

Royal Burgh of St Andrews Community Council

Approved Minutes – September 2008

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1. Attendance

Community Councillors

Ken Crichton, Ken Fraser, Zoe Smith, Patrick Marks, Ian Goudie, Carol Ashworth, Marysia Denyer, Fiona Harden, Rob Fett, Alex Bain, Catherine Rowe, Karen Hutchence, Shaun Atkinson, Henry Paul

Students' Association Representatives

Andrew Keenan

Nominated

Jude Innes

Fife Councillors

Dorothea Morrison, Bill Sangster, Robin Waterston

Apologies

Frances Melville, Dave Finlay, Catherine Rowe, Judith Harding, Robert Fett, Larry Reed, Matthew Guest,

2. Minutes of August 2008 Meeting

Mr Paul reminded the secretary that minutes needed to be raised for any "In Camera" meeting. He noted their absence from the August meeting. Mr Marks apologised and agreed to correct this omission.

3. Presentations

3.1. P.C. Brian Robinson

3.1.1. Vandalism in Queens Gardens – Possible Solutions

Mrs Harden asked the possibility of getting CCTV installed in the area to deter potential vandals. There had been some recent incidents in the area. She acknowledged that street lighting was also an issue. P.C. Robinson replied that he'd check out the possibility with Community Sergeant Shepherd in Cupar. He acknowledged that CCTV does not cover the Queens Gardens area at present.

3.1.4. Lammas Market

Cllr Waterston asked how the Police felt about behaviour at the Lammas Market. P.C. Robinson replied that there were very few problems. The Police were generally satisfied at the low level of problems.

3.2. Homestart Presentation

Presentation by Joanne Roddam, Co-ordinator for East Fife Homestart. The organisation has a small staff of 5, including the part time cleaner and has been operating for 21 years. The aim of the organisation is to support families who are experiencing difficulties and who have at least one child under the age of 5. They support families with the help of volunteers, whom they train and match to families across East Fife. At present they have 13 volunteers and are currently actively recruiting volunteers. They are supporting 45 families, with around 100 children. The families are referred by Health Visitors, Social Workers, GPs and by self-referral. Reasons for referral are varied, but include families with several under 5's, lone parents or parents who are lonely due to personal circumstances. Families who have just moved to the area and who

have no support network, parents who are disabled or who have children with a disability are also areas of referral.

The co-ordinator visits to assess families who are referred, as well as explaining the modus operandi of Homestart. Families can decide if they want to be referred. Once agreeing to referral, they are assessed and matched to a volunteer. Volunteers visit once a week for 3-4 hours. The role of volunteers can be varied, depending upon the needs of the families, from just listening to giving parents a space to do other household activities and helping them to get to know an area and access other services.

Homestart also runs Family Support Groups at the Cosmos Centre and in Cupar. These groups offer the opportunity for parents to meet socially and also learn about coping. The children also have the opportunity to mix and play with other children.

Volunteers receive 40 hours training. This allows staff to get a clear idea of the skills on offer and volunteers learn the level of commitment expected. Volunteers have to have enhanced disclosure as well as references. The intensive level of training allows staff to match volunteers and families appropriately.

Homestart in East Fife has supported around 450 families and 800 children in its 21 years. Support costs around £900 per family per year. Home start also has around 12 Volunteer Trustees who operate as the management committee.

Ms Smith commented that demand usually outstripped the supply of volunteers, and wondered if that was due to a lack of volunteers or money or both? Ms Roddam believed it was a bit of both and added that they receive 75% of their money from Fife Council with some Health money, so they have to raise the remaining 25% from a range of sources. Fife Council doesn't fund the Family Support Groups. These are dependent upon other sources of funding. Difficulties can also arise if families and volunteers can't be matched up.

3.3. Climate Challenge Fund

PowerPoint Presentation by Roddy Yarr, Environment and Energy Manager for the University of St Andrews.

His plan was to give a brief outline about this fund, mention a few of his ideas and determine whether there might be interest in putting together a bid. The Climate Challenge Fund has been set up by the UK Government and its equivalent in Scotland. It has been set up to help communities such as St Andrews look at possible ways to reduce their Carbon footprint. There is a pot of £17.3 million available over three years and communities can bid for up to £1 million. Bids have to be made by the end of the year. It essentially pays for "soft costs" such as feasibility studies. The fund supports community organisations to develop Carbon Emissions Reduction programmes, essentially ideas. It also pays for Capacity Building, and for set up costs covering legal guidance, financial commitment to set itself up and control.

Mr Yarr gave examples of how the University is tackling these issues, investing in energy saving etc. He felt that a feasibility study, into whether the community could benefit from energy supplied by renewable energy sources was one possibility. He described how the university is putting in district heating into the North Haugh as a way of greatly increasing efficient energy use. He reminded the meeting, about the way the big energy providers had consumers in their grasp, so ways to take back more energy making control, would help local people on low incomes to heat their homes more affordably.

He also gave the example of waste reduction, which the university are already pursuing vigorously, such as composting. The University, with Mr Yarr giving examples, is also pursuing saving water. Growing more food is another issue, with the possibility of more allotments. The university has surplus land, which could be used in this way.

Fuel such as bio diesel based waste oils from cooking are being used for some University grounds maintenance vehicles. University catering generates some 15000 litres of waste oil, which is being captured with the intention of converting it to bio-diesel.

More energy efficient transport use is another issue, with Mr Yarr talking about more cycling and citing the Dutch bike scheme as a good example. Better cycle networks in the town might be another way to reduce car use.

In his final slide, Mr Yarr explained the next steps required to progress the challenge. He asked whether the Community Council agreed that this was an issue, and that there was an opportunity presenting itself. If the Community Council agreed, he wondered about the putting together of a working group. He hoped that the response would be positive, but would be surprised if there were a lack of interest.

Cllr Sangster asked about the process of application. Mr Yarr explained that there was an application form available. Applications could only come from bodies such as the Community Council, not the University or

Fife Council. He added that both the University and Fife Council would be supportive of an application by the Community Council

Mr Yarr explained in reply to a question from Ms Innes that the grant would not be for actual implementation of a project, but was more knowledge gaining, putting together a possible idea as a scheme requiring funding. Sources of funding would be from other areas for an actual project. If St Andrews were awarded money for a feasibility study, any application to a body for funding an actual project would be taken much more seriously. Energy efficiency, waste and transport were some of the major issues in his view.

Dr Goudie in reply said that this kind of agenda was one, which the Community Council had been trying to pursue for a number of years, but he claimed that the "powers that be" had often proved to be less than sympathetic to these goals. He cited Fife Council's attitude to the issue of a replacement school when the idea of a Bridgehead school had been turned down, thus missing the opportunity to considerably reduce the need to transport large numbers of pupils many miles each day and reap the environmental benefits of reducing transport use. He also cited the University and the David Russell Hall development. There had been a hope that this would see a cycle path out Buchanan Gardens, thus encouraging cycle use, but this had not gone ahead with a cycle path from Andrew Melville instead which has not proved as useful or popular with student cyclists.

A possible project, which could be looked at in his view, still related to cycling. The provision of more off road routes he believed could encourage much greater cycle use in the town, particularly from families, not happy to trust their children or themselves to the "protection" of a white line on the side of a busy road. An organisation such as Sustrans could be employed to conduct a feasibility study.

Another transport issue, which could be pursued in Dr Goudie's view, was the rail link, with the use of a more sympathetic consultancy such as Erail to provide an objective assessment.

Ms Hutchence listed a range of possibilities, which she felt would have direct benefit to local people, from rainwater collection to small-scale wind power.

Mr Yarr in response acknowledged that all these ideas were useful. He added that what was available under the present fund was knowledge, which could be shared with local people, and which would give them more choice in how any schemes would be run. Local people might also recognise the financial as well as environmental benefits in schemes where they could save on electricity and gas consumption etc. He talked about choice, ownership, value and possible income for the local community in some schemes, such as renewable energy.

Mrs Harden asked about the community possibly being able to tap into the buying power of the university, with regard to schemes such as energy saving devices. Mr Yarr thought that might be a possibility. He commented that if a community banded together to make a contract with a provider, there could be a reduction in costs compared to individuals buying for themselves.

Cllr Waterston commented that from Mr Yarr's presentation everyone is going to have to do things differently in the future. He felt that the University, the Community Council and Fife Council were all implicated in this challenge to change. He felt that there was a need to work together to develop new ways of doing energy saving and renewables.

Ms Smith asked Mr Yarr about the problems of getting large-scale community involvement and ownership, and how the Fund would be better than just a motivated group engaging with the community. She felt that low-end projects such as water butts, composting etc, might have more initial appeal, and be more practical for many local people. She wondered if the money offered to fund feasibility studies would be well spent and have a realistic chance of an actual outcome. Mr Yarr replied that the Government would have to see a business case and see the money making a change. He acknowledged that a motivated group would always make a difference no matter what, even if there were no money on offer. The money on offer could be used by groups to pay for input in areas, in which they didn't have the expertise when putting together proposals. He felt that there were no right or wrong answers and suggested that it was picking three or four areas to put into a bid and seeing how many might be accepted for further support. There might be the potential for a community owned business, which could benefit local people in relation to the various environmental issues being addressed.

Dr Goudie and Mr Paul later queried what the Community Council had promised to do. Ms Smith acknowledged that only vague promises had been made to consider the proposal. Dr Goudie hoped that the Community Council would express some interest in setting up a committee to develop proposals. Ms Smith confessed that she'd been concerned that any committee set up might only contain the same people sitting on yet another sub-committee. Mr Paul raised the time limitations in developing any proposals and expressed his interest in being involved. Ms Hutchence wondered about the organisation of the committee. Ms Smith replied that it would be a separate group from the University. Mr Yarr confirmed that it would

need to be community led and that it would need more than just the Community Council to have some impact. Mr Paul asked who would volunteer to start up the committee. Ms Hutchence volunteered to be a contact point for the committee. Dr Goudie asked that if Mr Yarr were saying that other organisations needed to be involved, would he ensure University involvement. Mr Yarr confirmed he'd be happy to give support as requested. He was also receiving encouraging indications from Fife Council, and had arranged to meet up with Stewart Nicol to discuss possible involvement. Cllr Sangster reminded the Community Council that in terms of getting funding a new group would have to be set up.

Mr Bain later suggested that Mr Yarr be invited in his capacity as a local resident to lead the working group on possible ways to develop proposals. This possibility was acknowledged by the meeting and is to be checked out.

4. Fife Councillors

4.1. Frances Melville – absent

4.2. Bill Sangster

4.2.1. Kinnesburn Flooding

Cllr Sangster had reported to Fife Council the recent flooding of gardens. Transportation had replied that until houses were flooded there wasn't a lot they could do.

4.2.2. Changes in Bus Times

The Bus Company operating local services had made a number of changes in routes and times, which was the biggest in about 30 years. The suddenness of the change had not given the office in Fife House dealing with timetables; time to bring out new timetable leaflets when the changes started. He acknowledged that the changes were all very confusing. The disappearance of the No. 91, which used to go down North Street was noted. Ms Smith commented that anyone enquiring about the disappearance of the No. 91 is being referred on to Fife Council.

4.2.3. Hot Water Taps – Public Toilets in Church Square

Cllr Sangster had reported the problem of the unregulated temperature in these taps, which were a risk to users, particularly children and other less able users. Regulators have now been put on the hot water taps.

4.2.4. East Sands Leisure Centre Liaison Group

This group meets 17th September at 10 am.

4.2.5. Toilets at Harbour

Ms Denyer commented on the appalling state of the toilets. Cllr Sangster in reply said that the toilets are to be closed. Fife Council had put a lot of work into them, but they have now been handed over to the Harbour Trust to manage. Ms Denyer asked if the toilets were locked up at night. Cllr Sangster replied that they were locked up. Mr Crichton commented that they had been left open, and he'd discovered from a workman that they'd been left open because of the Harbour Gala. Having seen the mess left from the night prior to the Gala, he wondered why the Harbour Trust had allowed them to remain open. Cllr Sangster agreed to ask the Harbour Trust.

4.2.6. Benches in Church Square

Ms Smith had been asked where the benches had gone from Church Square. She was aware they had been removed for the Lammas for repair and painting. She wondered when they would return, and why they weren't taken away in the winter when few people used them.

4.2.7. Bicycle Racks in South Street.

Ms Innes asked when the bicycle racks would be put back again. Cllr Sangster explained that the street furniture was subject to planning permission. The return had been held up by the planned seats around trees, which have now been removed from the plans. Cllr Sangster thought that it wouldn't be much longer before the bicycle racks would be put in place.

4.2.8. Weeding in the Town

Ms Smith had also been approached about weeding along street edges. Cllr Sangster explained that the wet weather had been a reason for the lack of weed control. Cllr Sangster agreed that the wet weather had been a problem, but hoped that with settled weather the contractor would be able to get round to complete the job.

4.2.9. West Sands Project

Mr Atkinson asked about the status of this project. Cllr Sangster replied that the withdrawal of Scottish Enterprise was causing a rethink, about what could be done by Fife Council in conjunction, with the Links Trust and the R & A.

4.3. Robin Waterston

4.3.1. Kinnesburn Flooding

Cllr Waterston said that the issue of flooding and the build up of silt and growth in the Kinnesburn was a complicated one. SEPA argue that a combination of high tides and heavy rain are the main problems contributing to flooding. They believe that the berms have positive environmental advantages most of the time. He felt that there were lessons to be learnt. The issue of what other protection schemes there might be apart from the berms needed to be answered. He commented on the damage to many of the bank areas due to the floods.

4.3.2. Bus Routes

Cllr Waterston acknowledged that there had been problems in recent weeks. He felt there were two parts to the problem, one was communication with people not knowing what the new routes were, and there was a weak argument that the sheer number of changes meaning that the information couldn't be got out in time. The bus companies decide upon the routes, but it's Fife Council who compile and issue the timetables. They've had to get extra help to compile new timetables. The second part of the problem related to the adverse effect of some of the route changes, particularly with the replacement of the 91 by the 93, which goes on a different route. Cllr Waterston was going to ask further questions of the bus company on this matter. Dr Goudie wondered if Fife Council could change procedures to ensuring that the bus company gave longer notice of changes and avoid a repetition of the current fiasco. Cllr Waterston acknowledged that he'd not been aware of the inter connection between the Bus Company and Fife Council with regard to advertising and production of the bus timetables. He promised to investigate whether the system could be improved.

4.3.3. Blue Flag – East Sands.

Cllr Waterston had been checking out concerns that the sewage works might have contributed to the East Sands loss of its Blue Flag. He'd been assured that there was no evidence that the sewage works contributed to the problem. The wet summer had led to much more runoff from farmer's fields contaminating the sea, so the East Sands had probably suffered as a result and readings would have reflected this run off.

4.3.4. West Sands Dune Erosion

Cllr Waterston as well as noting the recent failure of the plans to improve the area, due to Scottish Enterprise pulling out, also mentioned erosion problems in the dunes nearer the beginning of the West Sands. These dunes may get fencing to protect them and allow regeneration.

4.3.5. Community Safety Open Day

On Saturday 27th September there will be an open day at St Andrews Fire Station, between 12.00 and 16.00. There will be demonstrations and static displays, as well as involvement by other organisations.

4.3.6. Core Path Scheme

The full and final consultation process is now underway and will last until about the end of October. A copy of the main documents will be available in the library. Mr Yarr asked about the status of the Ladebraes and wondered why it shouldn't be a core path for multiple uses. He thought that the University

would be objecting at its exclusion as a core path. Cllr Waterston in reply acknowledged the value of the Ladebraes as a walking route. To designate it as a core path would mean that cycling would have to be promoted as part of the use. Ms Smith added that there had been many discussions in the past. There was a strong feeling from some sections of the community that the Ladebraes was never designed for cycling, but as a pedestrian route. Cycling however is not illegal since the local byelaws ceased to have effect. Cllr Sangster said that an alternative cycling route had been identified and agreed on, to avoid the need to cycle in the Ladebraes. Cllr Morrison mentioned that an alternative off road route around the town had been identified by the Planning Committee, but lack of funding has delayed its development. Alison Irvine had accepted the committee's ideas on the route. Cllr Morrison thought that this alternative would be more useful and would take pressure of the Ladebraes.

4.4. Dorothea Morrison

4.4.1. Kinnessburn Management

Cllr Morrison commented on the feelings of frustration felt by local members, at the way in which the flow of the Kinnessburn can be managed. She has written to SEPA to ask if it can send a representative to meet with the four local members to discuss the whole matter. Mr Crichton and Ms Smith commented upon the problems presented by trees edging the burn falling into it at times and creating obstacles to flow and allowing accumulation of other debris unless cleared quickly.

4.4.2. Cleanliness of Gents Toilets in Church Square

Cllr Morrison had reported concern about the cleanliness of the Gents Toilets to Fife Council. In reply to a query from Mr Crichton, Cllr Morrison said that the problems were not necessarily related to drug use in the toilets in question, rather she felt they just needed a good scrub.

4.4.3. Blue Flag Issue

Cllr Morrison had also been speaking to the officer from Fife Council on the issues relating to the loss of the Blue Flag. She acknowledged the greater difficulty, with the flow from the Kinnessburn more likely to bring pollutants to the East Sands, while the Swilken Burn by the West Sands didn't present as a similar problem. Ms Smith asked if a real time water-monitoring device at the East Sands might be helpful. Cllr Morrison was doubtful in relation to the idea due to the Kinnesburn being so close. She felt that there would always be a problem. She added that Robbie Blyth one of the Council Officers involved also felt that the Kinnesburn was the major problem. Cllr Morrison felt that SEPA had to give more guidance to Fife Council to allow decisions about management for both purposes of reducing flood risks and reducing pollution.

5. Planning Committee

5.1. Planning Committee Minutes

Ms Smith advertised the need for more members to participate in the Planning Committee. She commented briefly on various plans discussed at the last meeting in the absence of the Planning Committee Convenor.

1. 24 Market Street – an objection put in on grounds of over development.
2. 3 Lockhart Place – asked that satellite dish be hidden from view.
3. Wonder Years Nursery – objection on several grounds to outline proposals for housing including development in the green belt, over development of the coast line, infrastructure issues and potential damage to flora and fauna.
4. 9a Kilrymont Place – objection due to traffic congestion.

5.2. Crerar Hotel Departure Hearing

The Planning Committee contributed to this departure hearing.

5.3. Green Belt

Mr Paul asked the meeting if there was a green belt around St Andrews. Ms Smith explained the current position and the ongoing attempt to push Fife Council into making a firm commitment at designation. Dr Goudie referred to the 2002 Structure Plan, which mentioned a Green Belt being provided, but this hinged upon an up to date Local Plan. Cllr Waterston mentioned how the Councillors were working with the 1995 Local Plan, which didn't mention a Green Belt, and also with the Finalised Draft Local Plan, which does include the Green Belt. The latter hasn't been consulted upon, but is taken seriously by planners and the Planning Committee of Fife Council. Unfortunately it doesn't have the stature of a consulted and formally approved Plan.

6. Matters Arising

6.1. Beautiful Scotland Update

Mr Crichton reported on the visit of the judges on the 6th August. The judges were accompanied by Mr Crichton, Mr Yarr and two of the St Andrews in Bloom committee. The result should be announced 17th September. Mr Crichton was hopeful of at least getting a Gold Medal, based on the RHS system of awards.

6.2. St Andrews in Bloom Floral Awards – update.

Mr Bain reported that the judging had taken place. The award ceremony is on the 25th September in the Burgh Chambers @ 19.00. An appeal was made for volunteers to assist at the reception, with a list being circulated for names. Hamish Mathieson and Willie Duncan judged the gardens. Mr Bain and Mr Crichton did the B & Bs etc. Ms Smith thanks Mr Bain and Mr Crichton for all their hard work. It was acknowledged that there had been no new entrants this year and that there should be more publicity in future to bring in more entrants.

6.3. Best Kept Town Award – Report

Mr Crichton reported on this award. He'd recently gone round with the judges. This year the rules have changed so St Andrews faces more competition as comparison is made Fife-wide. The result will be known on 15th September.

6.4. Bandstand Concerts – Report

Ms Smith reported on this matter. She thanked Cllr Sangster for ensuring the presence of the Dysart Colliery Band for the last concert of the season, which was a great success. Ms Smith then introduced the representatives of the Kilrymont Rotary Club who had volunteered to take over the running of the Bandstand Concerts. The representatives wanted to know what was involved before committing themselves to the project. Ms Smith indicated that the Community Council would be happy to do the work alongside the Rotary Club. Cllr Sangster explained the funding route and the option of going for less expensive bands, including local St Andrews based bands. Cllr Sangster also explained the routine for collecting the chairs and putting them out. Ms Smith talked about the difficulties the Community Council had faced in running the event, hence welcoming any offer of help. The Chair of the Rotary Club explained that he'd have to put the idea to his committee.

6.5. Poppy Wreath

The wreath had been ordered and has been delivered. There is an insert with the name of the Community Council in the wreath.

6.6. 200 Club.

No further news at this time and no draw. Mr Crichton explained that he'd made some alterations to the Constitution, which could be enacted if the organiser was not a Community Councillor.

6.7. Charitable Trust

To be put back to the October meeting due to time constraints. Dr Goudie expressed the hope that members would receive an explanation in plain English, as he felt there were parts of the constitution which were worded in a less than easy to understand way. Mr Crichton explained that a lot of the detail

had to be included to cover the expectations of the Charity Commissioner and to cover a range of situations which could arise during the lifetime of the Trust. Mr Paul suggested that it should be brought up at the beginning of the agenda at the next meeting. Mr Bain agreed, suggesting that it could replace a presentation. Dr Goudie wondered how it differed from the previous constitution. Mr Crichton explained that there had been a lot of new legislation since the last constitution.

6.8. Update from Arms Convenor

Mr Paul reported as new Convenor. He asked members for any files on the matter which members might possess to be forwarded to him. The idea is to take the contract to a specialist solicitor in Edinburgh to get his opinion. And what we might want to do about it

6.9. Reports from Representatives

6.8.1. St Andrews World Class

Mr Fraser reported. The consultant's report on World Class has been put back a bit, and may be ready by October. Mr Fraser suggested that we might want to invite Patrick Loughlin along to the November meeting to explain what the report might signify for World Class and St Andrews.

6.6.2. Cosmos Management Committee

Ms Smith had attended – nothing of note to report.

7. Committee Reports

7.1 Recreation Committee

7.1.1. Floral Awards

This is in hand, as discussed earlier

7.1.2. Young Citizen of the Year – St Andrews

Mr Bain thought that consideration of the award needed to take place soon to ensure that it would take place at the beginning of the year. Mr Bain will speak to the press to begin the publicity.

7.2. General Purposes Committee

No meeting

7.3. 200 Club

No report or draw.

7.4. Health, Education and Welfare Committee

Ms Smith reported. She commented on the Travel Plan meeting and the receipt of licensing applications.

8. New Business

8.1. Election of New Community Councillors

Mr Marks reported on the resignation of Ms Rentenberger and Mrs Harden. He outlined the procedures for the nomination of new councillors. Mr Fraser added his thoughts on the ways in which new councillors could be sought, primarily in his experience through a letter to the local press. Cllr Sangster felt that there needed to be a real effort by the Community Council to encourage a number of candidates to put their names forward. He was conscious that in recent years there had been a lack insufficient numbers to hold an election. Mr Marks suggested that the way to proceed from his experience would be to write to the local press, and mention the vacancies with a clear emphasis on the commitment required by potential Councillors, to work for the benefit of the local community. Mr Bain raised the issue of the numbers of

Community Councillors in attendance at meetings and the six-month rule. Mr Marks replied that he'd been looking at that issue. Only a couple of Community Councillors appeared to be guilty of sufficient non-attendance, to merit consideration of dismissal from the Community Council. One of the non-attendees, Ms Rentenberger had tendered her resignation in writing prior to the meeting, citing personal circumstances as the reason for non-attendance. Ms Dyer, one of the student members would be contacted about her non-attendance, to confirm whether she had any prospect of future attendance, before confirming any removal from her role. There was also some discussion about the procedures for considering new candidates, and what they should present to the Community Council, such as a written statement of their reason for applying and what they could bring to the role in terms of other experience. It was concluded that three vacancies needed to be filled as soon as possible.

Chair to send press release to advertise need for applicants for vacancies.

8.2. Fife Allotments Strategy – Plotting the Future Event 17th September 2008

Mr Marks outlined the invitation received on this event – see September agenda for details. Anyone wishing to attend to contact the named officer.

9. Reports from Office Bearers

9.1. Chair

No formal report, but Ms Smith commented on recent difficulties within the Community Council. She felt that these difficulties might be coming to an end, with more work being done by some of the members, but she added that there were still members of the Community Council not on any committee. She reminded the meeting that it was in the sub committees that the bulk of the work was being done and urged members not on any committees to consider how they could contribute to Community Council activities. She also reminded members to say to potential new Councillors of the commitment to being actively involved. Publicity was also important for the Community Council when trying to get new members. She hoped that projects such as the Climate Challenge Fund would demonstrate to the community of the Community Council's interest in the betterment of St Andrews as a community.

9.2. Treasurer

No report – Mr Marks explained that Mr Fett would be able to send a report but needed the up to date bank statements before he could present a statement. An up to date statement would be prepared for the coming month's meeting.

9.3 Secretary

9.3.1. Correspondence

Very little correspondence had been received. See agenda.

10. Any Other Competent Business

10.1. Community Council Web Site

Dr Goudie queried the current state of the web site. Ms Smith acknowledged that the matter should have been mentioned earlier. Mr Bain reported that he had someone else to take on the job of completing the web site. He would still welcome contributions as to content! Mr Paul thought that a list of members with photos would be useful. Dr Goudie commented on the lack of maintenance, particularly the lack of up to date minutes. Mr Marks acknowledged that he'd been in contact with Mr Bain on the matter of transferring data to the web site and would be trying to get this set up as soon as possible. Mr Bain added that he'd be happy to do this transfer of data to the web, but needed the approved minutes.

Secretary to upload minutes and agendas to Community Council Website.