

Monthly Agenda – October 2013

There will be a meeting of the community council at 7pm Monday 7th October in the Burgh chambers of St Andrews Town Hall. There will be a short break at about 8pm during which the 200 Club draw will be made. The meeting is audio-recorded to assist the secretary in producing the minutes.

1. Apologies

2. Minutes of September 2nd 2013

Read for accuracy in matters of substance – harangue the secretary for minor errors (spelling etc) outwith the meeting.

3. Presentations

4. Fife Councillors

4.1. Frances Melville

4.2. Brian Thomson

4.3. Keith McCartney

Report emailed prior to meeting – apologies on holiday

4.4. Dorothea Morrison

5. Planning Committee

5.1. Planning Committee Reports

Reports to be submitted to members by email and are included in this agenda.

6. Matters Arising from Previous Meetings

6.1. Botanic Gardens Update

6.2. Housing Commission update

6.3. Reports from Representatives

6.4. Any Other Matters Arising

7. From Committees

7.1. Recreation

7.2. General Purposes

7.3. 200 Club

7.4. Health, Education & Welfare Committee

7.5. Rail Sub Committee

8. New Business

9. Reports from Office Bearers

9.1. Chair

9.2. Treasurer

Treasurer's Report sent out by email

9.3. Secretary

9.3.1. Correspondence – Appendix A.

10. Any Other Competent Business

Please notify Chair of AOCB items before the start of the meeting or at the break. Hint: Given that the end of the meeting is often taken in something of a rush, unless items are urgent it might be better to submit them for next meeting's New Business.

Appendix A Correspondence

17/09/13	William Welsh, Fife Council	Email re Scottish Civic Trust Annual Conference 5 th November Linlithgow
04/09/13	ENTRUST	Email – ENTRUST Guidance Document – Environmental Bodies, Project Applicants and Contributing Third Parties, September 2013
10/09/13	Fife DevPlan	Email re SES Plan update
01/10/13	Police Scotland -	Email re Review of Public Service Counter provisions
01/10/13	Police Scotland	Email letter from Chief Superintendent McEwan on Traffic Warden Review – Update letter
25/09/13	William Welsh, Fife Council	Email – Ready for Winter with details about Fife Council's plans for combating winter problems

Appendix B Planning Minutes 9th Spetmber

1. Attendees
 - a. Izzy Corbin, Ian Goudie, Howard Greenwell, Judith Harding, Kyffin Roberts, Patrick Marks, Penny Uprichard
2. Apologies
 - a. Tom Waterton-Smith
3. Approval of the Agenda
 - a. Agreed with no additions.
4. Approval of Minutes from 26th August 2013
 - a. Agreed.
5. Action Item Review
 - a. All items noted as completed, although HG noted that the Objection to 13/02199 was incorrect given the positioning of the new houses by Brownhills Farm, rather than by Brownhills Garage.
 - b. **ACTION HG:** To send a letter of retraction to Fife Council regarding the previous objection.
6. Recent Applications – As detailed in the Planning Applications Agenda –August/September 2013.
 - a. All applications acknowledged as OK, except:
 - b. **ACTION PU:** On 13/02487, the retrospective planning permission for 19 Market Street, PU to object on the principle that the work was done before any planning permission was applied for.
7. Other Ongoing Items
 - a. NEFPC Committee Meeting - 11th September
HG presented 2 emails to the group that he wished to send to councillors before the meeting on Wednesday. All agreed that the notes could be sent
ACTION HG: To send emails on Robertson Homes and 67 Lamond Drive to Councillors cc the Planning Committee on Tuesday 10th, before the NEFPC committee.
 - b. 13/02184 - Further Discussion on Premier Inn and M&S Proposal
HG reported that after mentioning the Planning Committee request for further input, three CC members approached during the coffee break of the last full CC meeting to express their support for the development. The group agreed not to object to the application.
 - c. Audit Scotland Letter - KR

KR reported that Audit Scotland have indicated that they do not audit policy, only process. They do not have the same powers as the Ombudsman to investigate council decisions.

d. HMO Moratorium - KR

Noted that the agreement was to hold our response until the Housing Commission report was published. Not discussed as this meeting.

e. FifePlan - LDP Exchange Meeting - HG

HG reported on the meeting in Glenrothes last week. Highlights included:

- i. Supplementary Guidance from SesPlan for the HLA will be delayed until about Easter next year.
- ii. The new FifePlan documents, cannot be published until the SesPlan has been approved.
- iii. There will be another "interim" public consultation of the currently proposed sites to be conducted before the end of the year. Each site will have been given a "red, yellow, or green" designation to indicate if the council thinks it is suitable for development.
- iv. the Local Development Plan and Strategic Environmental Assessments will progress in parallel, with both documents being published in draft form at the same time.
- v. We should expect the LDP consultation to begin after Easter.
- vi. After questioning, Fife Council staff confirmed that any SesPlan HLA required of the FifePlan will be built in the SesPlan area of Fife, and similarly, any TayPlan HLA will be built in the Tayplan area of Fife. There will be no moving of development between the areas within Fife.

f. FOI Response from Fife Council - Complaint to Scottish Government - PU

PU reported that the letter she had received from legal was extremely inaccurate in its response to the Community Council. PU asked for permission to write to the Scottish Government to complain that they were not quoting correct information. Group agreed that PU should draft a letter of complaint for review.

ACTION PU: To draft a letter of complaint to Scottish Ministers for review.

g. Involvement in Decision Making Process - PU

PU noted that there is documentation in the Planning Legislation that indicates Community Councils should be involved in the decision making process.

ACTION PU : To research the circumstances in which the Community Council can be more involved in decision making and report back to the next meeting.

h. Summary Reports and Publication of Minutes - HG

The group noted that planning committee minutes were not being circulated to the full CC membership - which PU noted they should be. PM acknowledged he should send them out with the agenda for the full CC meeting, but that the logo in the minute file caused him problems.

ACTION HG: To send the minutes to PM each month, without the St. Andrews town crest embedded.

8. Planning for next Meeting

- a. Next meeting will be 30th September.
- b. Meeting will be held in Room 5 of the COSMOS centre starting at 7pm.

Appendix C : Planning Committee – 30th September

Attending: Ian Goudie, Howard Greenwell, Judith Harding, Kyffin Roberts, Patrick Marks, Penny Uprichard

Apologies: Izzy Corbin, Tom Waterton-Smith

9. Approval of the Agenda

- a. Agreed with no additions.

10. Recent Applications – As detailed in the Planning Applications Agenda –September 2013.

- a. All applications discussed and acknowledged as OK, except:
- b. **ACTION PU:** On 13/02788 to draft an objection to the screening opinion, and submit to HG for signature and submission
- c. **ACTION HG:** To look up the reference for the planned flats at the bowling green and circulate this information to members.
- d. **ACTION HG:** On 13/02604 to object to the bronze roof as not in keeping with the surrounding area.
- e. **ACTION HG:** On 13/02591 to object to the 2 dwellings proposed for the space behind 157 South Street due to lack of space and lack of parking.

11. Other Ongoing Items

- a. 13/02583 - Madras

HG noted the delays in getting input and in creating his own text for the letter. New plan would be to create the letter this week, and circulate it for Planning Committee review by the end of Friday 4th. Present the letter for approval to the whole community council on Monday 7th.

ACTION HG: To complete and circulate the Madras Objection Letter to the group by 4th October.

12. Planning for next Meeting

- a. Next meeting will be 21st October. KR will be in the chair, although HG will do most of the preparation.
- b. Meeting will be held in Room 5 of the COSMOS centre starting at 7pm.
- c. Subsequent meeting after 21st October will be 11th November.