# Monthly Agenda – February 2009

There will be a meeting of the community council at 7pm Monday 2nd February in the Burgh Chambers of the Town Hall, Queen's Gardens. There will be a short break at about 8pm during which the 200 Club draw will be made. The meeting is audio-recorded to assist the secretary in producing the minutes.

*(Copies of Agendas and Minutes of the Community Council are held at Fife Council's Local Office, St Mary's Place and the Town Library, Church Square. Those from late 1997 on are on line at http://www.standrewscc.net/)*

## 1. Apologies

## 2. Minutes of January 2009

Read for accuracy in matters of substance – harangue the secretary for minor errors (spelling etc) outwith the meeting.

## 3. Presentations

### 3.1. A Presentation by Patrick Laughlin on Road and Pedestrian Signposting for Visitors

### 3.2. A Presentation by Philippa Dunn Director of Student Development and Activities about the On The Rocks Arts Festival

### 4. Fife Councillors

### 4.1. Frances Melville

### 4.2. Bill Sangster

### 4.3. Robin Waterston

### 4.4. Dorothea Morrison

## 5. Planning Committee

### 5.1. Planning Committee Reports – see Appendices B & C

## 6. Matters Arising from Previous Meetings

### 6.1. Arms Convenor - update

### 6.2. Climate Challenge – Expressions of Interest – Update

### 6.3. Report on Data Protection Seminar

### 6.4. Reports from Representatives

### 6.5. Any Other Matters Arising

## 7. From Committees

### 7.1. Recreation

### 7.2. General Purposes

### 7.3. 200 Club

### 7.4. Health, Education & Welfare Committee

## 8. New Business

### 8.1. University Accommodation Lists

### 8.2. Joint Management of Small Schools Consultation Paper – Appendix D.

### 8.3. Visitor Interpretation and Orientation Strategy for St Andrews - see Appendix F

### 8.4. Day School in Sustainable Development – see Appendix G

### 8.5. Stunning St Andrews

## 9. Reports from Office Bearers

### 9.1. Chair

### 9.2. Treasurer – see Appendix E

### 9.3. Secretary

#### 9.3.1. Correspondence – Appendix A.

## 10. Any Other Competent Business

*Please notify Chair of AOCB items before the start of the meeting or at the break. Hint: Given that the end of the meeting is often taken in something of a rush, unless items are urgent it might be better to submit them for next meeting's New Business.*

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**Appendix A Correspondence**

| | | |
|---|---|---|
| 29/01/09 | Fife Council Education Service | Joint Management of Small Schools Consultation Paper – see Appendix D |
| 27/01/09 | Amanda Peacock Consultant PLB | Request for a possible meeting on a Visitor Interpretation and Orientation Strategy for St Andrews |
| 21.01.09 | St Andrews Sustainability Institute | Day School in Sustainable Development – 7th March at the Younger Hall |
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**Appendix B. Planning Committee Meeting**

Planning Applications – Date of Meeting: Monday 12th January 2009

Applications Week
Ending 19th December2008 (4)

| Ref No. | Address | Plans | Action |
|---|---|---|---|
| 08/03422/EFULL | 30 Learmonth Place St Andrews | Single storey rear extension to dwellinghouse | No Comment |
| 08/03432/EFULL | 18 Hamilton Avenue St Andrews | First floor extension to dwellinghouse and installation of roof lights | No Comment |
| 08/03433/EFULL | 15 Horseleys Park St Andrews | Alterations and extension to dwellinghouse | No Comment |
| 08/03384/FULL | 18 Carron Place St Andrews | Erection of porch extension | No Comment |
| Applications Week Ending 26thDecember (2) | | | |
| 08/03420/EFULL | Mary's Cottage Cauldside Farm | Conversion of garage to ancillary | No Comment |

| | | | |
|---|---|---|---|
| | St Andrews | accommodation | |
| 08/03483/EFULL | 42 Learmonth Place<br>St Andrews | Erection of single storey extension | No Comment |
| Applications Week Ending 2nd January 2009 (2) | | | |
| Ref No. | Address | Plans | Action |
| 08/03477/ELBC | 70 Market Street<br>St Andrews | Internal Alterations to a listed building | Request Plans |
| 08/03515/EFULL | 39 Bell Street<br>St Andrews | Change of use of pavement to external seating area | Request Plans |

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**Appendix C: Planning Committee Report**

Planning Applications – Date of Meeting: Monday 26th January 2009

Applications Week
Ending 2nd January 2009 (2)

| Ref No. | Address | Plans | Action |
|---|---|---|---|
| 08/03477/ELBC<br><br>Plans Received 24/01/2009 | 70 Market Street<br>St Andrews | Internal alterations to a listed building | No Comment |
| 08/03515/EFULL<br><br>Plans Received 24/01/2009<br>Minus letter attached or application form | 39 Bell Street<br>St Andrews | Change of use of pavement to external seating area | *Objection being lodged |
| Applications Week Ending 9th January 2009 (6) | | | |
| Ref No. | Address | Plans | Action |
| 08/03348/EFULL | 3 Freddie Tait Street<br>St Andrews | Extension to existing extension and re-roofing | No Comment |
| 08/03457/ELBC | 9 The Scores<br>St Andrews | Listed building consent for internal alterations | No Comment |
| 08/03458/EFULL | 9 The Scores<br>St Andrews | Change of use from non residential institution (class 10) to dwellinghouse (class9) | No Comment |
| 08/03257/EFULL | 11 Queens Gardens<br>St Andrews | Formation of doorway | Plans Requested |
| 08/03414/EFULL<br><br>Plans Received 24/01/2009<br>Minus an application form | Castlecliffe<br>1 The Scores<br>St Andrews | Temporary consent for siting of mobile buildings | Pending Further Research |
| 09/00028/EFULL | 82 St Nicholas Street<br>St Andrews | Replacement fire damaged garage | No Comment |
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**Appendix D. JOINT MANAGEMENT OF SMALL SCHOOLS**

1.0 Introduction

1.1 This paper provides a basis for consultation on a proposal to introduce joint management to some small schools.

1.2 The aims of introducing such joint management would be to improve quality, stability, continuity and viability of small school provision in rural communities across Fife. In turn this will improve learning experiences and outcomes for pupils in small schools.

2.0 Background

2.1 The Scottish Government is currently consulting on a proposed legislative reform to introduce a presumption against the closure of small rural schools. The proposal outlined in this paper, to introduce joint management of small schools, assumes that such reform will be introduced.

2.2 Within Fife, 36 schools have rolls below 100 and, of these, 16 have rolls below 50 (2008 census). When a school has fewer than 5 classes the Headteacher has a class commitment; such a post is known as a teaching Headteacher post.

2.3 Attraction to, and therefore competition for, Headteacher posts can be limited for small schools. Turnover from such posts can be relatively rapid as post holders are promoted to larger schools. As a result, pupils and families in rural communities can experience discontinuity in educational experience. In addition, the viability of the smallest schools can be perceived by the community to be at risk when rolls are falling.

2.4 The role of class-committed Headteacher (in schools with rolls below 100) is considered to be relatively demanding. For such Headteachers external demands for accountability resulting from legislative change have progressively increased and compete with everyday management responsibilities.

2.5 Some Scottish Councils with significant proportions of rural communities (for example Dumfries and Galloway, Scottish Borders and Highland Councils) have successfully introduced joint management arrangements for schools.

2.6 Fife Council has successfully introduced two such arrangements (Milesmark/Wellwood and Kingsbarns/Dunino). The Milesmark/Wellwood arrangement was evaluated positively and approved by Committee to be made permanent (see report to Children's Services Committee of 16 March 2006). The Kingsbarns/Dunino arrangement is currently evaluated positively by key stakeholders.

**3.0 Proposals for consultation**

3.1 One Headteacher may be deployed to manage two schools that are adjacent to each other. Such joint management may apply to schools of similar size or may involve pairing a small school with a larger school.

3.2 A joint management arrangement of this kind has the effect of creating a larger Headteacher post in job-sizing terms. Larger posts are associated with improved attraction and retention. This will improve stability and continuity of management for small schools.

3.3 Such a post would be free of a class commitment. A Headteacher who is free of a class commitment can be more accessible and responsive to parents and to staff on a day to day basis and can devote their efforts to leading and managing effective learning and teaching across the school.

3.4 When two schools are jointly managed there are advantages of scale for the staff group for purposes of professional development and school improvement planning.

3.5 Logistical demands associated with managing across two sites, including being readily accessible to parents, will be easily accommodated if the schools are within a few minutes drive of each other. A number of possible pairings of schools would be practical for such joint management in Fife at present.

3.6 Such arrangements will normally be made within (rather than across) associated school clusters.

3.7 Such arrangements will be introduced as natural opportunities arise (when existing Headteachers leave post for promotion or retirement). The relevant Parent Councils will be consulted about the proposal to introduce such a joint post.

**Consultation process**

4.1 This paper is offered as a basis for education service management to consult Headteachers and Parent Councils on the proposals set out in section 3 of this report.

4.2 Meetings will be arranged to consult Headteachers, Parent Councils and Trades Unions on these proposals.

Kenneth Greer, Executive Director (Education)

**Note: A Questionnaire was attached to the original document but left out in the agenda – a full copy can be had from the Secretary by email or printed.**

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**Appendix E: Treasurer's Report – February 2009**

**Royal Burgh of St Andrews Community Council**
**Treasurer's Report – February 2009**
Figures correct on 25 January 2009

**Total funds: £24,638.69**
**Funds available for grants to the community: £3,302.46**
**Legal fees with Burns LLP since October 2008: £3,807**
**Ex-Trust: £4,046.73**

Total funds are broken down in the following way:

£2,031.94 ADMIN
*Expenditure: Rent, Auditor, Adverts, Laptop, Website, Stationary, Printing.*
*Income: Fife Council Grant*

£324.37 RECREATION
*Expenditure: Floral, St Andrews Week, Receptions, Prizes*
*Income: Annual allocation from Fife Council Grant*

£5,051.19 SENIOR CITIZENS LUNCH - *Paid for by donations*

£4,899.13 CEILIDH - *Pays for itself*

£3,302.46 DONATIONS
*Expenditure: Donations/CC Grants*
*Income: Coat of Arms royalties, Bank Interest from BOS and Abbey, Donations*

£2,820.87 RESERVE CAPITAL
*Expenditure: Interest put into Donations fund. Extra-ordinary items such as legal fees and larger grants to more ambitious projects within St Andrews are also paid from this account.*
*Income: Interest, donations*

£4,046.73 EX-TRUST

Notes:
1) Money from old Trust kept in Abbey Account. Cost of staging for Christmas Lights will come from here subject to consultation of the Trust deed.

Transactions since 5th January 2009:

| | Income | Expenditure |
|---|---|---|
| Alex Bain Trophy and Refreshments | | £ 97.12 |
| Chamber Rent - Reception | | £ 37.75 |
| Chamber Rent November | | £ 37.75 |
| M. Denyer Ink Expenses | | £ 10.95 |
| St A in Focus March/April | | £ 130.00 |
| Poppy Wreath | | £ 26.40 |
| Abbey Interest December | £ 7.95 | |
| Burness LLP (Arms) | | £ 2,162.00 |

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**Appendix F. Visitor Interpretation and Orientation Strategy for St Andrews.**

My company, PLB, have been commissioned by St Andrews World Class to develop the strategy. My colleague Sarah and I will be in St Andrews next week. We were very much hoping that, as part of our consultation process with local, businesses, organisations and representatives, we could speak to yourself or any other suitable representative from the Council, to have an informal discussion about your views on the Visitor Interpretation Strategy.

We would be happy to come and meet you at a venue of your choice. The dates we could meet would be Friday 6th February, anytime before 4pm. Alternatively we are free from early evening (4:30pm) onwards on Thursday 5th.

Please let me know if you would be interested in meeting us. If none of these dates suit, I would be happy to discuss alternative options.

Best wishes,

Amanda Peacock - Consultant

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**Appendix G: Day School in Sustainable Development**

**Sat 7th March, Younger Hall, 10am - 4pm**

"Sustainable development is a complex issue encompassing environmental sustainability, social justice and fair economic development. This Day School will start with a global perspective and end with an appreciation of how day-to-day activities could be sustainable. The Day School includes lectures from a sustainable development specialist with plenty of time to ask questions, debate issues and explore with others on the Day School how we could build a future where everyone in the world is enjoying a sustainable lifestyle."

Course Fee £25, concessions £20
Booking via the University of St Andrews Open Association, contact
Oliver Jackson-Hutt on 01334 462206, email
open.association@st-andrews.ac.uk