

# **Royal Burgh of St Andrews Community Council**

## **Monthly Agenda – 5<sup>th</sup> September 2016**

There will be a meeting of the community council following the AGM on Monday 5<sup>th</sup> September in the Burgh Chambers of the Town Hall, Queen's Gardens. There will be a short break at some stage during which the 200 Club draw will be made. An audio recording of the meeting will be made to assist the secretary in recording the minutes accurately.

### **1. Apologies**

### **2. Minutes of July 2016**

*Read for accuracy in matters of substance – harangue the secretary for minor errors (spelling etc) outwith the meeting.*

### **3. Presentations**

3.1. Stephen Sinclair – Byre Theatre

### **4. Fife Councillors**

4.1. Frances Melville

4.2 Brian Thomson

4.3 Keith McCartney

Report emailed separately prior to meeting

4.4 Dorothea Morrison

### **5. Planning Committee**

### **6. Matters Arising from Previous Meetings**

6.1. Reports from Representatives

### **7. From Committees**

7.1. Recreation Committee

7.2. General Purposes Committee

7.3. 200 Club

7.4. Health, Education & Welfare Committee

7.5. Rail Sub Committee

### **8. New Business**

### **9. Reports from Office Bearers**

## 9.1. Chair

## 9.2. Treasurer

## 9.3. Secretary

### 9.3.1. Correspondence – see Appendix A.

## 10. Any Other Competent Business

*Please notify Chair of AOCB items before the start of the meeting or at the break. Hint: Given that the end of the meeting is often taken in something of a rush, unless items are urgent it might be better to submit them for next meeting's New Business.*

### Appendix A:

28/08/16	Phillip Suttie, Fife Council	<b>Hepburn Gardens &amp; Abbey Walk - Carriageway Resurfacing</b>
29/08/16	Andrew Wishart, Fife Council	Email re street lighting improvements
09/08/16	Gail Watson, Fife Council	Notification by email - Fife Access Forum - 27 <sup>th</sup> September
02/09/16	Claire Moyles – Fife Council	Email re Common Good application for Kilburn Play Area and Sensory Trail
02/09/16	Claire Moyles – Fife Council	Email re Common Good application for replacement of metal fencing at the Scores

### Appendix B: Planning Committee

THE ROYAL BURGH OF ST ANDREWS COMMUNITY COUNCIL -Planning Committee

Minutes of the Meeting of Monday 11<sup>th</sup> July 2016

1 Sederunt: Community Councillors Penny Uprichard (Planning Convenor); Izzy Corbin; Ian Goudie; Judith Harding; Jamie MacLeod and Callum MacLeod  
Apologies: Community Councillors Patrick Marks and Chris Wallard

2 Minute taker: CM

3 Minutes: The minutes of the previous meeting of Monday 27<sup>th</sup> June 2016 were approved.

#### 4. Matters Arising:

a: Cammo Lodge - it has been confirmed that the proposed windows are to be timber sash & case: PU to urge officials to ensure that, before they are validated, all Applications are clear and have all the necessary details for a judgement to be made

b: Greenside Place - an Objection has been submitted

c: Winthank Pitches - an approach to address the full Council from the Developer, if and when received by the Council Chairman or Secretary, will be dealt with as appropriate in the usual way

d: Abbey Walk Hump - the road hump has now been removed

e: Kenly Power Cable - PU is engaged in ongoing correspondence

5: Recent applications:

Applications on the Weekly List for Sunday 3rd July 2016

[16/00897](#)/LBC - Nardini's - No comment

[16/01187](#)/NMV - Old Police Station - No comment

[16/02100](#)/CLP - Old Course Hotel Roof - No comment

[16/02107](#)/FULL - 6 Learmonth Place - No comment

[16/02213](#)/CLP - 14 Irvine Crescent - No comment

[16/02239](#)/FULL - 29 Lawhead Road East - No comment

**Applications on the Weekly List for Sunday 10<sup>th</sup> July 2016**

[16/02212](#)/ADV - Students Union - No comment

[08/01815](#)/NMV - Fife Park - PU to write requesting that in future all so-called Non-Material Variations are clearly shown in such Applications

6: Items for noting or action:

a: Pergola/Gatty - Members discussed a large number of concerns in connection with the actions of the Planning Department in connection with the ongoing Pergola discontinuance decision and the now- approved Gatty Application eg non-availability of official reports to Fife Councillors, Statutory Consultees and the public, with all of which Members agreed – PU to make an official complaint to the Chief Executive of Fife Council about this serious state of affairs

b: Parking Charges - various submissions have been and are being made: developments are awaited

c: West Port Pergola - Members welcomed the news that the Reporter had rejected the request to delay the Hearing

d :Statutory Consulteeship - PU is pursuing generally the extension of the Statutory Consulteeship period when further or missing information is required.

e: Woodburn Electronic Sign - it was noted that our Objection had been rejected as being too late

f : 24 Murray Park - PU is querying the emergency access position

6: AOCB

a: Clutter - PU reiterated her concerns about street clutter in the town and will raise with Transportation officials A-boards which constitute an obstruction

b: Weekly List Numbers - CM to query the apparent anomalies in the Weekly Lists where the number of Registered Applications do not appear to add up

c: Filing Cabinets - CM to recommend to the full Council that 2 filing cabinets be purchased for the orderly storage of planning documents

d: Union Booking - PU to inform Niall Scott of our concerns over publication of details of our room bookings

7 Time & Date of next Meeting – 7 pm on Monday 25<sup>th</sup> July 2016

## **Appendix C: Planning Committee**

### **Minutes of the Meeting of Monday 25<sup>th</sup> July 2016**

1. Sederunt: Community Councillors Penny Uprichard (Planning Convenor); Dr Ian Goudie; Judith Harding and Callum MacLeod

Apologies: Community Councillors Izzy Corbin; Jamie MacLeod; Patrick Marks and Chris Wallard

2. Minute taker:CM

3. Minutes: With one addition and a number of clarifications, the minutes of the previous meeting of Monday 11<sup>th</sup> July 2016 were approved.

4. Recent applications:

[08/01815](#)/NMV - Fife Park- PU to request details of the so-called NMVs

### **Applications on the Weekly List for Sunday 17<sup>th</sup> July 2016**

[15/00267](#)/NMV- Kinnessburn Road Flats - No comment

[16/02269](#)/FULL - 3 Montgomery Court - No comment

[16/02289](#)/LBC - The Roundel - No comment

[16/02290](#)/FULL- T he Roundel - No comment

[16/02298](#)/ADV - 132A Market Street - No comment

[16/02300](#)/FULL - 132A Market Street - No comment

[16/02339](#)/ADV - 92 South Street - No comment

5. Matters Arising:

a. 24 Murray Park - concerns remain about emergency access which may be clarified when the Building Warrant is sought

b. Statutory Consulteeship - a response is awaited to our request for clarification about extension of the consultation period when further or correct information has been requested.

c. Grange House - a response is awaited

d. Students Union Signs - a response is awaited to our request for exact dimensions

6. Items for noting or action:

a. Sunday Parking Charges - PU is in correspondence with Fife Council

- JH to enquire further with Fife Council about what work is actually being done by the Wardens who are on duty on Sundays at present.

- CM to suggest to Fife Council that it would be more useful to advertise notices in the St Andrews Citizen rather than the Courier if both is not possible

b. Pergola Hearing - PU gave an update on developments

7. AOCB

a. 6A Greyfriars Garden - the consultation time for this Application is being queried

b. Planning Committee - the size and composition of the Planning Committee will be discussed further in due course.

•