

## Royal Burgh of St Andrews Community Council Inaugural Agenda – December 2007

The inaugural meeting of the new community council session will be at 7pm Monday 3rd December in the Burgh Chambers of the Town Hall, Queen's Gardens. The start of this meeting will be chaired by one of the Fife Councillors for St Andrews.

*(Copies of Agendas and Minutes of the Community Council are held at Fife Council's Local Office, St Mary's Place and the Town Library, Church Square. Those from late 1997 on are on line at <http://www.standrewscc.net/>)*

### 1. Appointment of Chair

### 2. Appointment of Vice-Chair(s)

It will be necessary to decide upon the number of vice-chairs to be appointed. The last session operated with two, previously there had often been three.

### 3. Appointment of Secretary

### 4. Appointment of Treasurer

*On completion of election of office-bearers the newly-appointed Chair will take over the chair for the remainder of the meeting.*

## 5. Any Other Competent Business

### 5.1. Co-options etc

#### 5.1.1. Vacancies

Members will be well aware that no election was necessary because community council is three members short of complement. Community council may wish to decide whether and how to fill these places.

Two requests have been received:

#### **Mr James Potton**

Mr Potton joined the Community Council in the last few months. His application to continue was unfortunately not in time to be officially considered by Fife Council.

#### **Mr Henry Paul**

Mr Paul works at Leuchars, has lived in St Andrews for 24 years, and is interested in education. He is the Chair of the Madras College Parents Council and is a co-opted member of Greyfriars Parent Council. The main reason why he wishes to be on the Community Council is to represent Madras College and to try and improve communication between the school and the St Andrews community.

#### 5.1.2. Other co-options

Community Council may choose, or not, at any time to co-opt or ask an external body to nominate, members in an advisory, non-voting capacity for technical expertise in some field or merely to represent some specific group's interests.

#### **Merchants' Association**

Ms Judith Innes is the current Merchants Association representative

#### **Madras College Whole School Board**

Madras College has an entitlement to two student representatives. There has been no attendance of students elected just prior to the previous Council's formation.

### 5.2. Committees

Sheets will be passed around during the meeting for members to express an interest in the existing working committees of community council. Not signing up now does not exclude anyone; committees are not exclusive and will welcome anyone.

The main committees include those listed below under 5.3. and can also include an Health, Education and Welfare Committee, whose remit would be to discuss these issues and represent the Community Council on bodies related to these areas when invited.

Other sub committees can be set up, to deal with specific areas not covered by other committees and which may be beneficial to the community.

Committees meet with varying frequency, the Planning Committee being the most regular at fortnightly intervals, while the General Purposes Committee will meet as required.

### 5.3. Delegated Powers

Some committees have been granted delegated powers to act on behalf of community council in particular areas to meet external deadlines or conduct minor administration, without detailed permission from full community council, providing they report back to community council each month.

For the smooth continuation of work in progress, community council may wish to renew the mandate of:

- Planning Committee

- Recreation Committee
- Common Good Fund representatives
- General Purposes Committee

## 5.4. Representatives

A number of representatives to external bodies are appointed to speak on behalf of, and report back when necessary, to community council. These do not have to be considered tonight, but anyone interested should approach the secretary personally or in writing to indicate their desire to represent the Community Council. Representatives listed below can be changed:

- 200 Club Convenor - vacant
- Arms Convenor - vacant
- Common Good Fund -Ken Crichton, Patrick Marks
- Community Safety Panel - vacant
- Cosmos Management Committee - vacant
- East Sands Leisure Centre Advisory Group - vacant
- Fairtrade Town Campaign - Patrick Marks
- Golfing Liaison -vacant
- Greenbelt Forum - Dave Finlay, Patrick Marks
- Harbour Trust - Chair (ex Officio)
- htawara Trust - vacant
- RAF Leuchars Liaison group -vacant
- St Andrews in Bloom committee - vacant
- St Andrews Week committee - Ken Crichton
- St Andrews World Class (observer) - vacant

## Agenda - December 2007

There will be a meeting of the community council immediately following the inaugural meeting, in the Burgh Chambers of the Town Hall, Queen's Gardens. There will be a short break at about 8pm.

The meeting is audio-recorded to assist the secretary in producing the minutes.

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### 1. Apologies

### 2. Minutes of November 2007

### 3. Presentations

### 4. Fife Councillors

#### 4.1. Frances Melville

#### 4.2. Bill Sangster

#### 4.3. Robin Waterston

#### 4.4. Dorothea Morrison

### 5. Planning Committee

To be separately distributed at meeting - now at Appendix H

### 6. Matters Arising from Previous Meetings

#### 6.1. Reports from Representatives

#### 6.2. Centenary of Old Tom Morris's Death Commemoration - Appendix E

See attached appendix which is part of a letter from Melvyn Morrow, a great, great grandson of the famous golfer. He is appealing for a permanent memorial to one of St Andrews most famous characters whose work has been so important in the development of golf locally and further afield. He is not looking for funds from the Community Council but help in publicising the idea (A sheet with photos will circulate to let members know what is being described in the appendix)

#### 6.3. Bobby Jones 50th Anniversary of Freedom of Burgh/Bobby Jones Cup - Appendix F

Similarly there is a request for some form of participation/support to commemorate this anniversary in 2008.

### 7. From Committees

#### 7.1. Recreation

#### 7.2. General Purposes - see Appendix B

#### 7.3. 200 Club

A new administrator has to be elected for the 200 Club, and the Club has to have its ongoing registration confirmed.

## 8. New Business

### 8.1. Seminars on Planning Modernisation - Appendix D

### 8.2. Is Scotland a Developing Country? - Building a Culture of Sustainable Development - see Appendix C.

### 8.3. Community Council Printer

The Community Council owns an A3 Laser printer, which has been used to print agendas and occasional newsletters for public campaigns. The printer is still with former secretary and Community Councillor, Pete Lindsay. He wishes to see the printer move to a new home. The size of the printer is a problem and the secretary (if re-elected) is not able to house it. One possibility is that the printer which is several years old could be donated to a local community organisation which has the room to house it and use it. A smaller A4 printer could replace the present printer to allow the secretary to print agendas/minutes. Any future A3 printing could be sourced from a local private printer or from Fife Council's printing department.

## 9. Reports from Office Bearers

### 9.1. Chair

#### 9.1.1. Report from retiring Chairman - see Appendix G

### 9.2. Treasurer

### 9.3. Secretary

#### 9.3.1. Correspondence

## 10. Any Other Competent Business

Please notify Chair of AOCB items before the start of the meeting or at the break. Hint: Given that the end of the meeting is often taken in something of a rush, unless items are urgent it might be better to submit them for next meeting's New Business

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### Appendix A - Correspondence

Date	from	Subject
21/11/07	Fife Council - Democratic Services (Regulation)	Licence Application No:114 St Andrews Day Beating the Retreat: 30/11/07
11/07	Postwatch Scotland	Issue 17 Newsletter
19/11/07	The Scottish Government	Seminars on Planning Modernisation, 15/01/08 & 18/02/08
15/11/07	Fife Council - Law & Administration	Royal Burgh of St Andrews Community Council Inaugural Meeting
11/07	Scottish Civic Forum	Letter about meeting: Is Scotland a Developing Country? 11/12/07 at Holyrood.
23/11/07	Mike Stevenson	Email about Bobby Jones Cup
12/11/07	Postwatch Scotland	Email about participating in mail delivery study
21/11/07	SEPA	SEPA View - electronic newsletter
28/11/07	Melvyn Morrow	Letter about attempt to get a statue/memorial erected for the centenary of his death.

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### Appendix B - General Purposes Committee Meeting.

#### 1. Provost's Chain

Provost Melville asked the Committee to meet with her to discuss possible changes to the Provost's Chain. The chain at present in use by the Provost of Fife was made for the Convener of Fife County Council 50 years ago, when it was assumed that the wearer would always be a man dressed in a heavy jacket. It is therefore suspended on hooks and is (as she demonstrated) unsuitable for a woman to wear. Provost Melville would like to use the existing Fife badge with a different chain. The cost of a new chain would be an unreasonable burden on taxpayers, and she proposes (being a representative of St. Andrews) to use the existing badge suspended from the old St. Andrews chain. This would be only during her term of office. As the legal successor of all the Fife burgh Provosts, she is entitled to do so, but wishes, as a matter of courtesy, to ask for the approval of the St. Andrews Community Council. The Lord Lyon's office have no objection.

On hearing these details, the General Purposes Committee unanimously agreed that they were willing to accept Provost Melville's proposal, and recommend the Community Council to do the same.

#### 2. Re-establishment of the Education, Health and Welfare Committee.

In view of the changes in health provision which will soon arise from the new St. Andrews Hospital, and the possibility that alterations might later take place in the North-East Fife schools, it has previously been

suggested that the new Council might wish to re-establish the Education, Health and Welfare Committee which was previously in existence. The General Purposes Committee agreed that they would recommend the new Council to do so.

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### **Appendix C. Is Scotland a Developing Country? Building a Culture of Sustainable Development**

Holyrood Hotel, Holyrood Road, Edinburgh, 11 December 2007

Do our cultures of civic participation, corporate governance and political life support or hinder Scotland's progress towards the goal of sustainable development? How can we best prepare ourselves to become sustainable developers in our personal and our public lives?

This event will explore Scotland's readiness to work towards sustainable development and what capacity building is needed to prepare for the challenge. The conference will be the culmination of a national inquiry 'Sus It Out Scotland' that is inviting members of the public to give their views on our readiness for sustainable development. It will also highlight the activity of the Future Scotland Partnership and its Sus It Out project to raise community level awareness of sustainable development. More information about these activities can be found at [www.susitout.org.uk](http://www.susitout.org.uk). The event will combine stimulating presentations with focussed discussion of how a culture of sustainable development might be generated in Scotland.

#### **Who should attend?**

People in leadership positions in all sectors of Scotland's public life, including well-being, social justice, environmental justice, business, economy and social enterprise, education, participation, the arts and personal and community development. Places are limited to ninety and will be allocated to ensure that a diversity of perspectives and experience are included.

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### **Appendix D. Seminars on Planning Modernisation, 15 January and 18 February 2008**

I am writing to invite you to attend one of two Scottish Government seminars on Planning Modernisation, covering key issues around development planning and development management. These seminars will form part of the consultations on the relevant draft secondary legislation which will implement the changes to the planning system following Royal Assent to the Planning (Scotland) Act 2006. The seminars will consider the proposed reforms to development planning and development management, and delegates will get an opportunity to ask questions and make their views known.

The half day seminars will be held on the afternoons of Tuesday 15 January and Monday 18 February 2008 in the Scottish Government building at Victoria Quay, Edinburgh, EH6 6QQ. There are a limited number of places available for each seminar and we will therefore allocate places on a first come, first served basis. Lunch will be provided from 12:30 and the event will start at 13:00. To secure your place, please respond to this invitation by Friday 30 November 2007. We will issue further details on timings and other arrangements to delegates shortly thereafter.

To book a place on one of the seminars please email [liam.bullingham@scotland.gsi.gov.uk](mailto:liam.bullingham@scotland.gsi.gov.uk) quoting Seminar on Planning Modernisation, or call Liam on 0131 2440426, indicating any particular dietary or access requirements. We look forward to hearing from you.

### **Appendix E - Old Tom Morris Letter**

I have a suggestion, how St Andrews, Fife and Scotland could remember Old Tom. By installing on the right hand side of the steps leading down to his 18th Green, adjacent the R&A car park, a decorative pedestal (perhaps with all the "Open" winners name around the base starting from 1861) and mounted over a bronze of Old Tom. Funding should not be a problem if the R&A support the idea, I see no reason why the current sponsors of golf within the UK i.e. Royal Bank of Scotland, HSBC etc could not be asked to contribute.

This would be a lasting memorial to Old Tom, with him looking out over the Links he loved and cherished for all those years. Yes, there is a bronze of Old Tom in the British Golf Museum, but look at the attached photo of Old Tom's bronze at Rosapenna in Donegal it just looks right. Old Tom did not spend his days indoors he was out on the links. Also attached is an aerial photo of St Andrews the location of the bronze would be on the right of the steps but tight against them, not near the little shop. I have also e-mailed Frances Melville and asked for his help, but not gone into as much detail.

I will also contact the R&A If you feel it a fitting way to remember Old Tom, I call upon your help & support.

2nd letter - 29/11/07

To keep you informed I have written to each of the Trustees of the Links Trust asking for a Memorial of Old Tom in the form of a bronze statue. This to be mounted on a base plinth with the year and names of all the Open Champions from the start, with good space for future champions.

I have suggested a location, in consideration of Visitors, who do not have access to the R&A and taking into account the stands that are erected for major Tournaments the ideal spot would be hard against the steps leading from the 18th Green (in front of the R&A small Car Park to the R & A Club House. I attach a very rough sketch to show position. I have been told that the Links Trust had a meeting on the 16/11/07 and this was to be on the agenda - but that is all I know. Have also approached the Royal Mail for a set of Stamps for next year - again waiting on a response.

I am not after any money from your group, just help in spreading the word about Old Tom's Centenary and a lasting memorial for him - his son Young Tom has one over his grave, but Old Tom gave more and particular to the Links he loved, so he should be looking out over his links.

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### **Appendix F: Bobby Jones Commemoration 2008**

**Email from Mr Mike Stevenson relating to an event organised by Bobby Jones (Europe)**

I just wondered if any plans had yet been discussed regarding the commemoration of Bobby Jones next year.

Also, I wanted to make you aware of the Bobby Jones Trophy. The attached Press Release, which I circulated last September and which was picked up by most of the local media, will explain more - (this will be circulated at the meeting)

The second year of the event will take place over here in Fife on the 13th and 14th of September, and it is hoped that the Saturday fourballs will take place on St Andrews links. I have to say, at this stage, that I am disappointed with the lack of support from The Links Trust in possibly providing some form of recognition for the event, perhaps in the form of sponsorship or green fee concessions. Having said that, my initial approach was at a middle management level and not direct to the likes of Alan McGregor, whom I would hope would be more sympathetic to the significance of 2008 to Bobby Jones and St Andrews.

The post match Press Release was well covered by The East Fife Mail in particular, and I would be delighted to drop you off a copy if you so wish.

I look forward to hearing from you with regard to any planned activity, and the possibility therefore, of some opportunity for collaboration between yourselves, the Bobby Jones Trophy, and indeed the Bobby Jones Company.

**Appendix G Retiring Chairman's Report****Town and Gown Liaison Group.**

The main business at the November meeting was a report on the University's Transport Plan. A survey showed that 94% of travel by students within St. Andrews was by foot or bicycle and only 4% by car. But 70% of staff (many of whom live outside the town) travel to work by car, including a quarter of those who live less than a mile away. So the University set up a Transport Forum the aim of which is to reduce car use and encourage other forms of transport. Its membership includes the University itself, Fife Council officials, First Scotrail, Stagecoach, and the Taxi Association. I requested that the Community Council ought to be represented. (The local Fife Councillors asked the same.) There are at present 1500 staff with parking permits and 500 students, whereas there are about 1350 parking spaces (not all full on any given day). The University aims not to increase the number of places, but to reduce the demand for them.

The next meeting will be at the Reception Lounge, St. Katherine's West, on Monday January 14th at 4 p.m.

**Street names.**

When Fife Council's draft proposals to regularise street names were published, I wrote (in a personal capacity as I had not had the chance to consult the Community Council) to the Director of Development Services, objecting to the proposal to forbid street names ending in the Scots word "Gait". I have received a reply indicating that several correspondents had made that point, and that consequently that part would be removed from the final document.

**Education, Health and Welfare Committee.**

If the new Council should decide to re-establish this Committee, I should like to remind them that Professor Sam Taylor, as one of the public representatives on the committee monitoring the proposals for the new St. Andrews Hospital, hopes that he will be invited to attend the Committee from time to time to discuss matters of local interest concerning the progress of the Hospital.

**Appendix H Planning 26th and 27th November**

App No	Site Address	Description	Comments
07/03144/EFULL	50 Hepburn Gardens	erection of dormer extension	N/C
07/03157/ELBC	50 Hepburn Gardens	erection of dormer extension	N/C
07/03176/EFULL	50 Hepburn Gardens	rear extension to dwellinghouse, installation of satellite dish, erection of new boundary fences and formation of new outhouse/shed	N/C
07/03180/ELBC	50 Hepburn Gardens	rear extension to dwellinghouse, installation of satellite dish, erection of new boundary fences and formation of new outhouse/shed	N/C
07/03329/EFULL	96B Hepburn Gardens	erection of 2 storey side extension, conservatory and dormer windows	Plans not available
07/03418/EFULL	north of Physics, North Haugh	erect medical and science building (including teaching and research laboratories, offices, lecture theatre, café and ancillary features), and install rooftop plant	To be discussed further
07/03425/EFULL	Closeburn, 46 Lade Braes	erection of summerhouse	N/C
07/02792/EFULL	97 South Street	change of use of flatted dwelling to HMO (5 persons)	N/C

07/03261/EFULL	Fairmont Resort	alterations to existing golf clubhouse including formation of new entrance at lower level, enclosing balcony with glazed screens to enlarge dining area, erection of new entrance canopy, screening of golf buggy area with enhanced landscape moulding and deck over and associated external works	N/C
07/03359/EOPP	4 Maynard Road	outline permission for erection of dwellinghouse with garage	N/C
07/03540/EFULL	5 Shoolbraids	alteration and extension to dwellinghouse and part demolition of garage	N/C
07/03417/EFULL	Morrisons Supermarket, Largo Road	erection of extension on north elevation of supermarket	N/C
07/03553/ELBC	Old Wing, University Hall	internal alterations to listed building	N/C
07/03555/ELBC	Wardlaw, University Hall	internal alterations to listed building	N/C
07/03628/EFULL	32 Hepburn Gardens	single storey extension to rear of dwellinghouse	Plans not available
07/03635/EFULL	14 Kinkell Terrace	installation of flue	N/C
07/03636/EFULL	Wardlaw Flat Lumsden, University Hall	internal & external alterations to building including formation of small link extension to internal courtyard	N/C
07/03649/EFULL	37 Hepburn Gardens	side and second floor extension and rear alterations to roof	N/C
07/03683/EOPP	land to South of John Knox Road	outline application for 78 residential units (mainstream & affordable housing) including parking, landscaping, recreational/open space and access road	Objection to be submitted after further discussion at next meeting - Guarantee of affordable housing in perpetuity
07/03230/EOPP	Land west of Kinkell Braes Caravan Park	Outline planning application for an 80 no. bedroom hotel development including access, car parking and landscaping	To be discussed further at the next meeting