

# Royal Burgh of St Andrews Community Council

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## Monthly Agenda – 6<sup>th</sup> Sept 2010

There will be a meeting of the community council at 7pm Monday 6<sup>th</sup> Sept in the Burgh Chambers of the Town Hall, Queen's Gardens. An audio recording of the meeting will be made to assist the secretary in recording the minutes accurately.

### 1. Apologies

### 2. Minutes of July 2010

*Read for accuracy in matters of substance – harangue the secretary for minor errors (spelling etc) outwith the meeting.*

### 3. Presentations

### 4. Fife Councillors

#### 4.1. Frances Melville

#### 4.2 Bill Sangster

#### 4.3 Robin Waterston

#### 4.4 Dorothea Morrison

### 5. Planning Committee – see Appendices A & B & F

### 6. Matters Arising from Previous Meetings

#### 6.1. Arms Update

#### 6.2. Climate Challenge Fund Update

#### 6.3. Reports from representatives

#### 6.4. Martyr's Monument Project update

#### 6.5. St Andrews Trusts & Common Good Fund updates

#### 6.6. Any other matters arising

### 7. From Committees

#### 7.1. Recreation

Report to be given at meeting.

#### 7.2. General Purposes

Minutes of July & August Meeting will be available online or sent by email

#### 7.3. 200 Club & Draw

Result of 5<sup>th</sup> July 200 Club draw: No. 136 £50 Mr W Laver. No. 130 £30 Mr I Methven. No. 88 £20 Rev Moffet.

Result of August 200 Club Draw: 1. £50 No.68 Mrs I Christie. 2. £30 No.80 Mrs I Wood. 3. £20 No.160 Mr Primmer

#### 7.4. Health, Education & Welfare Committee

Report to be given at meeting.

### 8. New Business

#### 8.1. ASCC Representative – Election for Fife Area

#### 8.2. St Andrews Street Names - Town Centre Regeneration – for information – Appendix C

#### 8.3. Review of Polling Places – See Appendix E

### 9. Reports from Office Bearers

#### 9.1. Chair

#### 9.2. Treasurer

Reports for July / August to be presented at meeting

#### 9.3. Secretary

#### 9.3.1. Correspondence – see Appendix D.

### 10. Any Other Competent Business

*Please notify Chair of AOCB items before the start of the meeting or at the break. Hint: Given that the end of the meeting is often taken in something of a rush, unless items are urgent it might be better to submit them for next meeting's New Business.*

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### Appendix A: Planning Committee Minutes 26/07/10

Apologies: Mr A Primmer, Mrs I Corbin  
Present: Mrs M Denyer, Mr K Roberts, Mr D Finlay, Mr H Paul, Miss P Uprichard, Mrs J Harding, Dr I Goudie

\*Discussion took place regards the following:  
Knightsbridge/Robertson Homes. The forthcoming shareholders meeting & public exhibition by the above developers.  
Proposed press release to the Courier & St Andrews Citizen, on behalf of the planning committee regarding the Knightsbridge/Robertson development

Applications Week Ending July 7<sup>th</sup> 2010 (3)

Ref No.	Address	Plans	Discussion & Action
10/02206/FULL	Kingarth 8 Lade Braes St Andrews	Proposed alteration to bay window	No comment
10/02046/FULL	14 Priestden Place St Andrews	Erection of detached garage	No comment
10/00672/LBC	5 College Street St Andrews	Listed building consent for the display of one externally illuminated fascia sign	No comment
Applications Week Ending July 18 <sup>th</sup> 2010 (3)			
10/02179/LBC	5B Howard Place St Andrews	Maintenance of skewes and slated roof areas and partial replacement of single glazing with double glazing.	No comment

		Plans requested 21/7/10 Plans not received	
10/02418/FULL	2 Ruthven Place St Andrews	Alterations and extension to dwellinghouse and enlargement of garage	No comment
*10/02325/LBC	74A South Street St Andrews	Listed building consent for internal alterations (retrospective)	No comment

## Appendix B: Planning Committee Minutes 12/07/10

Apologies: Mr D Finlay, Mr A Primmer, Mrs I Corbin  
Present: Mrs M Denyer, Mr K Roberts, Mr H Paul, Mrs J Harding, Miss P Uprichard, Dr I Goudie

Miss P Uprichard opened the meeting with updates and subsequent discussion on the following items:  
Feddinch Mains, Robertson/ KnightsBridge, Tayplan, Availability of Information

Applications Week  
Ending June 27<sup>th</sup> 2010 (14)

Ref No.	Address	Plans	Discussion & Action
10/01438/FULL	13 Doocot Road St Andrews	Installation of dormer extension to dwellinghouse	No comment
10/01939/FULL	15 Kilrymont Road St Andrews	Installation of dormer extension & rooflights to dwellinghouse	No comment
10/00924/FULL	St Andrews Post Office 127 South Street St Andrews	Internal & external alterations to building & change of use of ground floor to restaurant & upper floors to form 2 flatted residences Plans requested 1/7/10 Plans received 7/7/10	No comment
10/01273/FULL	St Andrews Taxis 16 Woodburn Terrace St Andrews	Change of use from taxi office to barbershop (Class 1 retail)	No comment
10/01961/FULL	96 Lawmill Gardens St Andrews	Single storey extension to dwellinghouse	No comment
10/01476/LBC	10A Gibson Place St Andrews	Listed building consent for installation of replacement windows Plans requested 1/7/10 Plans received 7/7/10	No comment
10/01643/ADV	St Andrews Castle The Scores St Andrews	Advertisement consent for one non-illuminated wall fixed information boards Plans requested 1/7/10 Plans received 8/7/10	No comment
10/01671/FULL	Home Farmhouse Straththyrum St Andrews	Amendment to 09/02274/FULL (Alternative roof material & increase in footprint of rear extension)	No comment
10/01969/FULL	6 Little Carron Gardens St Andrews	Alterations & extension to existing dwelling to incorporate existing garage & form habitable rooms within the roofspace	No comment
10/00752/FULL	47 Watson Avenue St Andrews	Change of use of flat to HMO (3 persons)	No comment
10/01475/FULL	10A Gibson Place St Andrews	Installation of replacement windows Plans requested 1/7/10 Plans received 7/7/10	No comment
10/01636/FULL	1 Hepburn Gardens St Andrews	Internal & external alterations Plans requested 1/7/10 Plans received 7/7/10	No comment
10/01803/FULL	Hope Park Parish Church St Marys Place St Andrews	Erection of shed Plans requested 1/7/10 Plans received 7/7/10	No comment
10/01838/FULL	Verge Grange Road St Andrews	Installation of 3 antenna on existing monopole & erection of ground level cabinet (replacement of existing 3 antenna & cabinet) Plans requested 1/7/10 Plans received 7/7/10	Objection to be submitted by Miss P Uprichard
Applications Week Ending July 4 <sup>th</sup> 2010 (6)			
10/01648/FULL	Street Record Baker Lane St Andrews	Installation of street lighting column (removal of existing wall fittings)	No comment
10/01716/LBC	42 South Street St Andrews	Listed building consent for installation of signage & overhead	No comment

10/01936/FULL	76 South Street St Andrews	lighting External alterations to bank including removal of existing entrance step, lowering existing entrance door & reduction of floor level	No comment
10/02120/FULL	4 Woodburn Terrace St Andrews	Extension to dwellinghouse	No comment
10/01552/FULL	University of St Andrews Gateway Centre North Haugh St Andrews	Replace existing set of sliding doors with one revolving entrance door	No comment
10/02074/FULL	Whey Pat 1 Bridge Street St Andrews	Change of use from flatted dwelling to house of multiple occupancy (HMO)	No comment
* 10/01958/LBC	5 Howard Place St Andrews	Repair or replace damaged /eroded stonework forming west facing rear elevation & garden wall at No 5/5A/5B Howard place including repointing as required & external alterations Plans not requested but received 7/7/10	Dr R Evetts (Historic Scotland) to be contacted by Mrs M Denyer re proposed works

## Appendix C: ST ANDREWS STREET NAMES – TOWN CENTRE REGENERATION

I recently purchased a copy of John Wood's (1820) map of St Andrews, and it has served to me as a timely reminder of the wonderful "pre-Playfair" street names once in use throughout the town. I can recall a local authority policy\* of appending the original Scots' name to the anglicised "Playfair" version on any street signs undergoing replacement (such as Baker Lane / Baxter Wynd, attached), but such replacements have not been widespread (other than Baxter Wynd, I cannot think of another single example), and at the current rate of replacement we may never see a complete compliment of original street names!

I realise that the current economic climate makes the timing of this suggestion unfavorable, but would there be any scope to at least obtain a costing for a comprehensive street sign replacement project, perhaps with a view to accessing the town centre regeneration funds, or, if that horse has now bolted, exploring other avenues of potential funding for this type of cultural-historical project?

The pre-Playfair street names only apply to the medieval centre of St Andrews: - John Wood's map of 1820 shows only fourteen variants from the present day, and although there were other changes of street name pre-dating Playfair (e.g. North Gait, Market Gait, South Gait), a programme of universal street sign replacement would still not be a vast one.

## APPENDIX D: Correspondence Received

07.07.10	William Welsh: Fife Council	Minutes of Community Council Support Working group received by email
08/07/10	Linda Purdie Fife Council	Email with attachment: The Equality Act 2010 consultation on secondary legislation etc
15/07/10	Linda Purdie Fife Council	Email with attachment: Permitted Development Rights for Microgeneration Equipment on Non-Domestic Properties – Consultation
15/07/10	Lynne Keenan, Cushman & Wakefield	Email about the future plans for the former NISSA store, to request possible support for the plans.
21/07/10	Mr D McDougall	Email: St Andrews Street Names: Town Centre Regeneration
26/07/10	Linda Purdie Fife Council	Email re ASCC Area Representative Elections
26/07/10	Linda Purdie Fife Council	Email query re CC boundary of St Andrews in Grange area
28/07/10	Bill Shaw	Email re Alfred Dunhill Links Championships 2010
29/07/10	Development Services	Email re development Plan Update July 2010
02/08/10	William Welsh Fife Council	Email re Area Committee Directories
20/07/10	Linda Purdie Fife Council	Email re Review of Scheme for Community Councils in Fife
06/08/10	Dave Stutchfield St Andrews	Community Renewables Fund – Fife Council leading?

	University Renewables Officer	"A strategy for a Community Renewable energy Fund" – paper attached to email on this idea.
25/08/10	Linda Purdie Fife Council	Email re Review of Polling Places – this is a requirement for Local Authorities under legislation to ensure places for polling are suitable.
25/08/10	Dorothea Morrison	Email with attachment of Policy Document regarding Winter Gritting and Snow Clearance services by Fife Council.
20/08/10	Martin McGroarty Fife Council	Letter re master plans Handbook
27/08/10	Martin McGroarty Fife Council	Letter re Finalised St Andrews & East Fife Local Plan 2009
20/07/10	Knightsbridge Homes	Letter and booklet re Abbey Park St Leonards Plan
Aug 2010	The Crown Estate	Investing in Sustainability Scotland Report 2010 - booklet

## APPENDIX E :Review of Polling Places

The Electoral Administration Act 2006 introduced a duty on all Local Authorities to undertake a Review of Polling Places and Districts at least every 4 years with the following criteria -

- seek to ensure that all the electors in the constituency have such reasonable facilities for voting as are practicable in the circumstances
- seek to ensure that so far as is reasonable and practicable, the polling places they are responsible for are accessible to all electors, including those who are disabled, and when considering the designation of a polling place, must have regard to the accessibility needs of disabled persons.
- ideally, we would have the choice of a range of fully accessible buildings, conveniently located for the electors in the area. In practice, however, this is not always the case and there may be little choice available. If it is necessary to use a place where the access is not ideal then every reasonable adjustment must be undertaken to provide access for all electors.

Comment can also be made on the make up of the polling district (i.e. what streets etc that are included in the polling district). This consultation ends 1<sup>st</sup> October and goes to Policy, Finance and Asset Management Committee on 21<sup>st</sup> October. Changes will be incorporated in the Register of Electors published 1<sup>st</sup> December 2010.

## Appendix F: Planning Committee Minutes

Date of Meeting: Monday August 23rd 2010 7pm  
Venue: Room 306 Madras/Kilrymont

Apologies: Mr D Finlay  
Present: Mrs M Denyer, Mr K Roberts, Mr H Paul, Mr A Primmer, Dr I Goudie, Miss P Uprichard, Mrs J Harding, Mrs I Corbin

### Discussion:

- \* Meeting with development services 24/8/10
- \* CC status as Statutory Consultees
- \* Letter to P Ewing (PU) Re: TAYPLAN

Applications Week Ending July 25th 2010(4)

Ref No.	Address	Plans	Discussion & Action
10/01735/ADV	St Andrews Cathedral The Priory The Pends St Andrews	Advertisement consent for display of 2 No. non-illuminated wall fixed sign (remove existing sign)	No comment
10/02392/LBC	1A Gibson Place St Andrews	Listed building consent for internal alterations to flatted dwelling (work already carried out)	No comment
10/02323/FULL	2 Lawmill Gardens St Andrews	Conservatory extension to side of dwellinghouse	No comment

10/02451/FULL	5B Howard Place St Andrews	Maintenance of skewes and slated roof areas and partial replacement of single glazing with double glazing	No comment
Applications Week Ending August 1st 2010 (6)			
10/01972/LBC	2 Logies Lane St Andrews	Listed building consent for internal & external alterations Plans requested (KI) 3/8/10 Plans received 21/8/10	No comment
10/02165/ADV	Home Farmhouse Straththyrum St Andrews	Display of 2 illuminated signs & 1 non-illuminated sign Plans requested (KI) 3/8/10 Plans received 18/8/10 & 22/8/10	Objection to be submitted online by Mr K Roberts
10/02388/LBC	13 Bell Street St Andrews	Listed building consent for installation of extract flue Plans requested (AA) 3/8/10 Plans received 18/8/10	Mrs I Corbin to seek clarification re Health & Safety regards ventilation & noise - Submitted online
10/01799/FULL	St Nicholas St Leonards School Abbey Walk St Andrews	Erection of 40 flatted dwellings & conversion/refurbishment of building into 9 flatted dwellings Plans requested (KI) 2/8/10 Plans received 5/8/10	Objection Pending
10/01800/LBC	St Nicholas St Leonards School Abbey Walk St Andrews	Erection of 40 flatted dwellings & conversion/refurbishment of building into 9 flatted dwellings & including demolition of rear extension Plans requested (KI) 2/8/10 Plans received 5/8/10	Objection Pending
10/01869/FULL	84A Market Street St Andrews	Change of use of retail to hot food takeaway/Class 3 Restaurant & installation of external flue Plans requested (JR/SS) 3/8/10 Plans received 18/8/10	Further details requested re: front elevation Submitted online 23/8/10
Applications Week Ending August 8th 2010 (7)			
10/01715/ADV	42 South Street St Andrews	Display externally illuminated fascia sign Plans requested (JR/SS)10/8/10 Plans received 18/8/10	No comment
10/02334/FULL	Development Site Adjacent To Church Road Strathkinness	Erection of 32 dwellinghouses, new access road, public open space and public car parking	N/A
10/02559/FULL	8 & 8A Alexandra Place St Andrews	Conversion of 2 flats into 1 dwellinghouse Plans requested (AA) 10/8/10 Plans received 18/8/10	No comment

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Date of Meeting: Monday August 23rd 2010 7pm  
Venue: Room 306 Madras/Kilrymont

Applications Week Ending August 8th continued

Ref No.	Address	Plans	Discussion & Action
10/02587/FULL	14 Bell Street St Andrews	Change of use of office accommodation (class2) to flatted dwelling Plans requested (KI) 10/8/10 Plans received 22/8/10	No comment
10/01722/FULL	Scores Hotel 76 the Scores St Andrews	External alterations to hotel to provide external seating area & installation of doorways Plans requested (AA) 10/8/10 Plans received 18/8/10	No comment
10/01829/LBC	Rusacks Marine Hotel Pilmour Links St Andrews	Listed building consent for non-illuminated clock Plans requested (AA) 10/8/10 Plans received 18/8/10	Previous objection submitted by Miss P Uprichard on behalf of the planning committee to be maintained
10/02322/ADV	84A Market Street	Installation of fascia sign	No comment

	St Andrews	Plans requested (JR/SS) 10/8/10 Plans received 13/8/10	
Applications Week Ending 15th August 2010 (10)			
10/02730/FULL	72 Younger Gardens St Andrews	Porch extension to front of dwelling house	No comment
10/02204/FULL	137-141 Market Street St Andrews	Alterations to shop front	Objection to be submitted by Mrs I Corbin on behalf of the planning committee
10/02488/FULL	15 Bell Street St Andrews	Re-painting of shop front	Positive response submitted online
10/02489/LBC	13 Bell Street St Andrews	Listed building consent for re-painting of shop front	Positive response submitted online
10/02810/FULL	20 Melbourne Place St Andrews	Installation of dormer window to dwellinghouse & extension to annexe Plans requested (CD) 18/8/10 Email 19/8/10 states that this is a minor application & advised to view online	No comment
10/02423/FULL	20 Aikman Place St Andrews	Conservatory extension to rear of dwellinghouse	No comment
10/02709/FULL	2 Brownhills Steadings Grange St Andrews	Porch extension to front of dwellinghouse	No comment
10/02827/FULL	2 Gillespie Wynd St Andrews	Erection of porch, installation of replacement windows, re- positioning of external door, re- painting of external walls & erection of replacement timber deck Plans requested (CD) 18/8/10 Email 19/8/10 states that this is a minor application & advised to view online	No comment
10/02840/LBC	West Flat 40 North Street St Andrews	Listed building consent for alterations to dormer windows & formation of balcony Plans requested (CD) 18/8/10 Email 19/8/10 states that this is a minor application & advised to view online	Objection to be submitted by Mrs M Denyer
10/02844/FULL	West Flat 40 North Street St Andrews	Alterations to dormer windows & formation of balcony Email 19/8/10 states that this is a minor application & advised to view online	Objection to be submitted by Mrs M Denyer