

Monthly Agenda – November 2017 – Meeting

There will be a meeting of the community council at 7pm Monday 6th November in the Burgh Chambers of St Andrews Town Hall. There will be a short break at about 8pm during which the 200 Club draw will be made. The meeting is audio-recorded to assist the secretary in producing the minutes. Members are politely reminded to indicate to the Chair if they have a declaration of interest in any agenda item.

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1. Apologies

2. Minutes of October 2017

Read for accuracy in matters of substance – harangue the secretary for minor errors (spelling etc) outwith the meeting.

3. Presentations

4. Fife Councillors

4.1. Jane Ann Liston

4.2. Dominic Nolan

4.3. Brian Thomson

4.4. Ann Verner

5. Planning Committee

5.1. Planning Committee Reports

see report attached.

6. Matters Arising from Previous Meetings

6.1. Reports from Representatives

6.2. Any Other Matters Arising

7. From Committees

7.1. Recreation

see Report Appendix C

7.2. General Purposes

7.3. 200 Club

7.4. Health, Education & Welfare Committee

7.5. Rail Committee

8. New Business

8.1. One Scotland Mapping – Penelope Fraser

8.2. Refurbishment of Bandstand

8.3. Association for the Preservation of Rural Scotland Membership

8.4. Whyte-Melville Fountain

8.5. Marriage Registration in St Andrews

9. Reports from Office Bearers

9.1. Chair

9.2. Treasurer see report on the CC website

9.3. Secretary

9.3.1. Correspondence – Appendix A.

10. Any Other Competent Business

Please notify Chair of AOCB items before the start of the meeting or at the break. Hint: Given that the end of the meeting is often taken in something of a rush, unless items are urgent it might be better to submit them for next meeting's New Business.

Appendix A Correspondence

02/11/17	Carol Millar, Fife Council	Email re Allotments in Fife forwarded from Peter Duncan, Allotments Officer with report on the subject
16/10/17	Jillian Anderson	Email re opening of St Andrews Mens Shed on 29 th October 2017
12/10/17	Cath Kirkcaldy, Cosmos	Email with invite to AGM on 7 th November and celebration of achievements with buffet and refreshments 7-9pm
12/10/17	PC Peddie	Email from PC Peddie to CC with copy of Scottish Policing Plan for Fife
12/10/17	Michael Anderson Fife Council	Email advising about works pertaining to the retaining wall in Queens Terrace and work to be carried out second half of October
04/10/17	Cllr Jane Ann Liston	Email with paper from Scottish Local Alliance on CCs
02/11/17	Julie Gee Taycities	Email forwarding Tayplan: Second Strategic Development Plan Approved and published
01/11/17	Vicki Newton, Fife Council	Email re street parade application for St Andrews Day Parade
01/11/17	Links Trust	Approved Minutes of Trustees Meeting of 11/08/17
30/10/17	Colin Stirling Fife Council	Email re Traffic Proposals for Bell Street Taxi Rank
30/10/17	Carol Dunn Fife Council	Email re St Leonards Road – Temporary Prohibition of Waiting
26/10/17	Janice Meiklem Fife Council	Email re remembrance day parade
18/10/17	Carol Millar Fife Council	Email – CCs- Your bus your say – request for survey to be completed on consumer experiences in bus services - 9-22 nd October
13/10/17	Carol Millar fife Council	Email – Community Council Research – Regional Workshops
27/10/17	Simon Jeynes, Fife Council	Email re Food Waste bags availability and price
09/10/17	Cllr Brian Thomson	Forwarded email about Proposals for Argyle Street Car Park
17/10/17	Leslyanne Haddow, Fife Council	Email re draft plan for Fife Consultation

APPENDIX B: Planning Committee

Minutes of the Meeting of Monday 25th September 2017

1. Sederunt: Community Councillors Penelope Fraser, Dr Ian Goudie, Judith Harding, Callum MacLeod and Greg Newman

Apologies: Penny Uprichard (Planning Convenor), Izzy Corbin and Alistair Newton

In the absence of the Planning Convenor, Dr Ian Goudie took the chair

2. Minute taker: CM

3. Minutes: The Minutes of the Meeting of Monday 11th September 2017 were approved.

4. Matters Arising: 4 Gillespie Terrace - clarification of disabled access is awaited

5. Recent Applications: From the Weekly Lists of 10th & 17th September 2017:

17/02818/LBC - Royal Bank of Scotland- wrong site is indicated and bank is wrongly named – no comment

17/02626/PAN - Abbey Park Avenue - noted

17/02758/FULL - "Sainsbury" cycle rack - GN to object

17/02759/FULL - "Tesco" cycle rack - GN to object

17/02823/FULL - "West Port" cycle rack - GN to object

17/02823/FULL - 26 James Robb Avenue - no comment

6. Licensing Applications - none

7. Items for noting or action:

a. Queens Gardens Traffic Flow - decision noted – TRO now awaited

b. Bow Butts Felled Tree - no further information has emerged; the full Council has now agreed to fund an ownership enquiry

c. FifePlan - it was noted that the Plan has now been adopted

8. AOCB - Members agreed to GN's suggestion that we would withdraw Statutory Consulteeship requests if it turns out that we have no objection to make to an Application

9. Time & Date of next Meeting - 7.30 pm on Monday 9th October 2017

Appendix C- Recreation Committee Report – 3/11/17

Minutes of the Recreation Committee Meeting

Held in Zest Café on 03 November 2017 at 10-30am.

Present: J Jardine, Howard Greenwell, Kyffin Roberts, Izzy Corbin, Patrick Marks.

1. Site Visit Civic Reception

The meeting commenced with a site visit to the Hunter Isle of the Holy Trinity Church to discuss the layout for the civic reception.

2. The meeting then continued in Zest Café.

Civic Reception. Invitations. HG reported that all invitations had been completed and the numbers totalled 200. HG distributed them within the committee for delivery. PM gave his apologies that he will be on holiday over this period.

Catering. JJ gave an update on the quotes from Fisher & Donaldson. The committee decided that we should go for the individual canapes and small dishes of nibbles. JJ to order when actual numbers are known.

Wine. HG to order.

Coat Stands. JJ to speak to Town Hall staff.

3. **Beating Retreat.** JJ to have final meeting with Dawn Waddell to discuss final arrangements for the retreat.

Stewards. Five stewards to be provided by CC members. KR to brief and provide high viz. vests.

Public Event Licence. This has been granted and TTRO has been granted. JJ to email Police Scotland for update of the road closure for South Street outside Holy Trinity Church. (This has now been done and awaiting answer).

4. **Meeting with BID.** JJ met with Rhonda MacCrimmon on Thursday 2 November to discuss Christmas lights switch on. This coincided with the Beating of retreat. JJ proposed that the lights should be switched on at 1830 by BID and that would be the signal for the P&D to march on. This was agreed by BID and this would only be the CC involvement with the Christmas Lights.

Provisional Format and Timings. JJ went through the provisional timetable of the sequence of events with all present. This will be finalised once JJ has met with the CC Chair.

5. **Senior Citizens Treat 15th December.**

New timing 1-30 to 3-45.. Doors open 1.00pm. This will be displayed on the invitation card.

Invitations. HG advised and is now working on the invitation cards. Izzy intimated that a number of last year's guests are no longer with us and she would go through the list to update. JJ to email Izzy with the list.

Catering. JJ gave an update on the quotes from Fisher & Donaldson. Cakes are to be added. JJ to action once numbers are confirmed.

Wine / Soft Drinks. HG to organise.

Table decorations and Paper covers. Izzy to organise.

Raffle. The Raffle is to be no more than 30 prizes. Members are asked to donate one prize for the raffle.

Setup. A separate instruction will be made up and distributed. This year there is a chance that the most of the setup will be done on the afternoon of the 14th Dec.

Entertainment. JJ to go through with Christina sequence of events.

Glee Club. Have confirmed that they will be available sing. JJ asked them to think of some reward that the CC can help them with for their contributions over the past few years.

Helpers. Members of the CC are asked to make themselves available on the day to assist. Especially at the end for the clear up. JJ met with Marc Morris of the St Andrews OM Companions who will provide possibly 6 of his members to help as last year. JJ to invite Marc plus one to the Beating Retreat/Civic Reception. JJ has also asked Hannah Raleigh to try and get some students to assist also but this is in the middle of their exam period.

Format. JJ working on it

6. **Dates for the Diary 2018**

Dates for 2018 coffee mornings 7th April and 29th September.

Date for the 2018 CC Civic Reception is to be on Friday 30th Nov.

Date for the 2018 CC Senior Citizens Treat Friday 14th December. JJ to send to IG for CC Diary.

7. **AOCB**

KR informed the committee that he had been contacted by a German Band that they would like to give an informal concert on the Saturday 14th July 2018 and would like the use of the Bandstand. This was agreed by all and would be advertised nearer the time. The band could not start off the annual Sunday brass band recitals the next day as they will be flying back to Germany that day.

There being no further business the meeting closed at 1120.

