

Monthly Agenda – April 2009

There will be a meeting of the community council at 7pm Monday 6th April in the Burgh Chambers of the Town Hall, Queen's Gardens. There will be a short break at about 8pm during which the 200 Club draw will be made. The meeting is audio-recorded to assist the secretary in producing the minutes.

(Copies of Agendas and Minutes of the Community Council are held at Fife Council's Local Office, St Mary's Place and the Town Library, Church Square. Those from late 1997 on are on line at <http://www.standrewscc.net/>)

0. The Young Citizen of the Year Awards

The awards will take place prior to the main Community Council meeting at approximately 18.45 pm.

1. Apologies

Rob Fett, Derek Skelhon

2. Minutes of March 2009

Read for accuracy in matters of substance – harangue the secretary for minor errors (spelling etc) outwith the meeting.

3. Presentations

3.1. Presentation by Professor Sam Taylor – Hospital Transport

4. Fife Councillors

4.1. Frances Melville

4.2. Bill Sangster

4.3. Robin Waterston

4.4. Dorothea Morrison

5. Planning Committee

5.1. Planning Committee Reports – see Appendix C & F

5.2. Letter to Chris Smith requesting Planning Applications – Appendix E.

6. Matters Arising from Previous Meetings

6.1. Arms Convenor - update

6.2. Climate Challenge – Expressions of Interest – Update

At date of writing agenda no news to report – meeting still to be held to further Expressions of Interest.

6.3. Community Council Website

6.4. Reports from Representatives

6.5. Any Other Matters Arising

7. From Committees

7.1. Recreation

7.2. General Purposes

7.3. 200 Club

7.4. Health, Education & Welfare Committee

8. New Business

8.1. Changes in the Scottish Planning System see Appendix B

For information.

8.2. East Fife Sports Award Ceremonies Invite

Letter inviting a representative of the Community Council to the Awards Ceremony to present the Community Council Shield in late April – Mr Crichton to attend to present Shield.

8.3. Community Service, offenders paying back to the Community – see correspondence list

Letter requesting possible schemes for offenders to do under supervision – contact the secretary for full details or ask to see the letter at this month's meeting or email archie.melville@fife.gov.uk or apply online at www.fifedirect.org.uk/payback

8.4. The Fife Council (Application Of Parking Charges On Local Public Holidays - Fife) Order 2009 – see Appendix D

For information.

9. Reports from Office Bearers

9.1. Chair

9.2. Treasurer

9.3. Secretary

9.3.1. Correspondence – Appendix A.

10. Any Other Competent Business

Please notify Chair of AOCB items before the start of the meeting or at the break. Hint: Given that the end of the meeting is often taken in something of a rush, unless items are urgent it might be better to submit them for next meeting's New Business.

Appendix A Correspondence

10/03/09	East Fife Sports Council	Letter inviting a Community Council representative to the Awards ceremony to present the Community Council Shield on 21 st April 2009 at Elmwood College. At 19. 30 pm.
03/03/09	Fife Council Performance & Organisational Support	St Andrews Common Good Fund applications letter with applications from Stroke Club and Museum & Galleries Studies
09/03/09	Fife Council Performance & Organisational Support	Annual Grant Arrangements for 2009/2010 for the Community Council.
02/03/09	Directorate for the Built Environment	Email Letter about Changes in the Scottish Planning System and how it affects Community Councils
12/03/09	ASCC	Email with reminder about availability of funding to pensioners for new central heating etc which ends 29 th March 2009 under present scheme
25/02/09	ENTRUST	Statutory Annual Return form
27/03/09	Lynne Lees: Legal Administrator Conveyancing and Contracts Team Legal Services	The Fife Council (Application of Parking Charges on Local Public Holidays - Fife) Order 200
20/03/09	Lady Haig's Poppy Factory	Letter confirming standing order for wreath
31/03/09	Fife & Forth Valley Community Justice Authority	Letter and poster promoting "Payback" to the Community by offenders and asking for jobs offenders could do.

Appendix B. CHANGES IN THE SCOTTISH PLANNING SYSTEM

You may be aware that 2009 will see major changes in the Scottish planning system and that this will lead to an enhanced role for Community Councils. A major package of new planning legislation has just been passed by the Scottish Parliament. This letter sets out some initial information on the changes which will occur between the end of February and the beginning of August 2009.

This letter does not set out all the changes but focuses on those which may have a direct impact on the relationship between planning authorities and community councils in the modernised planning system. Further information on the modernisation of the planning system is available on the Scottish Government website at: <http://www.scotland.gov.uk/Topics/built-environment/planning>.

Development Planning

The key changes in Development Planning took effect from 28 February 2009.

Structure and local plans are now changing. All of Scotland will be covered by Local Development Plans (LDPs). However, only the four city regions around Aberdeen, Dundee, Edinburgh and Glasgow will also be covered by Strategic Development Plans (SDPs). Whether a community council is covered by an LDP or both an LDP and SDP, there are new requirements to ensure that community councils are kept up to date with Plan progress and have an opportunity to shape the development of their community. Instead of producing draft plans, authorities will initially be preparing main issues reports. These will focus on the big decisions that need to be made for the new plan, and include options and alternative approaches. This is designed to be the stage where communities can most usefully contribute to the plan. We expect many authorities to make an early start with these new plans, so they may be in touch shortly.

Circular 1/2009 on Development Planning was published on the internet in February (<http://www.scotland.gov.uk/Publications/2009/02/13153723/0>).

Development Management

There are two particular dates of importance.

6 April 2009

From 3 August, any application for planning permission for a National or Major development received by a planning authority will require to have had a 'pre-application consultation' (PAC) with communities. From 6 April, prospective applicants will be able to carry out PAC in respect of applications to be made on, or after, 3 August. Such consultation will not be required for applications made prior to 3 August. National Developments will be set out in the draft National Planning Framework 2 which includes works relating to the 2014 Commonwealth Games and the new Forth Crossing. Major developments are set out in regulations. The types of developments which are covered include: applications for 50 or more dwellings, some waste and energy infrastructure and major retail developments.

Prospective applicants are required to send relevant community council details of the proposed application and how they intend to consult the wider community. This must include at least one public event where members of the public may make comments. The planning authority may require additional consultation but that is for the planning authority to decide in each instance. The developer must submit a report on the consultation with the application. If they don't do so, or don't do what is required of them, then the planning authority cannot process the application.

You should be aware that your Community Councils may therefore begin to be consulted by prospective applicants soon after 6 April.

3 August 2009

From this date, the new planning system will be in operation. Of particular interest to community councils will be the following:

- All National and Major development - require pre-application consultation (PAC) with communities including consultation with the community council
- Design and Access Statements – set out for certain developments how design and access for disabled people have been considered and what if any consultation there has been on these issues
- New weekly lists – provide more information to community councils on individual applications

- More time to make representations in response to neighbour notification – changed from 14 to 21 days.
- Pre-determination Hearings – these will be required for some applications as specified in legislation. In such cases, if a community council makes a representation to the planning authority on the application then it will be given the opportunity to attend and be heard at the committee meeting. The decisions on these applications will have to go to a meeting of the full council for ratification.
- Decision Notices – should your community council make a representation on an application, the planning authority must provide you with details of the decision and how to find out more information on how that decision was made.

What you should do now

Further circulars setting out Scottish Government policy on the modernised planning system will be published on the internet in due course. If you have not already done so, we would strongly encourage your community council to register to receive e-mail alerts for new Scottish Government Planning publications from our web site at <http://www.scotland.gov.uk/Home>. We are also encouraging your local authority's CCLO to do the same. For those without the use of e-mail or who have difficulty accessing the internet, they should contact Louise Kowalska at the Directorate for the Built Environment on 0131 244 7610.

We are currently considering how best to further disseminate information on the new planning system including the development of an easy read guide. Further information will be available in due course.

Please contact me if I can provide further assistance.

Yours faithfully

Graham Robinson
Planning Modernisation and Co-ordination

Appendix C

Planning Applications – Date of Meeting: Monday 9th March 2009

Applications Week
Ending 27th February 2009

Ref No.	Address	Plans	Action
09/ 00342/EFULL	Westpark House 5 St Mary's Place St Andrews	Demolition of a chimney & installation of a rooflight plus internal alterations	Plans Requested
09/00344/ELBC	Top Flat 4 Church Street St Andrews	LBC for internal alterations	No Comment
09/00334/EFULL	19 Andrew Lang Crescent St Andrews	Extension to rear of dwelling house	No Comment
09/00374/EFULL	18 Braid Crescent St Andrews	Installation of French windows to rear of dwelling house	No Comment
Applications Week Ending 6th March 2009			
09/00316/EFULL	Flat 1 6 Greenside Place St Andrews	Installation of replacement windows & doors	Plans Requested
09/00433/EADV	2 Logies Lane St Andrews	Display of non illuminated fascia & signs	Plans Requested
09/00435/ELBC	9 The Scores St Andrews	LBC for installation of replacement windows	Plans Requested
09/00434/EULL	Buchanan Building Union Street St Andrews	Installation of 9 Sheffield Loop cycle racks	Plans Requested **Letter Received stating the need for a quick response?

Updates:

09/03366/EFULL No Comment - Solution (Ms Upritchard)
09/00314/EFULL No Comment - Solution (Ms Upritchard)
09/00269/EFULL Still Awaiting Research & discussion
09/00223/EFULL Still Awaiting Research & discussion
08/03471/EFULL Still Awaiting Research & discussion

N.B. ALL pending decisions will be discussed at the next Planning meeting: Monday 30th March 2009

Appendix D.

THE FIFE COUNCIL (APPLICATION OF PARKING CHARGES ON LOCAL PUBLIC HOLIDAYS - FIFE) ORDER 2009

1. The Fife Council propose to make an Order under sections 32, 35, 45, 46 and 124 of and paragraphs 20(1) and 27(1) of Schedule 9 to the Road Traffic Regulation Act 1984.
2. The effect of the Order will be to introduce parking charges on local public holidays in all the Council's metered on-street and off-street parking places in Fife. The charges will not apply on a Sunday or 25 & 26 December or 1 & 2 January.

The Order will have the effect of amending the following Orders -

The Fife Regional Council (Metered Off-Street Parking Places) (Fife) Order 1991
The Fife Regional Council (Metered On-Street Parking Places) (Fife) Order 1993
The Fife Council (Metered Off-Street Parking Places) (Cupar) Order 1997
The Fife Council (Bruce Embankment Car Park, St. Andrews) (Metered Off-Street Parking Places) Order 2003
The Fife Council (Folly and East Basin Car Parks, Anstruther) (Metered Off-Street Parking Places) Order 2004
The Fife Council (Metered On-Street Parking Places) (Dunfermline) Order 2005
The Fife Council (Central Area, St. Andrews) (Metered On-Street and Off-Street Parking Place) Order 2008

3. Full details of the proposals are contained in the draft Order which, together with copies of the Orders to be amended and a Statement of the Council's Reasons for wishing to make the Order, may be examined during normal office hours at Fife Council Headquarters, Fife House, North Street, Glenrothes; Kirkcaldy Town Centre Local Office, Town House, Wemyssfield, Kirkcaldy; Dunfermline Town Centre Local Office, Walmer Drive, Dunfermline; St. Andrews Local Office, St. Mary's Place, St. Andrews and East Neuk Local Office, Ladywalk, Anstruther.

4. Any person wishing to object to the proposed Order should send details of the grounds for objection in writing to Lynne Lees, Legal Services, Fife House, North Street, Glenrothes or by email to lynne.lees@fife.gov.uk by 24 April, 2009.

Appendix E

Dear Mr Smith,

I am in the process of scribing the planning minutes from Monday night, on behalf of Mr Rowe, who is unfortunately unwell, at this moment in time.

There are several plans we requested that she has not received yet, plus some others that came up for discussion at that meeting.

Could we please have the following?:

09/00342/EFULL(previously requested)
09/00114/EFULL "L
09/00193/EFULL"
09/00306/EFULL "

The latest ones from the planning list week ending 6th March 2009 are as follows:

09/00316/EFULL
09/00433/EADV
09/00435/ELBC

09/00434/EFULL **

** Regards this application Mrs Rowe is in receipt of a letter which states that this needs a quick response...so we would ask for an extension on this..in order to respond appropriately. We are concerned as to whether these cycle racks would be on the pavement in Union Street..as it is extremely narrow for pedestrians as it is, at present.

Kind Regards

Mrs Marysia Denyer Co-Convenor for the Planning Com

REPLY:

Dear Marysia, I have investigated the listed items (including the second list) and the only application which has a potential community interest are the cycle racks (09/00434/EFULL) where the plans are in the process of being sent to the Community Council. It is also worth noting that the majority of the remaining proposals are domestic applications which are not considered to be of community interest. Hope this clarifies matters, Regards, Chris

Appendix F

Planning Applications – Date of Meeting: Monday 31st March 2009

Applications Week
Ending 13th March 2009 (7)

Ref No.	Address	Plans	Action
09/ 00405/EFULL	13 Allan Robertson Drive St Andrews	Extension to rear of dwelling house	No Comment
09/00406/EFULL	80 Hepburn Gardens St Andrews	Conservatory Extension to rear of dwelling house	Plans Requested
09/00487/EFULL	78 South Street St Andrews	Change of use Class 1 (retail) to Class 2 (finance, professional etc)	Plans Requested
09/00490/EADV	78 South Street St Andrews	Display of non illuminated fascia sign	Plans Requested
09/00518/EFULL	20 Mt Melville Crescent Strathkinness St Andrews	Extension to rear of dwelling house	No Comment
09/00170/ELBC	Specsavers 171 South Street St Andrews	LBC for display of advertisement	Plans were not received Retrospective application
09/00174/EADV	Specsavers 171 South Street St Andrews	Display of ext.illuminated fascia sign & projecting sign	Plans were not received Retrospective application

Planning Applications – Date of Meeting: Monday 31st March 2009

Applications Week
Ending 20th March 2009 (4)

Ref No.	Address	Plans	Action
09/ 0051/EFULL	1 Hallowhill St Andrews	1 ½ Storey extension to side of dwelling house	No Comment
09/00552/EFULL	11A Pilmour Links St Andrews	Conservatory Extension to rear of flat	Plans Requested
09/00402/EFULL	14 Pipeland Road St Andrews	Installation of replacement windows	No Comment
09/00522/ELBC	Land N of 37 Kinnessburn Road St Andrews	LBC consent for demolition of outbuilding	No Comment

