1	1	1	1	1	1	92%
Archie Strachan	1	1	1	1		1	1	1	1	1	1	1	92%
Cynthia Tero	1	1		1	1	1	1	1			1	1	75%
Penny Uprichard	1	1	1	1	1	1	1	1	1	1	1	1	100%
Student Rep 1	1	1	1	1	1	1	1	1	1		1		83%
Student Rep 2			1	1			1	1					33%
Student Rep 3								1					8%
Cllr Sheila Black		1	1		1		1		1		1	1	58%
Cllr Jane Ann Liston	1	1	1	1	1	1	1	1	1	1	1	1	100%
Cllr Frances Melville	1	1	1	1		1		1	1	1	1	1	83%
Cllr Bill Sangster	1	1	1	1	1	1	1	1	1	1	1	1	100%