Royal Burgh of St Andrews Community Council

Agenda February 1999

There will be a meeting at 7pm Monday 1st February 1999 in the Burgh Chambers, Queens Gardens.

1. Apologies for Absence

2. Contributions from Members of the Public

(For anyone wishing to address the meeting on a matter relevant to St Andrews. Please contact the Secretary or Chair before the start of the meeting)

3. Minutes of 11th January

(read for corrections of substance - harangue the Secretary for minor (spelling etc) mistakes outside the meeting.)

4. Matters arising from previous meetings

4.0. Agenda continued from January

(But not limited to January business so that we don't take the same headings twice!)

6.6. Millennium Committee

See Appendix A **Proposal:** That the Community Council investigate, without delay, the possibility of the purchase of the garden at the corner of St Mary's Place & Greyfriars Garden as a Millennium Project and if found available for reasonable cost set about raising the necessary funds.

Archie Strachan

6.7. Publicity Committee

6.8. Youth Committee

7. Matters raised by Fife Councillors

(and questions to Fife Councillors on matters of general interest – specific issues should be raised with Councillors directly, outside the meeting)

- 7.1. Cllr Frances Melville (West)
- 7.2. CIIr Sheila Hill (South)
- 7.3. Cllr Jane Ann Liston (South East)

4.1. Streetnames

Further to the suggestion David Niven be commemorated at the redevelopment of the garage in Argyle St, Donald Macgregor reports:

The developer of Duncans Garage in Argyle St, Aubyn Roger, was in touch to say their preference for a name was *Duncan's Close* though he had heard that there was a 'push' for Niven something. Can we discuss it, as the developers have a meeting with Fife Council officials on Wednesday?

4.2. Street Fair Steering Group report

(Jan 6.3.2.)

4.3. Recycling

See Appendix E: Letter from pupils of Dunino Primary School

5. Reports

5.1. Chair

5.1.1. St Andrews 1998 Foundation

As members will be aware, Maries Cassells and her family are very keen that the project

should continue. A meeting of those who were involved in previous meetings will be held on February 4th.

5.1.2. The St Andrew's Day Run/Walk/Jog

Raised £893. Thanks to all who helped in any way. The money is in the Trust account until a decision is taken by the Trustees on the best use for it consonant with the wishes of those who contributed sponsorship money.

5.1.3. The Pier Project

continues until the end of March. The level of success of the Bring and Buy sale on January 30th, organised by Mrs Nan Taylor, will determine whether the sales planned for 20 Feb and 27 March will go ahead. Permission for a Saturday morning collection for the Pier Project on 27 March has been obtained in my name. A dozen volunteers will be needed. Anyone who can help for even half an hour should contact me.

5.2. Treasurer

5.2.1. Changes to bank accounts

Proposal 1. to transfer to a new Millennium Fund the balance of the former St. Andrews 850th Anniversary Fund.

Murdo Macdonald

5.2.2. Changes to bank accounts

For information:

[This item is covered by the Jan 99 Treasurer's report's general proposal to rationalise bank accounts which was accepted by the meeting - Secretary]

Proposal: Close the 'St. Andrews Day' bank account and transfer the balance to the 'Community Council' bank account. Prop Ken Crichton 2nd Archie Strachan.

5.3. Secretary

5.3.1. Safety Panel

From Archie Strachan: For Consideration of Council I wish to resign as the Council representative on the St. Andrews & District Safety Panel and would submit a successor be appointed.

5.3.2. Buying a Laser Printer

see Appendix D

5.3.3. Constitution

No progress yet due to the short time since January's meeting.

5.3.4. Association of Scottish Community Councils

Writes to remind us that our annual subscription of £12 was due last October. Do we wish to renew? The ASCC provides a central forum for community councils and some assistance on matters such as planning applications. There is also a (biannual?) newsletter and internet web site guide to all community councils. ASCC are currently involved in discussions with COSLA and the Scottish Office on the future of community councils under the Scottish Parliament. There is a survey to be filled in.

5.3.5. Loches Alliance News

St Andrews Boys under-13 Football team will visit Loches at Easter.

Wine-tasting/Pancake evening 16 Feb (Shrove Tue) at the Museum (Kinburn). Tickets £8 from Penny Smith 473348.

For further information or any groups interested in contacting/meeting its counterpart in Loches contact Mary Freeborn 477905.

5.3.6. VONEF Newsletter

VONEF have arranged a weekly news feature on Radio Tay for community & voluntary groups. They are looking for ideas and organisations to make best use of it.

5.3.6. Other Correspondence

See Appendix F

6. Matters Raised by Committees

(for reports, and decisions by full community council)

- 6.1. General Purposes
- 6.2. Golf
- 6.3. Finance
- 6.4. Leisure & Recreation

See Appendix B

6.4.2. Change of Name

Proposal: Change the name of this Committee to Recreation Committee. Prop Ken Crichton 2nd Archie Strachan.

6.5. Planning

8. Other Matters of Public Concern

(For community councillors to raise new business and points of information)

Appendix A - Millennium Committee

Report Of The Millennium Committee For 11/1/99

The Committee considers that the Council ought to be thinking of two aspects of the Millennium, (1) the celebrations on the night of 31/12/99-1/1/2000, and (2) some permanent memorial.

(1)

Provided funds can be raised, there should be celebrations of an entertaining kind, designed to appeal to all interests. Ideally this should be a combination of outdoor and indoor celebrations. The former would be free to all and the latter by ticket (in advance only). It is thought that a dance in one venue and a disco in another would serve several age groups, and spread out the space occupied. (Mrs. Lawrie has subsequently made provisional bookings for both the Town Hall and the Victory Memorial Hall). The outdoor celebrations should be in Market St. and a pipe band, or at least a piper, ought to be engaged.

The Council, while supporting these events, would not necessarily organise them in detail: this might be "sub-let" to other interested bodies. It would also be prudent to find out what other events were being planned, e.g. by hotels.

Several methods of funding will have to be considered apart from the sale of tickets. An application might be made for a Community Grant from the Millennium Festival (but a detailed application would have to be sent in by the end of March). Other possibilities include sponsorship; a public appeal; or the sale of commemorative goods. Mr. M Macdonald wishes to propose to the Council that it might be appropriate to transfer to a new Millennium Fund the balance of the former St. Andrews 850th Anniversary Fund, which is believed to amount to about £600. This could be used to raise more money.

(2)

For a more permanent memorial, two ideas have been put forward (neither of them for the first time) and, funds permitting, both should be considered. One is the purchase of the garden of 1 Greyfriars Gardens for conversion to a public garden, into which could be placed an appropriate memorial (a large St. Andrew's Cross with suitable inscription is suggested). The other is the restoration of water to the Whyte-Melville Fountain (for decorative purposes only). It would be necessary to set up an appeal, which it is hoped would receive contributions from trust funds as well as from the public.

If the Council accepts these proposals, the Committee will conduct further inquiries, and therefore asks the Council's permission to obtain estimates for the permanent aspects. At a later date, it would be useful to consider whether these ends would be better served by a larger committee representing a wider range of interests.

Report of the Millennium Committee for 1/2/99

The Committee met with Mr Paul Marshall, Events Manager for East Fife. He explained that he had, on behalf of the Fife Council, booked both the Town Hall and the Victory Memorial Hall for the night of 31/12/99-1/1/2000, and is looking for local organisations to run suitable

celebrations. He expects applicants to be able to provide enough stewards and to sell all tickets in advance. It is hoped that Fife Council will agree not to charge for the use of the halls, but probably bands will be very expensive.

Mr Marshall strongly advocated a wider Millennium Committee to represent all relevant local interests. He suggested that the committee already established in Cupar would be a model, and it was agreed to contact them for a copy of their Constitution. In view of the shortage of time, the Committee agreed (with the later consent of the Chairman) to write provisionally to various bodies, asking if they would be interested in joining such a Committee, provided that the Community Council agreed that one should be set up. Mr. Marshall also pointed out that Veronica Henderson, the Locality Manager, was authorised to give a small grant to such a committee.

Mr Fraser reported that he had been advised that Community Councils were not eligible for a grant from the Millennium Fund, but that some other body might obtain one. The closing date for applications appeared to have been postponed from the original March 31st, but it was not known what the new one was.

Appendix B - Leisure & Recreation

Leisure & Recreation Committee Report – 1st February 1999

1.

The regular meeting was held on Tuesday 12th January at 19.00 hrs preceded at 18.30 hrs by the 200 club meeting chaired by the Administrator Mr Archie Strachan.

2.

It was agreed that a proposal be placed before the Council to change the name of this Committee to the following *Recreation Committee* (Prop Ken Crichton 2nd Archie Strachan)

3.

It was decided that the following competitions be held again this year - Floral Trophy, Photographic, Odd One Out, Art Festival (St. Andrews Week), in conjunction with the respective local clubs.

- **4.** In view of the popularity of Library competitions it was decided to leave this out this year but keep it under review and inform the Librarian I/C.
- 5.

To facilitate control and enable the Treasurer to keep his records crystal clear it was agreed to close the 'St. Andrews Day' bank account and transfer the balance to the 'Community Council' bank account. The demarcation will still be retained but kept internally in the accounting records.

6.

It was agreed that a proposal be placed before the Council so that they may ratify this decision. Proposed Ken Crichton Seconded Archie Strachan.

- 7. Xmas Party The date for this event is Tuesday 21st December 1999 at 16.00 hrs.
- 8. 200 Club Report by Archie Strachan

Permission from Chair to hold the Draw

- 9. Date of next meeting Tuesday 2nd February 1999, Local Govt. Offices St. Mary's Place
 - 200 Club 18.30 hrs
 - Recreation Comm. 19.00 hrs

Appendix C - Safety Panel

Report on Meeting of St Andrews & District Safety Panel - 20th January 1999

For Information

1. Replacement for Community Safety Officer not yet forthcoming due to other priorities.

2.

CCTV cameras are in operation in the district and are proving effective. It was recommended that notices intimating the use of the cameras within the district should be erected at the entrances to St.Andrews.

3. Over 80 bicycles were security stamped and inspected at the Cycle Clinic held in January.

4

It was reported that at the new Zebra crossing at Safeways motorists were not always stopping when a pedestrian had started to cross. The matter was being looked into.

5.

The Inspector reported that the recent series of muggings was to receive particular attention by the police. He also stated the importance of reporting all such incidents to the police as soon as possible.

For Consideration of Council

I wish to resign as the Council representative on the St. Andrews & District Safety Panel and would submit a successor be appointed.

Archie Strachan

Appendix D - Laser Printer

Buying a Laser Printer for the Community Council

Background

As Secretary I turn out 40 sets of minutes/agenda of 12+ sides each month (for community councillors, Fife councillors, students, co-opted members, the public, etc). Incidental and last minute papers add to this. Printing is on an inkjet printer at about 2-3ppm (pages per minute) single sided, with paper changes/side-swaps for every new page. This adds significantly to the preparation time of the agenda.

Event: the Community Council's monthly listing sheet, has a print run of just over 300. So that it is as current as possible it is put together and printed the night before or the morning it is distributed. Printing is on my own second-hand laser printer (bought specifically for the purpose). It manages 6ppm single sided but to print the second side of Event I have to wait for the paper to cool and flatten before putting it through again. Even then there is much cursing and throwing away half printed sheets from paper jams in the printer. This rather limits both the size of the Event print run and the number of pages in an individual issue. Indeed the problems associated with 2-sided printing are why the agenda and related papers are inkjet printed despite costing in the order of 3 times as much - 10p ink vs 3p laser per double sided sheet.

Advantages

If the Community Council buys a laser printer what are the advantages?

- cheaper per copy printing
- faster production of CC publications & papers
- a modern equivalent for the CC electronic typewriter (now languishing in the CC cupboard at the St Mary's Place local office)
- in conjunction with a scanner makes a fair replacement for a photocopier

It would *not* help with large-scale, non-urgent, bulk printing (*eg* on the order of the strategic study leaflet). It is much more economic to get such material professionally printed.

It would be a CC asset and therefore available for use on any CC project I would (as a computer support engineer in the real world) advise against moving a complex, heavy piece of machinery unnecessarily.

What to buy?

Best:

A4 & A3 page (ie 2 x A4), duplex, 500 page capacity, network, B&W laser printer. Costs about £1100+vat (\sim £1,300).

Reasonable:

A4, duplex, 250 page capacity, network, B&W laser. Costs about £900+vat (~£1,100).

Alternative:

Combined scanner/copier/printers have been suggested - these are sold as ideal for the small office/home office. I am not in favour of them as those I've seen professionally seem over-complex offering no advantage over the separate units except in desk space. I have not seen one that supports duplex printing. And anyway they won't work with my computer. The general purpose lasers can be used with all serious modern computers.

Other details

Where would it live? Where it will be used most. At the moment that means with me. We could

perhaps offer printing/copying to other local groups at suitable cost. Of course if I stop producing Event/agendas for the Community Council then the sooner someone takes it away the better I'll be pleased - lasers are bulky, noisy & smelly (especially if you're sensitive to toner, as I am...). Given the number of Community Council members that have computers these days I don't think a laser is likely to turn into a white elephant. Even if no one can give it a home they tend to keep their resale value.

Pete Lindsay

Appendix E - Recycling

Letter from Dunino PS

Thank you for your letter about paper recycling. Mrs Morris asked us to reply to you as we are members of the school's Eco-Committee.

At the school we do recycle the following:

- light-coloured office quality and computer paper and envelopes
- brown paper and envelopes
- · card and cardboard cartons
- newspaper
- shredded office paper

We do not recycle any glossy paper or paper with very heavy coloured print.

When we sort the envelopes we remove the stamps, the plastic windows and the gummed strips of self-sealing envelopes.

We ask our families and members of the community to collect their paper together and send it to school where we check that it is sorted properly.

When we have got a lot and not much more room to store it we contact Tayside Recyclers and they come and collect it.

We think that if you were doing this on a big scale you should probably do the following:

- 1. Have large community paper recycling bins in different parts of the town. One for each different type of paper.
- 2. Probably emptying should be done on a fortnightly basis as they might get very full.
- 3. Phone numbers should be available at recycling ares so that if bins got too full contact could be made.

For your information and for further help you can contact Tayside Recyclers at Larch Street, Dundee, DD1 5NP, telephone number 01382 322 300, fax 01382 322 377 or e-mail tayside.recyclers@which.net

We are sure they will be delighted to hear from you. If you wish to come to the school and see around our recycling centre, we will be very happy to meet you.

Good luck! Yours sincerely

Nicola Turnbull and Kirsty Stewart on behalf of Dunino Primary School.

Appendix F - Correspondence

In

| Date | Who | What | Where |
|---------|-------------------------------|--|-----------------|
| 13/1/99 | Fife Planning Service | Poles - Kingask, Gateway | F - emailed |
| 11/1/99 | Scottish Office | Land Reform Policy Group - recommendations | F |
| 11/1/99 | Rural Forum Scotland | Qtrly Magazine | F |
| 13/1/99 | David Martin Stenhouse Ltd | Invoice & Flag | F & Tres |
| 15/1/99 | Fife Roads Service | Shoreline Management Plan | Planning - IG |
| 22/1/99 | Fife Left Forum | Meeting 30th jan | F |
| 21/1/99 | FifeCouncil Housing Service | Consultative Housing Plan | Planning FGR |

| 20/1/99 | Photo Soc | The Photographer's Eye - poster | F |
|---------|----------------------------------|---------------------------------|---|
| 29/1/99 | Fife East Local Services Ctte | Agenda 3rd Feb | F |
| 29/1/99 | Student's Assoc | Info on Common Good | F |
| 11/1/99 | Nan Taylor | Pier Project fundraising | F |
| 28/1/00 | ASCC | sub reminder | F |
| 28/1/99 | Loches Alliance | various events | F |
| 27/1/99 | VONEF | Newsletter (for circulation) | F |
| 18/1/99 | Dunino PS | Paper recycling | F |

Out

| | То | Subject: | |
|---------|---------------------------|----------------------|------|
| 12/1/99 | Fife Environmental Health | Lawhead North name 2 | fax |
| 12/1/99 | Local Office | Room booking | fax |
| 13/1/99 | Maries Cassells | Sympathy etc | hand |

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