

# Royal Burgh of St Andrews Community Council

## Agenda – July 2004

There will be a meeting of the community council at 7pm Monday 5th July in the Burgh Chambers of the Town Hall, Queen's Gardens. There will be a short break at about 8pm during which the 200 Club draw will be made.

(Copies of Agendas and Minutes of the Community Council are held at Fife Council's Local Office, St Mary's Place and the Town Library, Church Square. Those from 1998 on are on line at <http://www.louisxiv.demon.co.uk/standrewscc/>)

### 0. Patras Report

Ian Mackie to report. There will be a display of pictures of the Mackie family pilgrimage and the presentations of our flags etc outside the meeting.

### 1. Apologies

Donald Macgregor, Bette Christie, Archie Strachan.

### 2. Minutes of June 2004

Read for accuracy in matters of substance – harangue the secretary for minor errors (spelling etc) outwith the meeting.

### 3. Presentations

For anyone wishing to address the meeting on a matter relevant to St Andrews. Please contact the Secretary or Chair before the meeting. Priority will be given to those who have been invited to speak or have given advance notice.

#### 3.1. Police report

Appendix G: extracts from the police community team newsletter.

#### 3.2. Leuchars Briefing

Squadron Leader McCord.

#### 3.4+ Any other presentations...

### 4. Fife Councillors

#### 4.1. Frances Melville (West)

#### 4.2. Sheila Black (South)

### **4.3. Bill Sangster (Central)**

### **4.4. Jane Ann Liston (South East)**

## **5. Planning Committee**

### **5.1. Minutes**

Appendix A: 14 June

Appendix H: 28 June

## **6. Matters Arising from Previous Meetings**

### **6.1. Bandstand Concerts**

### **6.2. St Andrews in Focus**

[June 6.2] Chris Lesurf has offered to take on the community council column, and has discussed the subject with Frank Riddell.

### **6.3. Frank Riddell**

Chris Lesurf has been to see Frank Riddell at Cameron Hospital in Leven, now he's able to take visitors. She finds him better than she'd expected and determined to recover.

### **6.4. "World Class" interviews**

[June 4.1.4] Appendix D: emails from Blue Horizons Ltd.

Are there any specific points to be made on behalf of community council?

Who can attend

(Laurel Aguilar and Ken Crichton have responded to the initial circulation by email – any others?)

### **6.5. South Street**

[June 3.3.] Appendix F: thoughts from Sandy Edwards, Strathkiness High Road.

### **6.6. Hospital Bus Shelter**

[June 4.3.6.] Following Ken Crichton reminding Cllr Sangster of the need for a shelter by the hospital last month, Transportation Services wrote with plans for same on 14 June. Plans and illustration of the type of shelter can be circulated.

### **6.7. Community Council Training/Consultation**

24th June was cancelled/postponed as Fife Council had omitted to send out the proposed Complaints Procedure (for the consultation part of the session) in early May. The new Scheme for Community Councils should have been circulated at the same time.

## **6.x+. Any other matters arising**

## **7. New Business**

### **7.1. "Children's Library" Window**

From Pete Lindsay: Now that the former Children's Library window is free, should we offer to Fife Council to maintain, for example, an events poster display there until some new permanent use is found for the rooms?

### **7.2. Projector**

From Pete Lindsay: Increasingly frequently speakers coming to community council ask if we have a projector for computer presentations (Apple Keynote, Microsoft PowerPoint, "slide" shows etc). Fife Council are unwilling to obtain one for St Andrews locality or loan one from Cupar. Would community council consider purchasing one – or offering to part-fund with Fife Council – for community use? Typical cost of a unit is £650 and up. A new bulb is £200-£300. Typical bulb lifetime...?

### **7.3. Scottish Civic Forum**

Annual subscription £20.

Do we wish to maintain our membership?

### **7.4. Waste collection**

Mrs Willsher forwards various correspondence with Fife Council on the subject.

### **7.5. Fife Heritage Orchestra**

The new session for this ceilidh/country dance orchestra commences 7pm, Monday 6th September, at the Queens Hall Charleston. Anyone interested in playing contact Douglas Keir 01383-725359.

### **7.6. Forum on Discrimination**

Conference "Scotland – who's in, who's out?". Equal opportunities, discussing and challenging different types of discrimination in Scotland. Free. 28 August, Glasgow Caledonian University. Book by 13 Aug, 0131-557-6767. sarah.guppy@civicforum.org.uk.

### **7.7. Environmental Services Newsletter**

Summer 2004: Missing/rehoming dogs; Lead levels in drinking water; Fife hotelier fined £2,000 on hygiene charges; Dog fouling fines; Development Services Environmental Strategy Unit; HMO licensing facts; Types of waste; Food Safety Week and food safety Q&A; Wasps and Bees; Recycling update; Street cleaning evaluation; Sound advice on noise nuisance.

## **7.8. Scottish Marine Newsletter**

Crown Estate Spring 2004: £600,000 funding for Scotland's aquaculture. New web site [www.thecrownestate.co.uk](http://www.thecrownestate.co.uk); Marine stewardship fund – electro-fishing equipment, safe shellfish conference, shellfish biotoxin testing service, fisheries seminar programme, integrated coastal zone management; Scottish coastal communities project scheme; What is the Crown Estate; The Crown Estate's role in the aquaculture planning process; Renewable energy – offshore wind, wind and tidal power; Salmon fishing; Rent reviews – shellfish farms, whitefish species, private moorings; Moorings and marinas.

## **7.9. eVOLve**

Volunteer centre Fife newsletter 2, June 2004: Opening doors conference 2004; Volunteers week 1-7 June 2004; Millennium volunteers; The giving nation; Blether together; Spiralling onward and upward; Volunteers week; A fond farewell; CVS make a difference day 30 Oct; CRBS update – trusted partner scheme; Volunteer of the year award; Volunteers managers network spreads its wings!; Disability – what disability?; Are you ordinary enough?; Volunteering opportunities.

## **7.10. VONEF**

Newsletter 42, June 2004: Fife rural partnership conference 30 June; Scottish community foundation; The big lottery; Veterans reunited fund; Valuing volunteers; Loans for the voluntary sector; Fight back – charities and VAT; Care commission update; Widening access to council membership; Age concern training; Home-start East Fife; Counselling skills training; CVS Fife, ESF training project – summer programme; Couple counselling Fife; Community interpreting service; Freedom to speak – British stammering association; Employer of the year; In kind direct; Nominate your unsung heroes; Fife business diversity awards; Forth and Tay disabled ramblers; WRVS East Neuk Neighbourhood Transport (ENNTrans); Fife employment access trust; Scottish compact; Community health partnership; Insuring services working with drug users.

## **7.11. Postwatch**

Newsletter of the independent postal services watchdog. Summer 2004: Revolution in postal charges (switch from weight to size charges); Future of rural post offices; Misdelivered mail; Unwanted mail; Scottish Council for Voluntary Organisations fair; Pillar box collection tabs reintroduction; Single daily delivery; Broxburn delivery office; Parcel delivery to the Highlands and Islands; Fund to develop post offices in deprived urban areas; Urban post office closures; Complaints in East Kilbride.

## **8. Reports from Officers**

### **8.1. Chair**

### **8.2. Treasurer**

### **8.3. Secretary**

#### **8.3.1. ASCC AGM**

#### **Appendix B: report**

#### **8.3.2. Calor award**

Inspired by the ASCC meeting I did take a last-minute stab at an entry for this. Despite getting a respectable number of points down (Appendix I) I lacked time to turn it into readable English in the 500 words requested before the (extended) deadline (never mind have it reviewed by community council). However the exercise did show me that we could make a reasonable showing if we

- i) put our minds to it next year, and
- ii) started in good time...

#### **8.3.3. Town Hall Seating**

Duncan Simpson, Area Operations Manager, Community Services asked for the support of Community Council for a proposal to replace the Town Hall seating. As he needed an indication of our position before this meeting the emailable members of community council were straw-pollled. Replies were overwhelmingly positive and none worse than neutral. For the benefit of offline members the information circulated is in Appendix D.

#### **8.3.4. Letters etc sent**

Iain Smith MSP – suggestion for Hollyrood opening guest [June 7.2.]

David Sommerville, Community Services – Students & East Sands Leisure Centre. [June 6.5.] Appendix E.

Paul Marshall, Hall and Events Manager – Disabled access to the Burgh Chambers

#### **8.3.5. Secretary's workload**

I'll be out of town a lot this month so expect a reduced level of service. Also I'm very busy at work for the next few months; I won't be able to take any further time off work (currently 1.5 days a month) for community council business, indeed may need to cut back until later in the year.

#### **8.3.6. Forthcoming speakers**

August: none (yet).

September: Elderly Advocacy – John Wyllie.

To be arranged: Lindsay Matheson, Rector of Madras College

## 9. Reports

### 9.1. From Committees

### 9.2. From Representatives

## 10. Any Other Competent Business

Please notify Chair of AOCB items before the start of the meeting or at the break. Hint: Given that the end of the meeting is often taken in something of a rush, unless items are urgent it might be better to submit them for next meeting's New Business.

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### Appendix A – Planning Committee 14 June

Present: I. Goudie, R. Douglas, P. Lindsay, P. Uprichard.

Apologies: G. Davidson.

1. **Gatty Marine Laboratory** – install replacement windows and erect flume extract flues No plans
2. **The Bute** – alter windows to accommodate ventilation and secondary glazing. Install external chiller unit and enclosure, new flue, alter stone chimney and a roof stair N.C.
3. **40 Buchanan Gardens** – change of use of part of dwelling house to form school, maximum 12 pupils, extend use for a further year. N.C.
4. **21 Queens Gardens** – conservatory extension to dwelling house N.C.
5. **28 Lindsay Gardens** – front porch extension N.C.
6. **22 Priestden Place** – extension to dwelling house N.C.
7. **Cosmos Centre** – renew temporary permission for teaching accommodation IG to check previous position, with view to reiterate
8. **New Picture House** – install 7.6 metre high MHA telephone flag pole, including 3 shrouded antennae, and a transmission dish. This would mean that the site has three masts on different frequencies. The Committee discussed this application and failed to reach agreement on whether a broader notice should be given to the public in connection with possible health risks. To be taken to the full Community Council
9. **46 Hepburn Gardens** – change of use of flatted dwelling to 5 person HMO. N.C.
10. **28 Largo Road** – change of use of dwelling to 3 person HMO. N.C.
11. **Telecommunications Tower, Largo Road** – 2.6 metre

tower extension, wind amenity (not O2). Obj. R.D.

12. **123 North Street** – install satellite antenna (i.e. dish) N.C.

13. **1 Doocot Road** – extension to dwelling house and extension to garage N.C.

14. **Craigtoun Hospital** – reconsider Condition 13 concerning the phasing of the ancillary Hotel accommodation units, and construction of footpath in relation to the completion of Craigtoun House. Obj. R.D.

15. **4 Playfair Terrace** – has been withdrawn

16. **David Russell Hall** – gas booster housing and gas meter housing. N.C.

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## Appendix B – ASCC AGM

### 12/6/04, Stirling. Report by Pete Lindsay

Despite the ASCC holding this AGM on a shoestring budget (funding has been a bit bumpy recently, though it was reported things have settled down now) the half day in Stirling proved as interesting as previous ASCC meetings I've attended. As always it was particularly interesting to meet other community councils from outwith Fife and hear how they operate. One point I particularly noticed was the general assumption of other community councils that they would as a matter of duty respond to the various consultation papers we all receive. I kept quiet about St Andrews' attitude, though I suspect there was a case of small community councils in smaller areas having nothing else to do. This was however a theme emphasised by the ASCC committee. They find increasingly that the various bits of government they are in contact with are asking what are community councils useful for; the ASCC point to the foundation statement

"...the general purpose of a community council shall be to ascertain, co-ordinate and express to the local authorities for its area, and to public authorities, the views of the community which it represents, in relation to matters for which those authorities are responsible, and to take such action in the interests of that community as appears to it to be expedient and practicable." — Local Government (Scotland) Act 1973

and several times made the point that for this to carry weight it would help if community councils did respond to consultations, however briefly. We might want to think about how we would do that.

There was a presentation on a closely related subject, using the internet to help run community council business and take some load off the poor overworked secretary. As you can imagine I was quite interested in both aspects of this. A pilot project is running under the eDemocracy title between Napier University

and Strathfillan Community Council. The objective to produce web-based tools to assist internal communications (fora and blogs apparently), managing consultations (organising the passing out of papers and coordinating responses), and a questionnaire generator for paper or online consultations of the community. Actual testing of software won't start until early 2005 and, once the kinks are straightened out, wider testing in 2006. While there was some questioning of whether such things are necessary or practical at the moment most of a very diverse audience seemed to think that it was worth looking at such tools ready for the future, in view of the way "government" generally is moving on-line as a matter of policy.

The second presentation was on the recent ASCC survey on involvement in Community Planning. The kindest thing to say is that the government community planning initiative is failing badly due to lack of involvement and support by most of the players. So well understood is CP that a significant number of CCs responding to the survey made the mistake we did initially in remitting it to our (development) planning committee. Where CP is more visible it is often being used as an excuse to by-pass the democratic bodies such as community councils in favour of tenants' associations and various undemocratic community-level groups such as "Civic Forums" and "Social Inclusion Partnerships". The ASCC is to consider producing a "Dummies Guide" style piece in conjunction with the Scottish Executive to try to give achieve a better level of understanding all round of what CP is supposed to be and do. An interesting aside was that the Councils for Voluntary Service have received funding to involve Community Councils – very few of those present, or responding to the survey, had heard of or from such bodies.

There was quite a lot of emphasis on the Calor Community of the Year competition, which we have yet again failed to enter. ASCC see it as a very valuable way of emphasising the work of community councils in their communities, especially as this year there will be television coverage of the top communities in the run-up to the awards in the Autumn. (By the way: the awards dinner will be at St Andrews Bay, which they thought might inspire us particularly.)

Because of the funding difficulties ASCC has suffered recently it has been reviewing its structure and function, so some time was devoted to workgroup discussions of the ASCC's rôle. Most responses value the ASCC as a go-between and clearing house between CCs and Central Government. How they should achieve this didn't produce an obvious consensus. The committee will meditate on the detail responses and other input.

The AGM heard the Chair and Secretary's reports on the resolving of the funding problems by taking on various formal consultation projects over the next few years. Some mentioned were: a model scheme for community councils across Scotland;



revising the old (Scottish Office, pre-reorganisation) booklet on the relationship between CCs and their Local Authorities; and various survey work to do with Community Planning mentioned above. One other point that was made was to ask for community councils responding to national consultations to copy the response to the ASCC so they can get a better feel for the overall opinions of the community councils they are called on to represent at the national level.

There were four formal motions. The first two and last were uncontentious procedural matters amending the constitution and rules of ASCC (change AGM date to autumn etc). The third item evoked a bit of debate and procedural pettifogging. In essence it asked the ASCC to campaign at the Scottish Executive for CCs to get by right the sort of involvement in the development planning process that we take for granted in Fife (in fact a slight improvement in most points), as some planning authorities are nowhere as supportive and tolerant of their CCs as Fife (!). On behalf of community council I voted for all four motions.

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## **Appendix C – Town Hall Seating**

*From Duncan Simpson, Area Operational Team Leader, Community Services*

At the suggestion of Councillor Jane Ann Liston, I am writing to request the Community Council's support for a proposal to replace the existing raised seating at St Andrews Town Hall. We have a one-off opportunity that has arisen as a result of the replacement of the raised seating at the Rothes Halls, but we need to act very quickly because the company involved are dismantling the existing raised seating at the Rothes Halls in July.

You will be aware of the serious inadequacies of the existing raised seating at the Town Hall, but this provides us with a potentially affordable opportunity to secure a replacement. I am making an application to the Area Capital programme (copy attached) and an application to Community Services for the balance. The attached files provide more information but should you require further details, please contact me.

It would be helpful if you could indicate your support (or otherwise) for this proposal.

*From the funding bid papers:*

This is a one-off opportunity that has arisen at short notice. For a number of years the raised seating at St Andrews Town Hall has caused considerable problems – it is old and uncomfortable for customers, it fails to meet key health and safety requirements, and the machinery which provided a mechanical means of having it opened up has not functioned for very many years. Customers at events have complained about the poor

quality of the seating, and staff continue to complain about the difficulties encountered when trying to bring out the raised seating manually.

The replacement of the seating has been considered before but the cost has proved to be prohibitive (a new replacement at today's costs is estimated at around £60,000). I found out, however, that the raised seating in the Rothes Halls complex is due to be replaced in July 2004. The company carrying out the work has bought the old seating and is refurbishing it and selling it to facilities in England. There is one unsold section which can be redesigned and refurbished to fit the exact area at St Andrews. In discussion with the firm, and provided we can offer assistance from Community Services employees with the transfer, the firm has been able to offer the seating at a very reduced cost (£13,000). The additional cost is £5000 to carry out additional electrical work.

Once completed this will provide the Town Hall with much improved seating that meets legal and regulatory requirements. There will be some maintenance costs but these will be more than offset by the reduction in staffing costs. Currently, on each occasion that the raised seating has to be brought out, it requires four employees to be involved in the process.

This work has to take place in July 2004 while the work to dismantle the seating at the Rothes Halls is ongoing. It is very short notice but I believe affords an excellent best value opportunity that is unlikely to be repeated

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## **Appendix D – World Class interviews**

Blue Horizons Ltd has recently been contracted by the St Andrews World Class Manpower, Skills and Business Development Group to undertake relevant local research. This project aims to identify potential training demands, business needs and issues, employment opportunities and any potential gaps in the market place for staff or training.

As part of this exercise we are interviewing key players (or stakeholders) within St Andrews. We would, therefore, appreciate the chance of conducting a stakeholder interview with representatives from the Community Council. From our experience, this interview is likely to take between an hour and an hour and a half.

I should be most grateful if you could advise me on representatives from the Community Council who would be interested in taking part with the interview exercise. (This could be a nominated individual or a small group of your Committee members).

...

In order for you to raise and discuss this at your next meeting, we would be pleased to arrange for interviewing to take place sometime during the week commencing 12th July. We hope to be able to offer St Andrew's Bay Hotel as a venue (subject to confirmation) if this is convenient for you and your colleagues.

If several members of the community council are interested in participating, may I suggest we hold a group meeting to avoid taking up too much of people's time. We are happy to fit in with your schedule as best we can so an evening appointment (or weekend of 10th/11th) is possible.

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## **Appendix E – Leisure Centre**

*To David Sommerville, Head of Community Services*

The Royal Burgh of St Andrews Community Council recently heard from members of the Leisure Centre user/advisory group that a request has been made by student organisations that they should be able to access the centre's facilities at the prices for Fifestyle card users solely on the strength of their matriculation cards.

Community council has agreed to support this request. Students are a low income group in recognition of which they are often extended concessionary rates on the production of a matriculation card. We heard that the current requirement to purchase a Fifestyle card for discounts may be putting some students off using the centre. Additionally some of our members recall that students did get concessionary rates at the Leisure Centre before the Fifestyle card was introduced, so there is precedent.

We hope Fife Council will consider this favourably. If not though, community council would be very interested to hear the reasoning behind a contrary decision in order to better understand the issues which are, at first glance, fairly simple.

*His response*

Thanks. I am sure you will appreciate that this a complex matter given the need for equality throughout Fife. I have forwarded your e-mail of support to colleagues currently looking at this.

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## **Appendix F – South Street**

*Email from Sandy Edwards of Strathkinness High Road.*

Although not at all clear from the press what the "upgrade" to South Street means congestion seems to be a major concern.

Anyone who drives in St. Andrews will realise that the West Port flow is the wrong way! At the moment, traffic comes through and meets the South St. traffic head on. If all the traffic at the west end flowed OUT then some would turn into Bell St. and

some carry on without having to stop.

I am glad someone pointed out the folly of not making a multi-storey park at the old station, levelling it with the tennis courts would give 3 times more capacity at least and not be an eyesore. (Apparently Nat. Car Parks will do this for free if given the land).

Why is not the pedestrianisation of Market Street ever seriously discussed? The shops would benefit enormously, there could be a regular market (remember the success of the farmers' market) and the street would no longer look such an ugly mess!

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## **Appendix G – Police Community Team Report**

### *Extracts*

#### **Introduction – Chief Superintendent Maich**

I would like to introduce this month's newsletter with information concerning recruitment.

Fife Constabulary has been serving the communities of Fife for over 50 years and remains dedicated to maintaining law and order and supporting public safety. Our 1,400 members of staff provide uniform policing and specialist services to the 350,000 residents of the Kingdom. Our policing priorities are set our following extensive annual consultation and are published in April each year. Fife Constabulary places an emphasis on reinforcing the quality of life in Fife. We do this through a sensitive, visible presence of policing resources to frontline services, supporting new innovative ideas, such as partnership initiatives.

Policing provides a great opportunity for a varied career. We are continually recruiting for police and support staff, and always welcome experience as well as new talent. If you are interested in a career with the police please visit the recruitment section on our website.

We are looking for police officers who are over the age of 18 and can meet the following criteria.

- full driving licence
- Physically fit
- Be a good character

We are also regularly looking for specialists in business management, human resources, information analysis, computer support, call handling and public counter work.

In addition and of particular importance, Fife Constabulary is actively seeking to grow the voluntary support to our services through the work of Special Constables. Special Constables are invaluable to the Force and offer much needed support to our

frontline officers. If you think you might like to help your community in this way, ask us for more information. Contact us on 01592 418842 or email: [hqrec@fife.pnn.police.uk](mailto:hqrec@fife.pnn.police.uk)

We would very much welcome applications from females and members of the black and minority ethnic community as we are currently under-represented in these areas.

### **Crime Statistics for JUNE 2004. (Yearly total in brackets)**

| June       | Dom HB    |           | Vandalism   |           | Theft       |           | BoP       |           | Assault   |           |
|------------|-----------|-----------|-------------|-----------|-------------|-----------|-----------|-----------|-----------|-----------|
|            | Rep       | Det       | Rep         | Det       | Rep         | Det       | Rep       | Det       | Rep       | Det       |
| St Andrews | 5<br>(14) | 5<br>(12) | 15<br>(122) | 3<br>(16) | 22<br>(203) | 5<br>(40) | 6<br>(48) | 4<br>(37) | 9<br>(52) | 3<br>(20) |

### **Boy Racers.**

... We are also addressing this problem in St Andrews and Anstruther areas.

### **Road Safety Outside Schools.**

PC Todd and Lister had a meeting with the heads of the St Andrews Primary schools and nurseries. It has been decided that at the start of the next term the schools will have their pupils draw or provide words to put onto a banner highlighting the problem of vehicles travelling too fast in the area of school and inconsiderate parking. There will be prizes for the pupils whose efforts are to be used.

### **Positive lifestyle**

We had a very good response from the pupils at Kettle and Anstruther Primary schools in relation to the positive lifestyle workshops held recently. The feedback from them was varied but it is clear that they have an awareness of what they are responsible for in relation to respecting other people and their property.

... We are looking at dates for Madras at present. These will be partnership events with Fife Fire and Rescue, and local authority inputs.

### **Funding**

PC Nairn and PC Todd will be visiting all Bowling Clubs in North East Fife on 29th July 2004. They will play two ends at each ground. They will be seeking a donation from each club, which will go towards the Community Team Fund for activities for young people.

We are still collecting money but indications are that we will beat the £2000 we raised last year and again all proceeds will go to assist youth activities. So if your communities are looking for assistance for youth clubs, skate parks etc. please contact Sgt Dave Latto as per the contact sheet.

## **POP Problem Orientated Policing**

The Abandoned Cycles Scheme – was established in October 2003 jointly between the Locality Manager, St Andrews University and Police, as a way of dealing with cycles left secured to railings etc, for long periods of time both in public places and at University Residences etc. Many of these cycles were in such a poor state that they were becoming a hazard.

It was agreed between the partnership that reports of such cycles would be forwarded to The Community Officers at St Andrews who would view the problem and if in agreement that the cycle did appear to be abandoned then a label was attached to it for the attention of the owner to the effect that if the cycle was not removed within a period of 14 days, it would be removed by the partnership. After the time period has elapsed and if the cycle is still in situ, details are then passed to Environmental Health and their staff attend and remove it. If the cycle is in a poor state it will be scrapped, however if in reasonable state of repair it will then be recorded as Found Property, and if not claimed the cycle will be recycled into a good cause within the community.

To date a total of 72 cycles or parts thereof have been dealt with under the scheme, and 8 lodged as Found Property. As this is the end of the University year, it is anticipated that these numbers will grow within the next few weeks.

A meeting of the Partnership members was set for 16th June, to identify a worthy cause(s) however this was postponed.

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## **Appendix H – Calor notes**

*Draft notes for the Calor Community of the Year entry, by Pete Lindsay*

### **5 COMMUNITY LIFE**

#### **What activities and events take place, which engender community spirit?**

*• How does information circulate in your community, e.g. newsletter, notice boards, internet? How many households have access to this information? Do you get local media coverage?*

- 3 community notice boards for public use
- 2 community council notice boards – carry minutes/agenda, town-wide events listing (not just CC).
- CC agendas and minutes from 1998 are on website
- 3 CC newsletters a year – as a trial temporarily replaced with a column in the bimonthly St Andrews in Focus free magazine.
- local & regional press coverage of Community Council by the St Andrews Citizen and The Courier

-- Event: St Andrews – community council sponsored events listing sheet.

• *Does the Community Council communicate well with residents? Do you carry out surveys? Are there any Forums, Networks, Community Planning or Safety Initiatives?*

-- Newsletter includes a feedback slip for general comment and any response to posed questions

• *Are there any community charities? Do local people benefit, and do they include a wide range of local bodies?*

-- St Andrews Common Good fund administered by Fife Council but with Community Council input. Available to individual and group projects

-- and other more specific trust-style funds administered by Fife Council . Available to individuals and group projects

-- the CC operates the 200 Club – fund raising for small grants in the community

-- Royal Burgh of St Andrews Community Council Trust Fund – specifically for use for the community of St Andrews; similar terms to the Common Good Fund.

• *Do you have any form of community transport, volunteer visiting or Neighbourhood Watch schemes?*

???

• *What communal facilities exist, and who runs them, e.g. sports hall, community centre? What provision is made for people with disabilities?*

-- Town Hall, VMH (both Fife Council), Cosmos Centre, various church halls (4), community use of schools facilities, etc. Various levels of disabled access, but improving.

• *Are there any special projects or activities being undertaken in the community? If so, how were these requirements identified? Are there annual events in the community?*

Annual events:

-- St Andrew's Week: organised by local business, arts, community, local authority and tourist board

-- StAnza: poetry festival

-- Art & Photographic Exhibition: run by CC supporting St Andrews Week

-- Senior Citizens' Tea: organised by CC recreation committee in conjunction with the Students' Association.

-- Hogmanay Ceilidh: – organised by <a member of> CC

• *What fundraising activities do you undertake in the area?*

-- 200 Club – fund raising for small grants in the community

- various small summer competitions ("Spot the Odd One Out" etc)
  - coffee morning
  - *Is there a community directory of groups/services?*
  - *How do new people find out about community life?*
  - Local paper The St Andrews Citizen
  - Town magazine – St Andrews in Focus – colour, semi-glossy
  - Regional paper The Courier
  - Events listing – web & CC sponsored paper edition.
  - Well served by a variety of web sites; several linked to from CC events listing site
  - *Are there any special projects or activities unique to your community? Is there any group or individual that would be significant in your area?*
  - Young Citizen of the Year Award to recognise and reward community spirit
  - Honoured/Honorary Citizen Scheme to recognise lifetime achievement in the community.
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## Appendix I – Planning Meeting – 28.6.04

Present: I Goudie, P Lindsay, G Davidson, P Uprichard, B Ryan, B Christie.

There was a discussion on the plans for South Street, and it was queried whether the Community Council might employ an independent expert to assess the trees and the need to replace them all.

|    |  |      |
|----|--|------|
| 1. | <b>Kinburn Park</b> – erect bench at tennis court (from the Rotary Club).  |      |
| 2. | <b>The University</b> – erect new arts faculty building incorporating existing boiler room, link to adjacent buildings, alter parking area at University library.      | N.C. |
| 3. | <b>Greenkeeping building at Jubilee Sheds</b> – install additional windows on N.W. elevation   | N.C. |
| 4. | <b>Gatty Marine Laboratory</b> – install replacement windows and erect flume extract flues   | N.C. |
| 5. | <b>Third Party Right of Appeal</b> – this was discussed and it was agreed that a reply would be prepared by the Planning Committee before the closing date of 30 July. |      |
| 6. | <b>Planning consultations</b> – I.G. to make suggestions on parties to be consulted. The periods allowed are often up before the public know that they exist.          |      |



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## Correspondence

| <b>Date</b> | <b>from</b>                   | <b>subject</b>                  |
|-------------|-------------------------------|---------------------------------|
| 07/06/2004  | Gilbert Associates            | Cowes Coachworks                |
| 11/06/2004  | Postwatch Scotland            | Postwatch Newsletter            |
| 12/06/2004  | Community Services            | Best Kept Town judging          |
| 14/06/2004  | Transportation Services       | Bus Shelter – Abbey Walk        |
| 14/06/2004  | Friends of the Botanic Garden | June Newsletter                 |
| 16/06/2004  | VONEF                         | Newsletter                      |
| 18/06/2004  | Volunteer Centre Fife         | Evolve newsletter               |
| 18/06/2004  | Crown Estate                  | Scottish Marine Newsletter      |
| 21/06/2004  | Law and Administration        | Training/Consult 24/6 cancelled |
| 21/06/2004  | SCC                           | Calor Awards Deadline           |
| 22/06/2004  | Mrs Willsher                  | Correspondence re bins          |
| 23/06/2004  | Scottish Civic Forum          | Subscription                    |
| 24/06/2004  | Friends of the Botanic Garden | Newsletter Summer 2004          |
| 24/06/2004  | Environmental Services        | Newsletter Summer 2004          |
| 26/06/2004  | East Area Services Committee  | Agenda 28/6                     |
| 28/06/2004  | Scottish Civic Forum          | Smoking consultations           |
| 29/06/2004  | Keith McCartney               | Jamie Anderson                  |
| 02/07/2004  | Fife Heritage Orchestra       | New session start 6/9           |
| 02/07/2004  | Scottish Civic Forum          | Forum on Discrimination 28/8    |
| 03/07/2004  | Development Services          | Gumley Golf                     |

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