

## Royal Burgh of St Andrews Community Council

### Annual General Meeting Agenda – May 2005

The AGM will be held at 7pm Monday 2nd May in the Burgh Chambers of the Town Hall, Queen's Gardens. It will be followed by the regular monthly meeting of the community council.

#### 1. Apologies for Absence

Ken Crichton, Keith McCartney

#### 2. Minutes of the 2004 AGM

Minutes link

#### 3. Chair's Report

Appendix 1

#### 4. Treasurer's Report

Appendix 2

#### 5. Dates of Meetings 2005 – 2006

#### 6. Any Other Competent Business

##### 6.1. Attendance report

Omitted as this session is only two months old.

#### 7. Election of Officers

*There is no constitution in force at present to require this, and the Fife Council Scheme for Community Councils permits, but does not require, annual terms for office bearers nor (re-)election at the AGM. The meeting may wish to consider, in view of the recent election of office bearers at the inaugural meeting in March 2005, whether to pass over this section.*

Candidates to be proposed and seconded at the meeting. If there is a contest the candidate or a supporter may speak briefly. A paper ballot is taken. Ties will be broken by a suitably random method.

##### 7.1. Chair

##### 7.2. Vice-Chair(s)

Number to be determined by the meeting.

##### 7.3. Treasurer

##### 7.4. Secretary

### Appendix 1 – Chair's Report 2004-5

*Chair: Donald Macgregor*

In presenting this report I am conscious that two council periods are being covered, even if the new council has only been in existence – sadly without the need for an election – since March. I welcome those who have joined the Community Council and am sure that they will quickly discover just how much it does and is involved in – and that they will also rapidly come to realise its limited scope for action, even on matters of vital importance in the evolution of the town.

Since last year's report, the Town Library has been refurbished and now includes on its upper floor a suite of computers with Internet access, usage of which is free (and assistance is available to get online). I mention this because, while not all councillors have online access, all the past Agendas and Minutes of the Council since late 1997 are available at <http://www.louisxiv.demon.co.uk/standrewscc>. Printed versions are held in the Library and in the Fife Council Local Office. While I touch on various matters in this report, there are many others in the files which space does not permit me to mention.

Over the past year 18 public presentations have been made at our monthly meetings. These ranged from police reports through Fife Council officials talking about the Coastal Path or the Bus Station/Doubledykes Road works to presentations on Elderly Advocacy, Prescription Charges, Madras College (as a result we now have two school council representatives co-opted to our Council), St Andrews World Class (here we maintain a watching brief), proposals for a Pilgrim Care home, local vandalism and flooding, or the difficulties associated with increases in HMOs. People increasingly realise that a presentation to the Community Council can be effective in itself as well as being a good method of gaining some publicity.

In that respect I thank the journalists who faithfully attend our meetings, seeking to extract the golden nuggets of news from the ore of detailed discussion. Without them, the Community Council would – in my view – lose quite a lot of its public effectiveness.

However the Council plays an important role in St Andrews society in more unobtrusive but equally vital ways. We only need to think, for example, of the Hogmanay Ceilidh, organised so well by Murdo MacDonald and his helpers, of the Senior Citizens' Christmas Party, a notable example of Town and Gown Liaison between the Students' Association and the Recreation Committee's Ken Crichton and others. That committee was responsible again this year for the Art and Photographic Exhibition during St

Andrews Week, where exhibits came from a wide range of people of all ages.

In a town where there has been a University for close on 600 years, good Town/Gown relations are very important. I had the privilege of chairing a public meeting on that topic in January, at which many subjects of mutual interest were raised. That there are real concerns in St Andrews may be seen by the recent creation of several residents' associations. While all claim not to be anti-student, there is a risk of polarisation of views. I believe that it is through the Community Council (which of course includes student representatives) and through the Town and Gown Liaison Committee that such polarisation can best be circumvented.

As we advance into 2005, St Andrews continues to face threats to its existence as the 'Auld Grey Toun'. If the Fife Council Draft Structure Plan proposals were to become reality, the charm of St Andrews with its green, largely unspoiled hinterland would disappear for ever. Our latest newsletter has, we all hope, alerted our fellow citizens to the need to protest and to say what the people of St Andrews want by way of expansion – in my own version, a cautiously phased expansion, restricted to areas where building does not adversely affect views into and out of the town, preserving a decent-sized Green Belt, and being implemented in a way that benefits the residents of the town. We must try to persuade the local authority to act responsibly and not irresponsibly, as at present proposed.

One of the many other concerns which take up large amounts of time and energy for our Planning Committee is the lack of light industrial sites where small businesses can operate. Several of these have been forced out of town, while the site at Bassaguard, well-suited to accommodate a number of small businesses, has been stymied by Fife Council's refusal to issue leases any longer than a year, on what seem spurious grounds of health and safety.

On a positive note I welcome the fact that the long-sought Recycling Centre has at long last gained planning permission (albeit without pedestrian access), and that St Andrews (with a lot of help from Cllr Sangster and the St Andrews in Bloom committee) won the annual 'Best Kept Town' award in its category. However many long-running problems – Kinnessburn flooding, parking, housing in all its aspects, vandalism, to name but a few – continue to occupy the authorities as well as ourselves. There are no quick solutions, but political will is needed if these problems are ever to be solved. One of the slogans used during the American Revolution was "No Taxation without Representation". While not suggesting that we instigate a revolution, I think it is time that much more account is taken of local opinion when big decisions are being made.

In conclusion I would like to thank the elected officers of the Community Council, the four Fife Councillors and the Fife Council staff who have assisted us, as well as all of you who have tried to guide me along the most appropriate civic channels over the past year.

*Donald Macgregor*

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## Appendix 2 – Annual Statement of Accounts 2003-2004

The attached audited Annual Statement of Accounts for the financial year 2004-2005 is submitted for the approval of Council.

The 200 Club Account and the C.C. Trust Account are not included in the Statement as separate accounts are produced by their management committees. Two copies of the signed audited 2004-2005 Accounts are available for reference if required – one being held by the Secretary and the other by the Treasurer. Two further signed copies will be sent to the East Area Finance Manager, Fife Council, after approval of Council, as required by Fife Council.

Councillors are asked to please note that 'Secretary's Expenses' includes stationery, printing materials, publicity, newsletters, agendas, minutes, posters, photocopying, and the servicing of several C.C. Committees, etc.

Councillors reminded that claims for payment of expenses should be made using expense claim forms obtainable from the Treasurer.

I also wish to thank

- my predecessor, Archie Strachan, for the excellent accounts and system he passed on to me
- Joe Peterson for auditing these
- Jayne Rudd for the final audit of these accounts

*Bruce Ryan*  
Treasurer

Brought forward at 1 April 2004	
Surplus for year 04-05	
Balance brought forward at 1 April 2005	
Represented by bank account (statement dated 24 March 2005)	
less cheques not yet showing on bank account [1]	

### Summary of individual Accounts

Account	Opening Balance	Income	Expenditure	Clo:
Administration	£1,369.62	£2,920.88	£3,485.01	
General	£2,752.68	£834.56	£0.00	
*Millennium	£3,666.03	£0.00	£0.00	

*Youth Committee	£50.00	£0.00	£0.00
*Recreation Committee	£356.17	£1,497.33	£1,408.15
*Senior Citizens' Party	£3,152.13	£1,188.00	£940.00
*Band Concert	£764.24	£2,000.00	£2,000.00
*Upper Arlington	£216.41	£0.00	£0.00
*Coat of Arms	£7,910.35	£0.00	£0.00
*Newsletter	£644.78	£175.00	£699.13
*Ceilidh	£3,330.38	£3,128.55	£2,851.03
<b>Total</b>	<b>£24,212.79</b>	<b>£11,744.32</b>	<b>£11,383.32</b>

\* The funds held in these accounts are dedicated to specific projects as indicated.

#### Administration Account

Opening balance			
Income	Fife Council Grant		
Expenditure	Postage, stationery & consumables	[2]	£976.61
	Fife Council (hire burgh chambers, etc)	[3]	£567.20
	Local Publishing Fife (St Andrews in Focus)	[4]	£500.00
	Secretary's expenses	[5]	£384.71
	JA Peterson (plants)		£272.65
	Secretary's honorarium		£250.00
	RG Crighton (Xmas party expenses)		£98.56
	Strachan & Livingstone (newspaper adverts)	[6]	£94.00
	JA Peterson (Rec Ctte Expenses)		£89.39
	Luvians (garden competition prizes)		£35.00
	Friends of the Earth Scotland subscription		£30.00
	Treasurers' expenses	[7]	£28.50
	Friends of the Botanic Garden subscription		£25.00
	Mrs M Coull (photography)		£20.00
	Scottish language dictionaries		£20.00
	Scottish Civic Forum		£20.00
	Lady Haig's poppy factory (wreath)		£18.89
	Association of Scottish CCs		£15.00
	Rural Scotland Subscription		£15.00
	Planning Aid for Scotland subscription		£10.00
	JA Peterson (engraving StA young citizen cup)		£5.50
	DGO Keable (video)		£5.00
<b>Closing Balance</b>			
	Hence deficit on this account		

#### General Account

Opening balance			
Income	Interest on bank account	[8]	£453.47
	Donation from Mrs EC Willsher		£181.09
	Donation from Kate Kennedy Club		£200.00
Expenditure			£0.00
<b>Closing Balance</b>			
	Hence surplus on this account		

#### Millennium Account

Opening balance			
	No income or expenditure		

#### Youth Account

Opening balance			
	No income or expenditure		

#### Recreation Committee Account

Opening balance			
Income	Proceeds from coffee morning		£123.85
	Donation		£35.00
	Fife Council for floral decoration		£750.00
	Art Exhibition		£213.48

	From Fife Council for artwork		£375.00
Expenditure	David Carstairs (window boxes)		£723.55
	Art competition prizes	[9]	£185.00
	For artwork	[10]	£499.60
<b>Closing Balance</b>			
	Hence surplus on this account		

**Senior Citizens' Party Account**

Opening balance			
Income	Donation		£800.00
	From Ceilidh account		£388.00
Expenditure	To Students' Association		£940.00
<b>Closing Balance</b>			
	Hence surplus on this account		

**Band Concert Account**

Opening balance			
Income	From Fife Council Common Good fund		£2,000.00
Expenditure	Dysart Colliery Silver Band		£200.00
	Dunfermline Town Band		£300.00
	Tayport Instrumental Band		£200.00
	Alan Forrester		£50.00
	Clackmannan District Brass Band		£250.00
	Kilrymont Accordion Band		£125.00
	Madras College Pipe Band		£150.00
	To Fife Council		£725.00
<b>Closing Balance</b>			
	Hence surplus on this account		

**Upper Arlington Account**

Opening balance			
	No income or expenditure		

**Coat of Arms Account**

Opening balance			
	No income or expenditure		

**Newsletter Account**

Opening balance			
Income	Donation		£175.00
Expenditure	Discovery Mailing (distribution of newsletters)		£699.13
<b>Closing Balance</b>			
	Hence deficit on this account		

**Ceilidh Account**

Opening balance			
Income	Ticket sales	[11]	£2,300.00
	Return of float, raffle, ticket sales		£828.55
Expenditure	Strachan & Livingstone (advert)		£30.39
	Cash float		£1,475.00
	Tsunami Appeal		£500.00
	Fife Council (let Burgh Chambers)		£457.64
	To Senior Citizens' Party Account		£388.00
<b>Closing Balance</b>			
	Hence deficit on this account		

**Notes**

[1]	cheques issued: 10762 £10, 10766 £5, 10800 £ 29.75, 10801 £100.33, 10802 £744.95, cheque received £175
[2]	£8.40 + £13.45 + £8.40 + £192.41 + £9.00 + £744.95
[3]	£50.25 + £71.85 + £27.75 + £29.75 + £29.75 + £29.75 + £59.50 + £29.75 + £149.60 + £29.75 + £29.75 + £29.75
[4]	5 payments of £100 each
[5]	£252.88 + £31.50 + £100.33
[6]	£31.96 + £62.04

[7]	£24.50 + £4.00
[8]	£32.21 + £28.44 + £30.97 + £42.87 + £40.30 + £41.76 + £37.49 + £38.18 + £41.42 + £42.41 + £41.62 + £35.80
[9]	5 £25 prizes, 4 £10 prizes, 4 £5 prizes
[10]	£318.75 + £59.50 + £76.50 + £21.25 + £23.60
[11]	£1187.50 + £787.50 + £325.00

## Monthly Agenda – May 2005

There will be a meeting of the community council following the AGM at 7pm Monday 2nd May in the Burgh Chambers of the Town Hall, Queen's Gardens. There will be a short break at about 8pm during which the 200 Club draw will be made.

*(Copies of Agendas and Minutes of the Community Council are held at Fife Council's Local Office, St Mary's Place and the Town Library, Church Square. Those from late 1997 on are at <http://www.louisxiv.demon.co.uk/standrewscc/>)*

### 1. Apologies

As AGM

### 2. Minutes of Previous Meeting

*Read for accuracy in matters of substance – harangue the secretary for minor errors (spelling etc) outwith the meeting.*

### 3. Presentations

*For anyone wishing to address the meeting on a matter relevant to St Andrews. Please contact the Secretary or Chair before the meeting. Priority will be given to those who have been invited to speak or have given advance notice.*

### 4. Fife Councillors

#### 4.1. Frances Melville (West)

#### 4.2. Sheila Black (South)

#### 4.3. Bill Sangster (Central)

#### 4.4. Jane Ann Liston (South East)

### 5. Planning Committee

#### 5.1. Minutes

Appendix A

#### 5.2. Newsletter

##### 5.2.1. Delivery

Seems to have been a bit patchy. Members of community council and others reported receiving it in the first (paid for) delivery run at:

Balrymonth Court, Lawmill Gdns, Kinkell Terr, Trinity Pl, Drumcarrow Road, Spinkie Cres, Lindsay Gardens, Dempster Court.

But **not** at:

Muir Gdns, St Marys St, Buchanan Gdns, Canongate, Whitehill Terrace, Grange Rd, Priestden Place, Little Carron Cottage, Wallace Street.

##### 5.2.2. Hospital Response

Appendix E: from Dr Andrew Kilpatrick, NHS Fife

### 6. Matters Arising from Previous Meetings

#### 6.1. Honorary Citizen Proposal

Results at 2/5/05

For	14
Against	4
Abstain (active)	3
Abstain (no vote)	1

The proposal fails to meet the minimum of 16 votes for success, and does meet the 4 votes veto requirement.

### 7. New Business

#### 7.1. Stanley Smith House Right-of-Way

Cynthia Tero writes with concerns over the closure by a locked door and gate of this route from South St

to St Mary's Place (passage beside The Eating Place South St). She and many other townspeople have used it for about 25 years. She understood that though planning permission to put a door there was granted it was on condition it was not locked.

[July 03 Minutes 4.3.7 and June 03 Minutes 5.]. NB 20 or more years of use probably qualifies this as *de facto* Right-of-Way.

## **7.2. Ship to Ship Oil Transfer, Firth of Forth**

Kennoway Community Council and the Depute Leader of Administration, Fife Council, write to ask our support in opposition to a new facility. There are concerns over extensive pollution in the event of a major accident.

## **7.3. St Mary's Place Design**

Following last year's initial consultations there is a chance to see detail design proposals 3-8pm Monday 23 May, Burgh Chambers.

The letter notes that no design development work will be undertaken on Market Street and Union Street, which were part of the initial consultations, until after the Area Transport Plan has been finalised.

## **7.4. Friends of the Earth Subscription**

Renewal, for community organisations, £36.

## **7.5. Calor Scottish Community of the Year 2005**

Appendix B. Deadline 30 June. Every year we say we should make an effort *next* year to put in for this...

## **7.6. Constitution**

The constitution of the community council needs to be revised to bring it into line with the current requirements of the Fife Council – scheme for community councils.

## **7.7. Picture**

Should community council have a group picture taken, both as a recognition aid for the benefit of the public we represent, and a historical record?

## **7.8. 60th Anniversary VE Day**

Appendix D: proposal from Keith McCartney

## **7.9. Patients' Representation etc**

Chris Lesurf has a number of health-related issues to raise, perhaps reviving the Health Education and Welfare sub-committee?

# **8. Reports from Office Bearers**

## **8.1. Chair**

## **8.2. Treasurer**

## **8.3. Secretary**

### **8.3.1. Patras Book**

[April 6.4.] Plans have changed, so a simple hand-over photo session is probably all that will be needed.

### **8.3.2. Housing Pressured Area Status**

[April 7.11] A quick note was sent to say that while this had not been formally discussed "it is likely that we will be calling for suspension of the right-to-buy, along with other moves to keep affordable, social housing affordable in perpetuity, in our responses to the Structure/Local plans."

### **8.3.3. Voting Systems &c**

Appendix C: Ken Fraser's slightly amended final text. [April 7.4]

# **9. Reports**

## **9.1. From Committees**

### **9.1.1. Recreation**

Tuesday 19th April Meeting.

Attending: Joe Peterson, Ken Crichton, Ken Fraser, Elise Methven. Apologies: Murdo Macdonald, Dennis Macdonald

#### **Items discussed**

St Andrews in Bloom, Community Council Garden Competition, Scotland in Bloom Competition.

#### **Art and Photographic Exhibition**

Provisional dates fixed: Preview / Reception Tuesday 29th November. Exhibition Wed 30th to Sat 3rd December.

## **9.2. From Representatives**

## 10. Any Other Competent Business

Please notify Chair of AOCB items before the start of the meeting or at the break. Hint: Given that the end of the meeting is often taken in something of a rush, unless items are urgent it might be better to submit them for next meeting's New Business.

### Appendix A – Planning Minutes & Letters

#### Planning Report 12.4.05

Present: I Goudie, P Lindsay, B Ryan, B Christie, R Douglas, P Uprichard, Apologies: G Davidson.

There was a brief discussion about the hospital site.

#### Applications

1	35a Bell Street	change of use of flatted dwelling to 3 person HMO	N.C.
2	10 Kidston Court	instal 5 roof lights to flat	N.C.
3	Tesco	install ATM and alter shop front	N.C.
4	Hamilton Hall	change of use to alter/empty Hall of residents to form private club including 25 holiday apartments, ancillary leisure facilities and catering/conference facilities. OBJ. on grounds of added dormers, lack of car parking, roof park altering appearance of building, light metal finish to roof and top floor level, considerable traffic with changes of guests	Obj PU
5	12 Pipeland Road	replacement windows and door to flat	N.C.
6	15 South Castle Street	1) alter and extend rear conservatory (EFULL) 2) change exterior of listed building (ELBC)	N.C.
7	46 Largo Road	3 person HMO	N.C.
8	39 Bell Street	display illuminated sign (amended scheme)	N.C.
9	3 Auchterlonie Court	erection of shed	N.C.
10	2 Morton Crescent	rear extension	N.C.
11	25 Ruthven Place	rear extension	N.C.
12	9 Muir Gardens	rear extension	N.C.
13	8 Balnacarron Avenue	conservatory extension	N.C.
14	John Knox Road	design of houses	OBJ. IG.
15	Tom Morris Drive	siting of mobile diner van	N.C.
16	6 Ruthven Place	extension to dwelling house (revised scheme)	N.C.
17	31 Hepburn Gardens	form glazed doors and replacement roof light	N.C.
18	St. Leonards Fields	flats	OBJ. IG
19	Westburn Lane	3 blocks of 4 storeys each. OBJ. over-intensive, too high, design unsuitable (not in the local vernacular), will have effect on skyline, traffic problems etc. N.B. In view of the development at David Russell Hall, this looks to be a prime case for a car free development in the middle of town.	OBJ PU

#### Planning Meeting – 25.4.05

Present: I. Goudie P. Lindsay B. Ryan B. Christie P. Uprichard

There was a discussion on the Structure Plan and the Report of Survey, with relation to housing.

Population growth housing requirement – 1,000 houses for every 5 years, i.e. 4,000 in the Housing Market Area (2295).

1	16 Sandy Herd Court	extension to flatted dwelling	N.C.
2	62 Auldburn Park	extension to flat	N.C.
3	Southfield Road	change of use of residential development under construction to HMO construction (all 10 units)	N.C.
4	Cowes Coachworks	change of use of flatted dwelling under construction to flatted dwelling LGF 1 (3), LGF2(2), LGF 3 (3), LGF4(3), GF 1 (3), GF 2, GF 3(3), GF 4(3), IF 1 (3), IF 2(2), IF 3(3), IF 4(4), IF 5(4), 2F 2(4), 2F 3(4)	N.C.

5	14 Melbourne Place	change of use of flatted dwelling to 3 person HMO	N.C.
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Transport Plan – Action Plan

- (1) Access between Petheram Bridge and ? Bus station.
- (2) Bus station redevelopment to form a strategic interchange plan for rail link.

### Letters

#### **04/02k405/EFULL – Erect Terrace of Flatted Dwellings (Including Parking Areas), Westburn House, Westburn Lane, St. Andrews**

*By Penny Uprichard*

The Royal Burgh of St. Andrews Community Council wishes to OBJECT to this application.

1. The 3 blocks of 4 storeys are an over-intensive development, and too high.
2. The design of the proposed dwellings does not accord with the local vernacular.
3. According to the Strategic Study, no new housing land is needed before 2006. At present St. Andrews has a nil housing requirement.
4. Will Mrs. Trevor, who is a resident of Westburn Lane, be able to stay in her house during construction?
5. Traffic – a development of this kind is going to produce considerable traffic in a very narrow street. At which end of the street will the exit and entrance be? At a time when Transportation are attempting to remove cars from the town centre, will it be acceptable to have so much parking allocated to just one block? As this development is in the town centre, is there not a strong case for a car-free building?
6. In a building with 42 bedrooms, can the water authorities supply more water without current residents losing their supply?
7. Policy S1 of the Local Plan states that '*Development proposals will not be acceptable if they are likely to have an adverse effect on or detract from St. Andrews' medieval skyline.*' Has it been considered whether this proposed development will have such an adverse effect? The Community Council believes that it will.
8. I believe that it was decreed that heavy lorries should not be allowed to use the area at Westburn Lane/Queens Terrace, because of the very steep drop on the south side of the road. Is this still in force, and if so how will the construction be managed?
9. This development is in the Conservation Area, and will also have a considerable impact on neighbours in the long riggs.
10. The lack of garden ground does not accord with Fife Council's policy on this matter, which states that '*Flats shall have a setting or private garden space of at least 50 sq.m. per flat' excluding any garaging, parking or manoeuvring space ... Flats higher than 2 storeys will require great separation distances from each other and from adjacent houses.*'

#### **05/00783/EFULL – Change Of Use To Alter/Extend Hall Of Residence To Form A Private Club Including 25 Holiday Apartments, Ancillary Leisure Facilities, And Catering/Conference Facilities – Hamilton Hall, 78 The Scores, St. Andrews, Fife**

*By Penny Uprichard*

The Royal Burgh of St. Andrews Community Council wishes to OBJECT to this application.

We consider that the added dormers are unsuitable for this building, and that the roof park will alter the appearance of the building. So will the light metal finish to the roof and top floor level. As there is no parking in or near the building, where will guests park? There may also be a considerable amount of traffic at times when the occupants of the flats are changing over.

As everyone knows, this is a very conspicuous building which regularly appears on television during golf tournaments. It is to be hoped that alteration of the outside of the building will not be allowed in the course of this application.

## **Appendix B – Calor Scottish Community of the Year**

*From [www.communityoftheyear.org.uk](http://www.communityoftheyear.org.uk)*

The Calor Scottish Community of the Year Awards are designed to reward the efforts of community groups who have significantly improved their local area for the common good.

They give communities the opportunity to focus on their achievements and to identify key areas requiring improvement on both a physical and social level.

Since being introduced in 1998, the awards have grown from strength to strength. Of notable significance in 2004 was the acknowledgement of the awards by HRH The Prince Charles, Duke of Rothesay, who, presented at the awards ceremony in Edinburgh.

Equally momentous was the six-part television series 'Rising to the Challenge' based on the awards and aired throughout Scotland.

On entering their eighth year, the awards are continuing in their development having secured sponsorship from Communities Scotland, the Scottish Executive's housing and regeneration agency.

In doing so, Communities Scotland hope to provide more communities, both urban and rural, with the opportunity to enter the awards. Communities Scotland will also sponsor and provide the judge for the

Community Life category.

With a total prize fund in excess of £5,000, the Calor Scottish Community of the Year Awards in association with Communities Scotland and supported by ASCC, SEPA, SBC and the Robert Gordon University are open to any properly constituted community group in Scotland.

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## Appendix C – Boundaries, Voting and Representation

*Response by Ken Fraser*

### **Inquiry into Boundaries, Voting and Representation in Scotland**

At a recent meeting the Royal Burgh of St Andrews Community Council agreed to send the following responses to your consultation questions:

1. How important would it be to have the same boundaries for Holyrood and Westminster elections?
  - A. We believe the most important aspect is that the elections should produce a result which fairly represents the distribution of votes. The constituency boundaries are secondary to that.
2. Do you currently experience difficulty in identifying who to approach... to deal with a particular issue...?
  - A. No.
3. If it is decided to keep the same boundaries ... for Westminster and Scottish Parliament constituencies, what structure would provide the best way of achieving this?
  - A. We believe that any proposed change should make the system more rather than less proportional.
- 4 (i). How important is it to have close identification between elected representatives and specific areas ?
  - A. It is important, but it should not be taken to outweigh the demand for fairness in the distribution of seats.
- 4 (ii). If this is significant, what is the maximum size and population for effective representation?
  - A. This would vary with the level of election. At the local government level, we would be reluctant to consider a ward larger than St Andrews and district.
5. Would it be useful if other public bodies, such as health boards, also fitted within constituency and ward boundaries ?
  - A. Yes.
6. What impact do you think having four systems of electing representatives will have on voters...?
  - A. It is likely to confuse some of them.
7. What is your view on the operation of the voting systems used for elections to the Scottish Parliament and the European Parliament ?
  - A. These both produce approximately proportional results, and we believe this proportionality should be maintained. In the case of the European Parliament, it is unlikely that any other system than the existing one could be more proportional.
8. Do you think electors will be confused by having to vote using the new single transferable vote system ... on the same day as using the additional member system...?
  - A. Yes. But if the elections were held on different days, they need not be far apart.
9. Does the existing structure of constituency and regional list MSPs generally work... have you experienced difficulties in the... roles of these two types of MSP ?
  - A. Usually not, although there has been a tendency to under-use the list MSPs.
10. Are there improvements that could be made in the way MSPs are elected ?
  - A. No system can fully achieve all the aims set out by the Commission, but we repeat our plea that any proposed alteration should not make the system less proportional. If the list system is continued, we consider that an "open list" system should be used, where the voters can choose the order of those elected from a party list.

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## Appendix D – 60th Anniversary VE Day

*Proposal by Keith McCartney*

In 1995, for the 50th anniversary of VE Day, the Community Council created the garden which you can see, with a commemorative stone, outside the Victory Memorial Hall and also organised a parade through the town. For the 60th anniversary I would propose that the Community Council seek to identify with Fife Council a suitable location for a grove of six trees native to Scotland, one for each decade since the end of the war in Europe, either of one species or a mixture, funded by the Community Council, and that these be planted alongside a stone with a plaque which might read '*These trees were planted by the Royal Burgh of St Andrews Community Council to commemorate the 60th anniversary of VE Day 2005. 'Dum Spiro Spero'*'. An open invitation could then go out through a letter to the press inviting ex-servicemen from the town to be present at a ceremony to mark the planting (which would have to take place towards the end of the year when the trees would be dormant). This would seem to me to be an appropriate and lasting memorial which would benefit the environment of St Andrews for generations to come.

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## Appendix E – Hospital Response

*Scanned letter & press release from Dr Andrew Kilpatrick, Project Owner, St Andrews Hospital & Health Centre, NHS Fife, to Community Council.*

I write in relation to the circular distributed by yourselves to the households in St Andrews, and in particular to the comments around the new St Andrews hospital and health centre.

I am sorry that you have not chosen to discuss the points you raise with us to date. Unfortunately I feel that a number of the points you raise are incorrect and as a result I have felt it necessary to respond to the specific points in a press release. I enclose a copy of my response for your information.

If you wish to discuss any of these points I, or any member of the project team would be very happy to meet with you.

*This press release was covered in The Courier, Friday 22/4/05 – PL*

### **St Andrews Hospital and Health Centre development – response to St Andrews Community Council**

The comments circulated in a note from the community council to the inhabitants of St Andrews relating to the development of a new hospital and health centre are unfortunately incorrect and inaccurate in a number of areas. The development of this facility is of paramount importance not only to the local population, but also to NHS Fife, and therefore we feel it is crucial to correct these points and to inform the population of St Andrews and the surrounding area of the facts and current state of affairs.

Detailed below are the responses to the various points raised by the community council.

#### **Involvement**

The Community Council were, and still are, important stakeholders and contributors to the development. They were not part of the team looking at the final site selection since that would not have been appropriate, but it is untrue to claim they were excluded. All key stakeholders were invited to attend a meeting with the project team to discuss issues around the planning application in a closed session before our open forum public meeting in the Rusacks hotel. The community council chose not to attend that meeting.

#### **Site selection**

At the start of this project, 14 potential sites were looked at. These were reduced to 5 for a more detailed analysis and the final 3 from that work were then subject to very detailed analysis to ascertain the best overall site. This has been a detailed and systematic process that took over 3 years to complete. No one involved had any preconceived notion or any reason to favour any particular site. The overriding desire has always been to obtain the best site to build this facility on. This has been a massive piece of work and has shown absolutely clearly that the Largo Road site is the best site of the 14 looked at, even though there are a number of issues still to be dealt with for this site. To claim that we have not proven that this is the best site, that we have taken steps to exclude St Leonard's fields and declared it a non starter from the outset and that we have selected criteria to get the answer we wanted is patently wrong. If there were a perfect site we would have gladly purchased it and probably started construction by now. The announcement of the Largo Road site as our chosen option was in the summer of 2003. Since then we have had a lot of feedback from staff and patients. The overwhelming message has been that we need to get on and build the facility as soon as possible and that the majority of people are happy with the chosen site, especially once the details of selection have been explained.

- It is unfair to imply that the new facility will result in the loss of a swathe of land between Largo Road and Grange Road. The proposed site is just over 5 acres in size. In addition it does not mean that further development will take place. We have always been aware of the sensitivities and have always made it clear in all our negotiations that we are simply looking to develop a hospital and health centre and will not do anything to either promote or hinder future development. Whether housing development takes place in this area sometime in the future is a matter for discussion, at the time, between a developer, the planners and the local community. This development has no influence or effect on that process or its outcome.
- The site is not less convenient than St Leonard's fields. Transportation and access were one of the key issues looked at in determining the site and Largo Road scored significantly higher (40%) than St Leonard's fields in this respect.
- The final plan for the facility is not yet determined and will not be until detailed planning is applied for. This is likely to be by the Public and Private Partnership Company. Therefore, whilst it is

recognised that there are issues about the visual impact of the facility, these are still to be finally determined. To describe the facility as blighting the view is somewhat premature.

- The impact of increased traffic along Lamond Drive has always been recognised but the projected increases are not substantial given that the majority of people using the facility will still be from the St Andrews area. In addition, if the facility were at St Leonards fields then there would also be an increase in traffic along Lamond Drive, accounted for by health centre patients travelling to the new facility when compared to the existing health centre site at Pipeland Road.
- There is no evidence to suggest that town centre stores will lose trade as a result of this site being chosen.
- There is no evidence to show that tetra masts pose a risk to health. In addition the building will be a significant distance from the mast.

### Conclusion

The Largo Road site is the best overall site to deliver a new hospital and health centre for now and importantly, for the future. The decision to choose this site has not been taken lightly or hastily. We are aware there are still a number of issues relating to the site, but believe these can be resolved in discussion with stakeholders and the planners, relatively quickly. The community council ask that the town should not be panicked into an unsatisfactory decision. We agree absolutely. However we feel that any site other than Largo Road would be an unsatisfactory decision.

*Dr Andrew Kilpatrick*  
Project owner for and on behalf of NHS Fife.

### Correspondence

Post received

Date	from	subject
04/07/2005	Fife Council	CC declaration
04/07/2005	NHS Fife	Hospital project newsletter
04/07/2005	Angela Gardner	Guide Opportunities
04/07/2005	Development Services	St Andrews Local Office service
04/08/2005	FoE	What on Earth newsletter
04/08/2005	Fife Police	CommunityNewsletter and Policing Plan 05/06
04/08/2005	Fife Council	Invoice
04/08/2005	Law and Administration	VE day WWII 60th commemoration
04/09/2005	Kennoway Community Council	Methyl oil terminal
04/11/2005	Wickstead Leisure	Play equipment advert
04/12/2005	Scottish Civic Forum	Parental Involvement in Schools
04/16/2005	Rural Scotland	AGM Agenda
04/18/2005	Trafalgar Weekend	Celebrate 21-23 Oct
04/22/2005	Law and Administration	CGF papers
04/22/2005	NHS Fife	Hospital & Health Centre rebuttal
04/24/2005	Glasdon UK Ltd	Street furniture advt
04/25/2005	Cynthia Tero	Right of Way
04/27/2005	Environmental Services	Newsletter
04/28/2005	FoE	Climate Change appeal
04/28/2005	Abbey Bank	CC Trust statement
04/28/2005	IronsideFarrar	St Mary's Place consult
04/29/2005	Water Customer Panels	Update
04/29/2005	Transportation Services	txt2traveline
04/30/2005	Calor	Scottish Community of the Year
04/30/2005	FoE	Subs Renewal
04/30/2005	Fife Council	Oil xfer Firth of Forth